

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
November 10, 2020**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Wendy Stallings, Mike Bartzen and President Anthony LeDonne.

Also present: Assistant Village Administrator Kelsey McElroy Anderson, Attorney John Macy, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

A motion by Bartzen, seconded by Stallings to approve the October 27, 2020 minutes of the Village Board meeting as presented. Motion carried 7-0

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne announced the meetings for the coming week.

**5. Committee Reports**

**5.A. Finance and Personnel Committee**

5.A.1. Motion by Bartzen, seconded by Uecker to approve of the October Check Register and P-card Statement in the amount of \$2,455,090.24. Motion carried 7-0

5.A.2. Motion by Bartzen, seconded by Stallings to approve the October Ace Hardware bill for payment in the amount of \$1,257.34. Motion carried 6-0  
LeDonne Abstained.

5.A.3. Motion by Bartzen, seconded by Stallings to approve of an Operator License for Alexander Kavanaugh and Stephanie Kendall subject to the standard conditions for operator license approval. Motion carried 7-0

5.A.4. Motion by Bartzen, seconded by Adkins to approve an amendment to the premise description for the Class A license for Meijer's N51W24952 Hwy K, Sussex, WI License #20-011A to allow for the grocery pick-up service. Motion carried 7-0

5.A.5. There was consensus to table action on the Class B Beer and Liquor license for Quad Graphics, Inc. at the request of the petitioner.

5.A.6. Motion by Bartzen, seconded by Uecker to approve the 2020 Third Quarter Investment Report as presented. Motion carried 7-0

5.A.7. Motion by Bartzen, seconded by Stallings to allocate the remaining \$300,000 of surplus from 2019, which was originally set aside for possible Covid expenditures, to fund cycle gaps in park buildings (\$100,000), diamonds and courts (\$100,000), and playgrounds (\$100,000).

Motion carried 7-0

**5.B. Public Works Committee**

5.B. Motion by Adkins, seconded by Bartzen to approve of bills for payment in the amount of \$546,219.33.

Motion carried 7-0

**6. Staff Reports**

Ms. McElroy Anderson stated that the north section of Maple Avenue will open on Friday, November 13<sup>th</sup>. Leaf collection continues and is on schedule. The water main repairs on Highway 164 and Laurel Court are complete. The new Fire Chief, Kris Grod, starts on Monday.

Mr. Macy stated that he had nothing to report, but he was available for any questions from the Board.

**7. Comments from Citizens Present**

No one presented wished to speak.

**8. Old Business**

There was no old business.

**9. New Business**

Trustee Zoellick requested an update on the Finley Property on Main Street as well as the sale of the vacant well properties at a future meeting.

**10. Consideration on resignation and appointments**

10.A. Motion by LeDonne, seconded by Zoellick to appoint Trustee Greg Zoellick to the Plan Commission.

A roll call vote was taken:

Zoellick – Aye  
Uecker – Nay  
LeDonne – Aye  
Adkins – Nay  
Stallings – Nay  
Wells – Aye  
Bartzen - Nay

The motion failed, due to a super majority of 2/3 of the board not in agreement. Per Village Ordinance, Village Board members appointed to the Plan Commission require a 2/3 vote for approval.

**11.** President LeDonne stated that the board would now consider a motion to convene into executive session under Wis. Stats. 19.85(1)(c) when considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility with respect to a potential contract amendment with the Village Administrator.

Motion by LeDonne, seconded by Bartzen to convene into executive session. A roll call vote was taken.

Motion carried 7-0

The Village Board went into closed executive session at 6:22 pm.

The Village Board went back into open session at 7:20 pm.

Motion by Adkins, seconded by Stallings to approve the employment contract for the Village Administrator, in the form presented by Trustee Bartzen, with one modification: The severance payment that is identified in Section 6.A. of the Agreement is amended to read "12 Months" of severance. The remainder of the draft contract presented by Trustee Bartzen shall remain as presented.

Motion carried 4-3  
(LeDonne, Zoellick, and Wells voted Nay)

**12. Adjournment**

Motion by LeDonne, seconded by Stallings to adjourn at 7:22 pm.

Motion carried 7-0

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator