

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
October 27, 2020**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Wendy Stallings, Mike Bartzen and President Anthony LeDonne.

Also present: Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy Anderson, Attorney John Macy, Administrative Services Director Sam Liebert and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Stallings, seconded by Uecker to approve the October 13th and 22nd, 2020 minutes of the Village Board meeting minutes. Motion carried 7-0

4. Communications and Public Hearings

A. Village President Report

President LeDonne stated that in-person Absentee Voting continues at the Civic Center through Friday, October 30th. Office hours are 8:00 am to 5:00 pm. Saturday, October 31st Trick or Treat in the Village is from 6:00 to 8:00 pm. Tuesday, November 3rd the Fall General Election takes place at the Civic Center from 7:00 am to 8:00 pm. Wednesday, November 4th the Architectural Review Board meets at 4 pm in the Civic Center Committee Room.

5. Committee Reports

5.A. Board of Fire Commissioners

Trustee Uecker reported that the board had meeting on September 23rd and September 30th. They were both closed sessions meetings to interview for a new Fire Chief. The board has recommended hiring Kristopher Grod. The board still needs to approve the hiring. The next Board of Fire Commissioners meets tomorrow, October 28th at 3:30 pm. The board will act on the recommendation.

5.B. Community Development Authority

Trustee Stallings reported that the CDA did not meet in the month of October. The next meeting is scheduled for November.

5.C. Park & Recreation Board

Trustee Wells reported that the board met on October 20th. The board discussed continuing the Lioness/Lions Club hosting the Wisconsin Blood Bank into 2021 and working with the American Red Cross as well. There may also be interest from the SAS Club as well.

5.D. Pauline Haass Library Board

Trustee Zoellick reported that the library issued 45 cards in the month of October. There were 5,429 visits. E-circulation was up 16%. Total circulation was down 21%. Curbside pickup is increasing. Popular virtual programs are starting up. Beastie has a new name and is known as 'Sunshine' now.

5.E. Plan Commission

Trustee Adkins stated there were no items from the Plan Commission that needed to come before the Village Board this evening.

5.F. Public Safety and Welfare

Trustee Stallings reported that Public Safety and Welfare did not meet in the month of October. The next scheduled meeting will take place in December.

6. Staff Reports

Mrs. McElroy-Anderson reported that the central section of Maple Avenue opened up last Thursday. Leaf collection has been completed in sections one through four. Section five should be completed by today and section six tomorrow. As a reminder, there are eight sections in the village.

Mr. Smith reported that there was a water-main break at Highway 164 and Main Street. It should take the contractors most of this week to finish the repairs. They will not work on Friday or Saturday at the request of the businesses in the area. There was also a minor water break on Royal Court over the weekend. The estimated cost is \$15,000 to repair. After both of these repairs the Utility Fund for these types of repairs will still have about \$410,000 in it. The Public Works Committee will be cancelled next week. Finance and Personnel Committee will meet next Thursday, November 5th at 6:00 pm.

Mr. Macy stated he had no updates.

Mr. Liebert stated that the Great Pumpkin Drive Thru was a success last Thursday. The village gave out over 800 pumpkins. Early in-person absentee voting continues until Friday 5:00 pm. So far, 2,564 votes have been cast by mail and 2,045 have voted early in person.

7. Comments from Citizens Present

There was none.

8. Old Business

There was none.

9. New Business

9.A. Motion by LeDonne, seconded by Zoellick to approve of the Sussex Sled Bugs Snowmobile Club’s use of Village trails for the 2020-21 winter season. Motion carried 7-0

10. Consideration on resignation and appointments

10.A. Motion by LeDonne, seconded by Zoellick to appoint Trustee Greg Zoellick to the Plan Commission.

A roll call vote was taken:

- Adkins – Nay
- Uecker – Nay
- Stallings – Nay
- Zoellick – Aye
- Wells – Aye
- Bartzen- Nay
- LeDonne – Aye

The motion failed 3-4, due to a super majority of 2/3 of the board not in agreement. Per Village Ordinance, Village Board members appointed to the Plan Commission require a 2/3 vote for approval.

11. Adjournment

LeDonne stated that the village board would consider to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator.

Motion by LeDonne, seconded by Zoellick to convene into closed executive session. A roll call vote was taken.
Motion carried 7-0

The board went into closed session at 6:20 pm.

The board went back into open session at 7:31 pm.

12.

No action was taken.

13. Adjournment

Motion by Stallings, seconded by Bartzen to adjourn at 7:32 pm. Motion carried 7-0

Respectfully submitted,

Samuel E. Liebert
Administrative Services Director,
Village Clerk/Treasurer