

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Park & Recreation Board meeting held on August 18, 2020.

Chair Fourness called the meeting to order at 7:00 PM

1. Roll Call

Members present: Chair Bob Fourness, Kelly Tetting, Chuck Vojtas, Nadine Coenen, Trustee Ron Wells, Mike Waltz, and Chris Kostka.

Members excused: None

Village Board present: President Anthony LeDonne, Trustee Scott Adkins

Staff present: Parks & Recreation Director, Halie Dobbeck; Assistant Village Administrator, Kelsey McElroy-Anderson

2. Meeting Minutes

A motion by Waltz, seconded by Coenen to approve the minutes from the July 21, 2020 meeting as presented. Motion Carried 7-0.

3. Hidden Hills Tree Preservation Easement N75W23830 Sedge Haven Ct. Lot 18

Mr. Peter Dickert was present to speak on behalf of his request.

A motion by Fourness, seconded by Waltz to approve the tree removal request as presented. Motion carried 7-0.

4. Update on The Grove Multisport Courts

Dobbeck presented the following concerns that have been brought to Board attention and how we have addressed them over the past month.

-Sidewalk approach to parking lot could be blocked if car parked in stall

-We have blocked off the two stalls temporary and will be striping them as no parking areas later this week.

-Bikes are on the courts

-Within the striped stalls we are adding a bike rack to give a home to bikes within the space. This should help with bikes on the courts. We also added a sign to the Pickleball sandwich board not allowing bikes, rollerblades, or skateboards on the court.

-Request for court rules

Rules to be posted at the courts:

Hours: 6:00 a.m. – 11:00 p.m.

Use of courts is on a first-come basis; when others are waiting, please limit play to 60 minutes.

Village-scheduled programs take precedence over drop-in play.

No food, glass, or alcoholic beverages on the courts.

No bicycles, skateboard, roller blades, or pets allowed on the court area.

Do not hang on rim of basketball hoops. Do not sit on Pickleball nets and posts.

Water Fountain and Bathrooms are located on East side of The Grove pavilion.

Please be respectful and courteous to others.

The Village of Sussex is not responsible for lost or stolen articles.

Please help keep this facility clean.

Report any maintenance concerns to 414-587-1965.

In case of emergency, call 911. An emergency phone is located in the vestibule of The Grove pavilion.

-Pickleball Box

We've evaluated the equipment box located off of the courts and there isn't another place to put it at this time. We cannot move it to any other spot that would not impact another court in the same way. The only option might be to put it on a poured pad beyond the courts, however, with a pending decision about fencing, I'd recommend that we hold off pouring any concrete until fencing is considered.

-Fencing

The request for fencing has been added to the budget "extras" list for consideration by the Village Board. The budgetary figure for fencing is roughly \$30,000.

This will include a 10ft fence at the North and South sides of the court and a "swoop" down to a 4ft fence on the East and West sides. The fence would be black vinyl chain link fencing.

5. Large Park Updates – Budget Recommendations for Village Board Consideration

Dobbeck presented the following for consideration by the board for funding recommendations for 2021:

Neighborhood Park Update: Prides Crossing

(We currently have roughly \$130,000 in the depreciated playground fund for this project)

Shade Structure for The Grove Splash Pad

Rough cost estimate of \$24,000

Fencing around The Grove MultiSport Courts

Rough cost estimate of \$30,000 (for 10ft fence at N/S, and 4ft fence at E/W)

Board discussion was had regarding the Prides trail system (Fourness), spending less on the neighborhood park than the available amount (Tetting), and when the basketball courts were put in (2005) (Fourness).

A motion by Tetting, seconded by Vojtas to recommend to Village Board to consider: using park improvement funds for Prides Crossing Park, new funding for shade structure(s) for The Grove Splash Pad and new funding for fencing for the MultiSport Courts as large budget items for the 2021 budget.

Motion Carried 7-0.

6. Village Park Tennis Courts Information

During the July Park Board meeting, it was requested that information was collected about the Village Park Tennis Courts regarding their condition and possible transformation options.

Dobbeck presented that the tennis courts, fencing and lighting were installed in 1976. The tile system currently on the surface was installed roughly 15 years ago.

An estimate from Armstrong Paving, stated that if the court under the tile system is in good condition, it will require an overlay with an estimated cost of \$50,400. If the court is in poor condition, it will require a strip and repave with an estimated cost of \$59,900. These costs would go towards the restoration of the two tennis courts, or could transform that space into two full-court basketball courts.

Dobbeck shared about the Village Park Master Plan that was last discussed in October of 2018, regarding the courts not staying in this location, but all of that is up to board decision.

Board discussion was had regarding whether tennis courts and basketball courts were in the master plan (LeDonne). Tetting suggested we leave the basketball courts for now to see usage over a longer period

of time and revisit in the future if it remains a problem. Fourness ask the board if there should be any reconsideration for the park budget recommendations motion. Kostka said that it was lowest priority, if even a priority at all as \$60K for 5 years seems like a waste.

7. Update on Large Group Gatherings and Recreation Programming

Dobbeck updated the Board on the following:

- Mask Mandate is being enforced for all those 5 years old and older for all programming.
- Registration opened in our new software Civic Rec, it seemed to have gone smoothly and we have over 700 accounts created since we launched on August 4.
- Online registration opened yesterday. We've kept our same capacities as summer for our programming.
- All classes are around 9 participants and an instructor, with a few exceptions. Outdoor programs like Pickleball remained at higher capacities as they will be playing outside until end of October. Capacities are significantly reduced for accommodating social distancing. We have some instructors that are unwilling to teach in this current environment so some of our regular classes will not be offered in fall due to this.

8. Comments from Citizens Present

Jim Toshner

N58W25740 Fox Hollow Dr.

Sussex, WI 53089

When can we suggest items to add to the extras list? Would like to suggest addition of curtains in Civic Center Multipurpose Room to help with sunlight in the afternoons. Could you use Pickleball registration fees towards items for Pickleball?

Can you get a sponsor for the fence?

(McElroy-Anderson suggested that the group as a collective could bring an amount of money to Village Board to let them know that they'd be willing to contribute a portion of the costs.)

Tim Tyre

6919 N Wildwood Point Rd

Hartland, WI 53029

Sunlight in gym is a safety issue.

What drives recommendations for how money is spent?

(Board responded with professional plans, citizens attending meetings, staff recommendations, and observations)

Roger Ruchti

N59W17815 Prairie Sky Ct

Menomonee Falls, WI 53051

A fence is needed at The Grove because the dew on the grass in the morning creates a slipping hazard. Also cracks in wood floor in the gym need to be addressed.

Marilyn Tyre

6919 N Wildwood Point Rd

Hartland, WI 53029

Appreciates the courts.

When we resurface the multipurpose room floor, she would like something less shiny.

Jeanette Schilter
N61W23772 Sumac Lane
Sussex, WI 53089

Can we have snow fence put up around the courts so that no one gets hurt?

(Tetting responded that she had asked staff about that and that it is a safety issue for people going over the fence and the mental fence posts.)

9. Park and Recreation Director Report

Dobbeck updated the Board on the following:

-KidsSports (our contractor for parent child sports and youth sports programming) has decided to end their business. We just learned of this so unfortunately the classes were already published in the activity guide/courier that went out last week. Charlotte is working to determine what Sussex offered programs might look like for Winter/Spring and looking for potential other contractors.

-Don't Touch a Truck was released today. Will be Friday September 11 from 5-7pm, however, it is timed entry with 50 people per slot. This is to keep attendance regulated. Everyone must register for a ticket for the event, they are free, so that they can enter at their desired time slot. We have a total of 350 openings, and already have 145 enrolled, 41%.

-Stonewood Estates Park received its equipment removal and poured in place rim and spot replacement last week.

6. Topics for Future Agenda Items

None

7. Adjournment

A motion by Waltz, seconded by Kostka to adjourn the meeting at 8:19 p.m.

Motion Carried 7-0.

Respectfully Submitted,

Halie Dobbeck
Parks & Recreation Director