

**MINUTES
VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
BOARD OF FIRE COMMISSIONERS
TUESDAY, AUGUST 25, 2020**

Jeff Knollenberg called the meeting to order at 9:00 a.m.

Members present: Jeff Knollenberg, Andrea Weber, Ray Christianson, John Schneider, Bob Pfeil, and Trustee Lee Uecker.

Others Present: Assistant Village Administrator Kelsey McElroy-Anderson, Deputy Chief Thew, Mark Grade, and members of the public.

A quorum of the Village Board was not present at the meeting.

Personnel Changes

A motion by Pfeil, seconded by Weber to approve the new hires and appointments as presented:

- a) New hires
 - a. Mark Grade, Fulltime Firefighter/Paramedic
 - b. Zachary Lehner, Firefighter/EMT
 - c. Dominic Piscioti, Firefighter/EMT
- b) Appointments
 - a. Andrew Heisler, Fulltime Lieutenant
 - b. Benjamin Videkovich, Fulltime Firefighter/Paramedic
 - c. Boyd Thew, Interim Fire Chief

Motion carried 5-0.

A motion by Schneider, seconded by Weber to acknowledge the resignation of Gage Mott.

Motion carried 5-0.

Mark Grade and Deputy Chief Thew left the meeting.

Fire Chief Interview Questions

Ms. McElroy-Anderson presented an update on the Fire Chief recruitment. The Commission discussed the draft questions and scoring system. The following timeline was agreed upon:

- September 10th at noon: Application Packets ready for pick-up at the Civic Center
- September 14th at noon: Scoring sheets due back to Kelsey.
- September 15th at 9:00 a.m.: BOFC meeting to review applications and select candidates to interview
- September 23rd from 8:30 to 4:00: First round interviews

A motion by Weber, seconded by Pfeil, to adjourn the meeting at 10:31 a.m.

Motion carried 5-0.

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator