

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
August 4, 2020**

1. Roll Call

The meeting was called to order by Chairman Bartzen at 6:38 p.m.

Members present: Trustee Michael Bartzen, Trustee Lee Uecker, and Trustee Scott Adkins.

Excused: Ben Jarvis

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, and members of the Public.

2. Consideration and possible action on minutes

A motion by Adkins, seconded by Uecker to approve the July 14, 2020 meeting minutes as presented. Motion carried 3-0.

3. Operator Licenses

A. A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of an operator's license application to Michael Rose, subject to the standard conditions of operator license approval. Motion carried 3-0.

B. A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of an operator's license application to Alexis Mesa, subject to the standard conditions of operator license approval. Motion carried 3-0.

C. A motion by Bartzen, seconded by Uecker to recommend to the Village Board to deny the operator's license application for Seth Johnson for failure to complete the process. Motion carried 3-0.

There were no objections to moving agenda item 6 and 8 up on the agenda.

4. Temporary Class "B" Retail License for the Big Engine Show

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of the Temporary Class "B" retail license for Sussex Area Service Club for the Sussex Big Engine Show at Sussex Village Park, N63W24459 Main Street; August 28 & 29, 2020; Agent: Rick Vodicka. Motion carried 3-0

5. Check Register and P-card statements:

Bartzen asked if the Village has bid out the services provided by PFM and Quarles & Brady recently and if the charges are competitive. Smith responded that they are competitive in the industry.

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the July Check Register and P-Card statement in the amount of \$3,394,392.68. Motion carried 3-0

6. Ace Hardware Purchases

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of the July Ace Hardware purchases in the amount of \$534.27. Motion carried 3-0

7. Second Quarter Investment Report

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the Second Quarter Investment Report as presented. Motion carried 3-0

9. Topics for Future Agendas

The Committee would like to discuss the possibility of holding meetings on Zoom again.

10. Adjournment

A motion by Bartzen, seconded by Adkins to adjourn the meeting at 6:59 p.m. Motion carried 3-0.

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator