

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Park & Recreation Board meeting held on July 21, 2020.

Chair Fourness called the meeting to order at 7:07 PM

1. Roll Call

Members present: Chair Bob Fourness, Kelly Tetting, Chuck Vojtas, Nadine Coenen, Trustee Ron Wells and Chris Kostka.

Members present virtually: Mike Waltz

Members excused: None

Staff present: Parks & Recreation Director, Halie Dobbeck; Assistant Village Administrator, Kelsey McElroy-Anderson and Administrative Services Director, Sam Liebert.

2. Meeting Minutes

A motion by Tetting, seconded by Kostka to approve the minutes from the June 16, 2020 meeting as presented. Motion Carried 7-0

3. Comments from Citizens Present

Greg Robb - W232N6296 Oak Drive, Sussex

- Requested a Rules Sign for the Courts
- Asked if the NW parking spot at The Grove was required to be striped as a no parking space.

Jim Toshner – N58W25740 Fox Hollow Drive, Lisbon

- Asked for the Pickleball box to be moved on the courts as the location isn't currently working very well.
- Requested information about fall Pickleball programming

Ted Carlson – N57W24185 N Sycamore Circle, Sussex

- Asked about reallocating Dog Park funding to a Pickleball fence
- Suggested a community member may donate fencing

Terence Sheehan – W250N4991 William Drive, Pewaukee

- Thanked the board for the courts and requested fencing be installed

It was determined that fencing would be placed on the next park board meeting agenda.

A motion by Fourness, seconded by Tetting to address item #8, Sussex Fresh Market, as the next agenda item. Motion carried 7-0.

8. Sussex Fresh Market

Jonathan Martin was present to represent Fit Tech Hosting and the Sussex Fresh Market.

A motion by Fourness, seconded by Tetting to suspend the rules and allow public to speak regarding this agenda item. Motion Carried 7-0

Wendy Stallings, Village Trustee, spoke about the formation of the most recent Sussex Farmers Market and gave context to that development. She said that the existing costs were not prohibitive.

A motion by Fourness, seconded by Wells to recommend to Village Board that the Sussex Fresh Market be allowed: the use of requested space for Outdoor Markets at no cost to the Fresh Market, to charge \$125 per bi-weekly market for the Winter Market's space usage requests, to promote the market on social media/publications and to work with staff on possible storage solutions. Motion Carried 7-0

A motion by Fourness, seconded by Wells to resume the regular order of agenda. Motion Carried 7-0

4. Lions Club Frisbee Disc Golf Tournament: Special Event Application

A motion by Wells, seconded by Vojtas to recommend to Village Board to approve the special event as presented. Motion Carried 7-0

5. Lions Club 10 Year Amendment

A motion by Kostka, seconded by Vojtas to recommend to Village Board to incorporate the Frisbee Disc Golf Tournament into the 10 year contract with the Village. Motion Carried 7-0

6. SAS Big Engine Show: Special Event Application

A motion by Tetting, seconded by Vojtas to recommend to Village Board to approve the special event as presented. Motion Carried 6-0
Wells abstained.

7. SAS Club 10 Year Amendment

A motion by Fourness, seconded by Tetting to recommend to Village Board to incorporate the SAS Big Engine Show into the 10 year contract with the Village. Motion Carried 6-0
Wells abstained.

9. Update on Large Group Gatherings and Recreation Programming

Dobbeck updated the Board on the following:

-Still at 100 people per mass gathering – we do not expect an increase beyond this at this time as cases are increasing daily.

-Recreation programs are going well and families have provided feedback that they appreciate the precautions that we are taking.

-Waukesha County Executive Paul Farrow is recommending mask wearing but does not believe at this time that there will be a mask mandate.

-Fall programs are being planned for youth, family and adults. Capacities are currently being set for a typical season, but will be adjusted as classes get closer, if necessary.

-Waukesha County Dining does not anticipate reopening until January 1, 2021 at the earliest, so this excludes programming for seniors. We have 2 events planned this fall that will be pick up based and socially distanced to still be able to connect with our seniors. (Oktoberfest, Holiday Swag)

-Spooky Sussex is canceled for this year. The committee met and doesn't believe that we could execute Spooky like in years past, and a modified version has the potential to be underwhelming. We are looking at providing some form of fall event.

-We opened the splash pad asking that the public self-regulate to groups less than 100 at one time.

10. Park and Recreation Director Report

-Recreation Software Launches First week of August. It will be launching with new website. Everyone needs to create a new account. Credits claiming information is on website.

-The Grove Ribbon Cutting Ceremony will be this Saturday July 25, at 12pm. This is at the start of the Pints in the Park event for the day.

-Pints in the Park is a 3 day event this month; Thursday 5-8pm, Friday 5-8pm, Saturday 12-8pm. The trucks will park on the access road and vend to the South due to the growing grass around The Grove area. There will be drop off orders by Sussex Bowl and Thirsty Duck.

-Installed an accessible swing at Ridgeview Park per resident request.

-Stonewood Estates Park – getting picture frame border and broken toy removed.

6. Topics for Future Agenda Items

-Fencing around the Multi-Sport Courts at Village Park

-Large Park Budget items for 2021

-Uses for Village Park Tennis Courts

7. Adjournment

A motion by Kostka, seconded by Vojtas to adjourn the meeting at 9:20 p.m.

Motion Carried 7-0

Respectfully Submitted,

Halie Dobbeck
Parks & Recreation Director