

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
July 14, 2020**

1. Roll Call

The meeting was called to order by Chairman Bartzen at 6:52 p.m.

Members present: Trustee Michael Bartzen, Trustee Lee Uecker, Trustee Scott Adkins, and Ben Jarvis.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Christine DeMaster with Trilogy Consulting, and members of the Public.

2. Consideration and possible action on minutes

A motion by Adkins, seconded by Uecker to approve the June 2, 2020 meeting minutes as presented.

Motion carried 4-0.

3. Operator Licenses

A. A motion by Bartzen, seconded by Adkins to table the operator license application for Seth Johnson.

Motion carried 4-0.

B. A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of an operator's license application to Debra Bransted, subject to the standard conditions of operator license approval.

Motion carried 4-0.

There were no objections to moving agenda item 6 and 8 up on the agenda.

6. Initial resolution regarding Industrial Development Revenue Bond Financing for the Sussex IM, Inc. project

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of the initial resolution regarding Industrial Development Revenue Bond Financing for the Sussex IM, Inc. project.

Motion carried 4-0

8. Sewer Utility and Stormwater Utility Rate Study

Christine DeMaster with Trilogy Consulting presented findings from the Sewer Utility and Stormwater Utility Rate Study.

The Committee asked Ms. DeMaster about the changes in rates, specifically why rates would increase for Village of Sussex residents and decrease for other utility customers. Ms. DeMaster explained that this was partially due to increased capital expenditures on the Village collector system and a decrease in sewer rates in 2020 for Village customers to ease in the water rate increase. She also stated that the rates were all inclusive for Village residents whereas the other rate payers see additional costs on their utility bill from their utility to cover expenses such as their own capital projects.

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the rate study and the sewer and stormwater rates as recommended in the study.

Motion carried 4-0

4. Check Register and P-card statements:

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the June Check Register and P-Card statement in the amount of \$3,855,479.82.

Motion carried 4-0

5. Ace Hardware Purchases

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the June Ace Hardware purchases in the amount of \$81.40.

Motion carried 4-0

7. Covid Financial Impacts

Mr. Smith presented the year-to-date financial impacts of the COVID pandemic. No action was taken by the

Committee.

9. Topics for Future Agendas

None

10. Adjournment

A motion by Adkins, seconded by Bartzen to adjourn the meeting at 7:58 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator