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**AGENDA**  
**VILLAGE OF SUSSEX**  
**BOARD OF FIRE COMMISSIONERS**  
**3:30 PM - WEDNESDAY, OCTOBER 28, 2020**  
**SUSSEX CIVIC CENTER – COMMITTEE ROOM 2nd FLOOR**  
**N64W23760 MAIN STREET**

Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Village of Sussex Board of Fire Commissioners, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Roll call.
2. Consideration and possible action on minutes of the Board of Fire Commissioners meeting held in 2020 on September 17, September 23, and September 30.
3. Consideration and possible action on personnel changes.
  - a. New hires
    - i. Kristopher Grod, Fire Chief
    - ii. Brandon Brandemuehl, Paid-on-Call
    - iii. Alex Mross, Paid-on-Call
    - iv. Nicole Rosecky, Firefighter/Paramedic
    - v. Alec Shafer, Firefighter/EMT
  - b. Appointments
  - c. Resignations
  - d. Personnel issues
4. Consideration and possible action on other items for discussion.
5. Topics for future agendas.
6. Adjournment.

Jeff Knollenberg  
Chairperson

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Kelsey McElroy-Anderson  
Asst. Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

MINUTES  
VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN  
BOARD OF FIRE COMMISSIONERS  
THURSDAY, SEPTEMBER 17, 2020

Jeff Knollenberg called the meeting to order at 1:03 p.m.

Members present: Jeff Knollenberg, Andrea Weber, Ray Christianson, John Schneider, Bob Pfeil, and Trustee Lee Uecker.

Others Present: Assistant Village Administrator Kelsey McElroy-Anderson

A quorum of the Village Board was not present at the meeting.

A motion by Weber, seconded by Schneider to approve the August 25, 2020 minutes as presented.  
Motion carried 5-0.

**Personnel Changes**

A motion by Schneider, seconded by Weber to approve the new hires as presented:

- a) New hires
  - a. Brandon Bergner, Firefighter/Paramedic (part-time)

Motion carried 5-0.

**Closed Session**

Knollenberg stated that the Commission would now consider a motion to convene into executive session under 19.85(1)(c) when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to reviewing candidates for the position of Fire Chief.

Motion by Pfeil, seconded by Weber to convene into executive session. A roll call vote was taken.

Motion carried 5-0

The Board of Fire Commission went into closed executive session at 1:16 pm.

Motion by Schneider, seconded by Christianson to go back into open session.

Motion carried 5-0

The Board of Fire Commission went back into open session at 3:08 pm.

A motion by Weber, seconded by Pfeil, to adjourn the meeting at 3:09 p.m.

Motion carried 5-0.

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator

MINUTES  
VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN  
BOARD OF FIRE COMMISSIONERS  
WEDNESDAY, SEPTEMBER 23, 2020

Jeff Knollenberg called the meeting to order at 8:47 a.m.

Members present: Jeff Knollenberg, Andrea Weber, Ray Christianson, John Schneider, and Bob Pfeil.

Others Present: Assistant Village Administrator Kelsey McElroy-Anderson, Deputy Chief Jerrad Ihlenfeld, and Captain Lisa Panas.

A quorum of the Village Board was not present at the meeting.

**Closed Session**

Knollenberg stated that the Commission would now consider a motion to convene into executive session under 19.85(1)(c) when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to reviewing candidates for the position of Fire Chief.

Motion by Weber, seconded by Pfeil to convene into executive session. A roll call vote was taken. Motion carried 5-0

The Board of Fire Commission went into closed executive session at 8:47 a.m.

Motion by Pfeil, seconded by Weber to go back into open session. Motion carried 5-0

The Board of Fire Commission went back into open session at 4:15 p.m.

Motion by Pfeil, seconded by Weber to adjourn the meeting at 4:16 p.m. Motion carried 5-0.

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator

MINUTES  
VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN  
BOARD OF FIRE COMMISSIONERS  
WEDNESDAY, SEPTEMBER 30, 2020

Jeff Knollenberg called the meeting to order at 8:30 a.m.

Members present: Jeff Knollenberg, Andrea Weber, Ray Christianson, John Schneider, and Bob Pfeil.

Others Present: Assistant Village Administrator Kelsey McElroy-Anderson, Deputy Chief Jerrad Ihlenfeld, Interim Chief Boyd Thew, and Captain Lisa Panas.

A quorum of the Village Board was not present at the meeting.

**Closed Session**

Knollenberg stated that the Commission would now consider a motion to convene into executive session under 19.85(1)(c) when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to reviewing candidates for the position of Fire Chief.

Motion by Christianson, seconded by Pfeil to convene into executive session. A roll call vote was taken. Motion carried 5-0

The Board of Fire Commission went into closed executive session at 8:31 a.m.

Motion by Schneider, seconded by Weber to go back into open session. Motion carried 5-0

The Board of Fire Commission went back into open session at 1:41 p.m.

Motion by Weber, seconded by Schneider to adjourn the meeting at 1:41 p.m. Motion carried 5-0.

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator