



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

**FINANCE COMMITTEE
VILLAGE OF SUSSEX
IMMEDIATELY FOLLOWING THE 6:00 PM PUBLIC WORKS COMMITTEE
TUESDAY DECEMBER 1, 2020
SUSSEX CIVIC CENTER- VILLAGE BOARD ROOM 2nd FLOOR
N64W23760 MAIN STREET**

Pursuant to the requirements of Section 19.84, Wis Stats., notice is hereby given of a meeting of the Village of Sussex Finance & Personnel Evaluation Committee, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board are present and that the Village Board members may be making comments if the rules are suspended to allow them to do so.)

1. Roll call.
2. Consideration and possible action on minutes of the Finance and Personnel Committee meeting on November 5, 2020.
3. Comments from citizens.
4. Consideration and possible action on Operator License for Danielle Olsen
5. Consideration and possible action on October Check Register and P-card Statement.
6. Consideration and possible action on Ace Hardware purchases.
7. Consideration and possible action on Class A Beer and Liquor license for Kwik Trip, W250N5279 Business Drive, Sussex WI 53089.
8. Consideration and possible action on Class B Beer and Liquor license for Quad Graphics, Inc. N61W23044 Harry's Way, Agent Gary L. Chitwood.
9. Consideration and possible action on Resolution 20-29 for the 2020 Budget Amendment.
10. Consideration and possible action on Resolution 20-30 Authorizing the Issuance and Sale of \$1.955 million Stormwater System Revenue Bonds, Series 2020C of the Village of Sussex, Waukesha County, WI and providing for the payment of the Bonds and other details with respect to the Bonds.
11. Consideration and possible action on the appointment process:
 - A. Appointment to Vacancies on the Village Board
 - B. Citizen Appointments to Committees
12. Topics for Future Agendas
13. Adjournment

Chairperson
Michael Bartzen

Jeremy Smith
Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM
THE FINANCE COMMITTEE AND ARE
SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD**

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
November 5, 2020**

1. Roll Call

The meeting was called to order by Chairman Bartzen at 6:00 p.m.

Members present: Trustee Michael Bartzen, Trustee Lee Uecker, Trustee Scott Adkins, and Ben Jarvis.

Also present: Village Administrator Jeremy Smith

2. Consideration and possible action on minutes

A motion by Adkins, seconded by Uecker to approve the October 6, 2020 meeting minutes as presented.
Motion carried 4-0.

3. Comments from Citizens

None

4. Operator Licenses

A motion by Adkins, seconded by Jarvis to recommend to the Village Board approval of an operator's license application to alexander Kavanaugh, subject to the standard conditions of operator license approval.
Motion carried 4-0.

A motion by Uecker, seconded by Adkins to recommend to the Village Board approval of an operator's license application to Stephanie Kendall, subject to the standard conditions of operator license approval.
Motion carried 4-0.

5. Check Register and P-card statements:

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the October Check Register and P-Card statement in the amount of \$2,455,090.24.
Motion carried 4-0

6. Ace Hardware Purchases

A motion by Uecker, seconded by Bartzen to recommend to the Village Board approval of the October Ace Hardware credit in the amount of \$1,257.34.
Motion carried 4-0

7. Amendment to the Premise description for the Class A License for Meijer's N51W24952 Hwy K., Sussex WI License #20-011A to allow for Grocery Pick-up

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of the amendment to the premise description for the Class A License for Meijers N51W24952 Hwy K, from the store to the parking stalls for grocery pick-up as detailed in the submittal.
Motion carried 4-0

8. Class B Beer and Liquor License granted for Quad Graphics, Inc. N61W23044 Harry's Way, Agent Gary L. Chitwood.

A motion by Bartzen, seconded by Uecker to table the item to the next meeting at the request of Quad Graphics.
Motion carried 4-0

9. 2020 Third Quarter Investment Report

A motion by Uecker, seconded by Adkins to approve the third quarter investment report. Motion carried 4-0

10. 2019 Surplus Allocation

A motion by Bartzen, seconded by Jarvis to allocate \$100,000 each to the three-park cash capital line items that have cycle gaps.
Motion carried 4-0

11. Trustee and Citizen Appointments to Committees, Commissions, and Boards

Discussion followed on the items listed below.

A. Appointment to Vacancies on the Village Board

There was consensus that the policy followed what had been talked about at the previous meetings. Trustee Bartzen and Uecker moved that the term “The Interview Panel” replace the term “Village President” and the sentence be redrafted accordingly in the 7th bullet point of the Policy. Which was approved without objection.

B. Citizen Appointments to Committees

There was consensus that the policy followed what had been talked about at the previous meetings. Trustee Adkins wanted the policy to go further with respect to ensuring everyone had an opportunity to be on Committees. Trustee Bartzen stated he didn’t want to take away the power of the president and this followed what had been talked about.

Trustee Adkins and Uecker moved that the language be adjusted to reflect that one (1) or (2) trustees would be asked to volunteer which was approved without objection

A motion by Bartzen, seconded by Jarvis to recommend the policies as adjusted at the meeting be reviewed by the Village Attorney for final form and come back to the Committee. Motion carried 4-0

8. Topics for Future Agendas

Trustee Bartzen requested that the Committee look at moving back when citizen appointment terms are up to later in the year so there isn’t such a fast pace need to make these transitions after the spring elections.

9. Adjournment

A motion by Bartzen, seconded by Uecker to adjourn the meeting at 7:24 p.m. Motion carried 4-0.

Respectfully submitted,

Jeremy Smith
Village Administrator

**Village of Sussex
Village Board Payment Approvals
Nov-2020**

Payroll Registers

First Pay Period - Regular	\$ 118,808.61
First Pay Period - Election	\$ 792.00
Second Pay Period - Regular	\$ 121,895.42
Second Pay Period - Fire	\$ 4,203.17
Second Pay Period - Board Monthly	\$ 2,762.84
Second Pay Period - Election	\$ 4,620.00
Third Pay Period - Regular	<u>\$ -</u>
 Total Payroll	 <u>\$ 253,082.04</u>
 Check Register (11/01/2020 - 11/30/2020)	 <u>\$ 1,269,166.24</u>
 Grand Total	 <u>\$ 1,522,248.28</u>

Note: No Ace Hardware payments in November

Village of Sussex - November Check Register

Date	Check #	Payee	Amount	Description	Account # / Description
11/10/20	014889	NORTH SHORE BANK, FSB	1,188.16	DEFERRED COMPENSATION	G 100-21520 North Shore Withheld
11/10/20	014890	RIVER RUN COMPUTERS INC.	2,347.20	EMAIL ARCHIVER TO CLOUD	E 100-57190-000-810 Equipment
11/10/20	014890	RIVER RUN COMPUTERS INC.	257.94	VM WARE RENEWAL	E 100-51430-000-397 Licensing Costs
11/10/20	014890	RIVER RUN COMPUTERS INC.	74.06	VM WARE RENEWAL	E 610-53700-000-923 Outside Services Employed
11/10/20	014890	RIVER RUN COMPUTERS INC.	69.85	VM WARE RENEWAL	E 620-53610-100-212 Outside Services
11/10/20	014890	RIVER RUN COMPUTERS INC.	18.94	VM WARE RENEWAL	E 640-53650-000-340 Data Processing Services
11/10/20	014890	RIVER RUN COMPUTERS INC.	205.50	REMOTE ADM WIFI VOS BLDG	G 610-19391 Computer Equipment--Water
11/10/20	014890	RIVER RUN COMPUTERS INC.	205.50	REMOTE ADM WIFI VOS BLDG	G 620-18371 Computer Equipment
11/10/20	014890	RIVER RUN COMPUTERS INC.	616.51	REMOTE ADM WIFI VOS BLDG	E 100-57190-000-810 Equipment
11/10/20	014890	RIVER RUN COMPUTERS INC.	782.40	EMAIL ARCHIVER TO CLOUD	G 610-19391 Computer Equipment--Water
11/10/20	014890	RIVER RUN COMPUTERS INC.	782.40	EMAIL ARCHIVER TO CLOUD	G 620-18371 Computer Equipment
11/17/20	014891	HAWKINS, INC.	10,009.75	CHEMICALS	E 610-53700-000-631 Treatment-Chemicals
11/17/20	014892	INFOSEND, INC.	487.09	SEPT. UB PROCESSING	E 610-53700-000-903 Accounting Supplies & Expenses
11/17/20	014892	INFOSEND, INC.	486.94	SEPT. UB PROCESSING	E 620-53610-100-215 Accountant
11/17/20	014892	INFOSEND, INC.	486.94	SEPT. UB PROCESSING	E 640-53650-000-310 Office Supplies
11/20/20	014893	5 ALARM FIRE & SAFETY	586.00	HOOKS, AXE	E 100-52200-000-345 Supplies
11/20/20	014894	5 ALARM FIRE & SAFETY	494.00	FIRE HOOKS	E 100-52200-000-345 Supplies
11/20/20	014895	A RIFKIN CO	74.78	Election Name Stickers	E 100-51440-000-390 Expenses
11/20/20	014896	A RIFKIN CO	(3.63)	refund tax exempt for stickers	E 100-51440-000-390 Expenses
11/20/20	014897	A/E GRAPHICS, INC.	19.71	CANON PLOTTER MAINT & INK	E 640-53650-000-310 Office Supplies
11/20/20	014897	A/E GRAPHICS, INC.	19.71	CANON PLOTTER MAINT & INK	E 620-53610-100-310 Office Supplies
11/20/20	014897	A/E GRAPHICS, INC.	19.71	CANON PLOTTER MAINT & INK	E 610-53700-000-921 Office Supplies & Expenses
11/20/20	014897	A/E GRAPHICS, INC.	29.56	CANON PLOTTER MAINT & INK	E 100-56700-000-390 Expenses
11/20/20	014897	A/E GRAPHICS, INC.	49.27	CANON PLOTTER MAINT & INK	E 100-55300-000-310 Office Supplies
11/20/20	014897	A/E GRAPHICS, INC.	29.56	CANON PLOTTER MAINT & INK	G 100-14500 Due from Haass Library
11/20/20	014897	A/E GRAPHICS, INC.	29.54	CANON PLOTTER MAINT & INK	E 100-51491-000-310 Office Supplies
11/20/20	014898	AIRGAS USA, LLC	97.46	CYLINDER RENTAL OXYGEN	E 100-52200-000-342 Medical Supplies
11/20/20	014899	AIRGAS USA, LLC	15.63	CYLINDER RENTAL - CARBON DIOXIDE	E 610-53700-000-653 Maint of Meters
11/20/20	014899	AIRGAS USA, LLC	123.53	COMPRESSED GAS	E 100-53311-000-345 Supplies
11/20/20	015000	AMAZON.COM	(4.76)	Return office supplies	E 100-55300-000-310 Office Supplies
11/20/20	015001	AMAZON.COM	2.10	Village Supplies	E 100-52400-000-390 Expenses
11/20/20	015001	AMAZON.COM	0.98	Village Supplies	E 100-53311-000-345 Supplies
11/20/20	015001	AMAZON.COM	1.12	Village Supplies	E 640-53650-000-310 Office Supplies
11/20/20	015001	AMAZON.COM	3.63	Village Supplies	E 620-53610-100-310 Office Supplies
11/20/20	015001	AMAZON.COM	3.63	Village Supplies	E 610-53700-000-921 Office Supplies & Expenses
11/20/20	015001	AMAZON.COM	0.70	Village Supplies	E 100-55200-000-390 Expenses
11/20/20	015001	AMAZON.COM	0.56	Village Supplies	E 100-52200-000-345 Supplies
11/20/20	015001	AMAZON.COM	0.98	Village Supplies	E 100-51510-000-310 Office Supplies
11/20/20	015001	AMAZON.COM	2.10	Village Supplies	E 100-51491-000-310 Office Supplies
11/20/20	015001	AMAZON.COM	0.98	Village Supplies	E 100-51410-000-310 Office Supplies
11/20/20	015001	AMAZON.COM	5.59	Village Supplies	E 100-51420-000-310 Office Supplies
11/20/20	015001	AMAZON.COM	5.59	Village Supplies	E 100-55300-000-310 Office Supplies

Date	Check #	Payee	Amount	Description	Account # / Description
11/20/20	015002	AMAZON.COM	109.95	Carpet Shampoo for Civic Center	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015002	AMAZON.COM	399.98	Carpet cleaner for Civic Center	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015002	AMAZON.COM	47.08	Election Supplies -Red Tape	E 100-51440-000-390 Expenses
11/20/20	015003	AMAZON.COM	207.36	Sponsor Recognition Proclamation Plaques	E 100-55350-000-390 Expenses
11/20/20	015004	AMAZON.COM	11.78	Nursery Cleaner	E 100-55300-000-390 Expenses
11/20/20	015005	AMAZON.COM	18.08	Weight buckets for signs and tents	E 100-55200-000-298 Contract--Park Sanitation
11/20/20	015005	AMAZON.COM	22.70	Portable lock box	E 100-55350-000-390 Expenses
11/20/20	015006	AMAZON.COM	13.99	stapler	E 100-51420-000-310 Office Supplies
11/20/20	015007	AMERICAN PAYROLL ASSOC	64.50	MEMBERSHIP - DE	E 620-53610-100-345 Supplies
11/20/20	015007	AMERICAN PAYROLL ASSOC	64.50	MEMBERSHIP - DE	E 610-53700-000-930 Misc General Expenses
11/20/20	015007	AMERICAN PAYROLL ASSOC	129.00	MEMBERSHIP - DE	E 100-51510-000-390 Expenses
11/20/20	015008	AMZN MKTP US	99.90	Masks for ellection workers	E 100-51440-000-390 Expenses
11/20/20	015009	AMZN MKTP US	21.57	Pickleball Paddle	E 100-55300-000-390 Expenses
11/20/20	015010	AMZN MKTP US	73.96	Pickleballs	E 100-55300-000-390 Expenses
11/20/20	015011	AMZN MKTP US	39.91	Coccyx cushion and lumbar support	E 100-55300-000-390 Expenses
11/20/20	015011	AMZN MKTP US	13.72	Spooky sussex spider webs	E 100-55202-000-403 Special Events
11/20/20	015011	AMZN MKTP US	36.84	Spooky Sussex spider webs	E 100-55202-000-403 Special Events
11/20/20	015011	AMZN MKTP US	34.99	Foot Rest	E 100-55300-000-390 Expenses
11/20/20	015012	AMZN MKTP US	9.98	FD Vehicle Maintain-lights/bulbs	E 100-52200-000-244 Maint--Vehicle
11/20/20	015013	AMZN MKTP US	12.05	Village Supplies	E 100-51420-000-310 Office Supplies
11/20/20	015013	AMZN MKTP US	1.51	Village Supplies	E 100-55200-000-390 Expenses
11/20/20	015013	AMZN MKTP US	4.52	Village Supplies	E 100-51491-000-310 Office Supplies
11/20/20	015013	AMZN MKTP US	2.11	Village Supplies	E 100-51510-000-310 Office Supplies
11/20/20	015013	AMZN MKTP US	2.11	Village Supplies	E 100-53311-000-345 Supplies
11/20/20	015013	AMZN MKTP US	1.21	Village Supplies	E 100-52200-000-345 Supplies
11/20/20	015013	AMZN MKTP US	4.52	Village Supplies	E 100-52400-000-390 Expenses
11/20/20	015013	AMZN MKTP US	7.84	Village Supplies	E 610-53700-000-921 Office Supplies & Expenses
11/20/20	015013	AMZN MKTP US	7.84	Village Supplies	E 620-53610-100-310 Office Supplies
11/20/20	015013	AMZN MKTP US	199.90	Social distance floor decals	E 100-51440-000-390 Expenses
11/20/20	015013	AMZN MKTP US	2.11	Village Supplies	E 100-51410-000-310 Office Supplies
11/20/20	015013	AMZN MKTP US	12.05	Village Supplies	E 100-55300-000-310 Office Supplies
11/20/20	015013	AMZN MKTP US	2.40	Village Supplies	E 640-53650-000-310 Office Supplies
11/20/20	015014	AMZN MKTP US	0.78	Upstairs supplies	E 640-53650-000-310 Office Supplies
11/20/20	015014	AMZN MKTP US	1.37	Upstairs supplies	E 100-53311-000-345 Supplies
11/20/20	015014	AMZN MKTP US	1.37	Upstairs supplies	E 100-51410-000-310 Office Supplies
11/20/20	015014	AMZN MKTP US	1.37	Upstairs supplies	E 100-51510-000-310 Office Supplies
11/20/20	015014	AMZN MKTP US	0.78	Upstairs supplies	E 100-52200-000-345 Supplies
11/20/20	015014	AMZN MKTP US	2.93	Upstairs supplies	E 100-51491-000-310 Office Supplies
11/20/20	015014	AMZN MKTP US	4.00	Upstairs supplies	E 620-53610-100-310 Office Supplies
11/20/20	015014	AMZN MKTP US	2.93	Upstairs supplies	E 100-52400-000-390 Expenses
11/20/20	015014	AMZN MKTP US	4.00	Upstairs supplies	E 610-53700-000-921 Office Supplies & Expenses
11/20/20	015015	AMZN MKTP US	7.89	cleaning supplies sponges	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015016	AMZN MKTP US	8.66	PW Cell Chargers	E 620-53610-100-310 Office Supplies

Date	Check #	Payee	Amount	Description	Account # / Description
11/20/20	015016	AMZN MKTP US	8.66	PW Cell Chargers	E 100-53311-000-220 Utilities--Telephone
11/20/20	015016	AMZN MKTP US	15.99	Sponsor Recognition Certificate folders	E 100-55300-000-390 Expenses
11/20/20	015016	AMZN MKTP US	20.19	Office supplies	E 100-55300-000-310 Office Supplies
11/20/20	015016	AMZN MKTP US	8.66	PW Cell Chargers	E 610-53700-000-921 Office Supplies & Expenses
11/20/20	015017	AMZN MKTP US	47.96	Tree Lighting Ornaments to give away	E 100-55202-000-403 Special Events
11/20/20	015018	AMZN MKTP US	9.95	Parks Cells phone case	E 100-55300-000-390 Expenses
11/20/20	015019	AMZN MKTP US	(2.64)	Village Supplies-Refund	E 620-53610-100-310 Office Supplies
11/20/20	015019	AMZN MKTP US	(0.71)	Village Supplies-Refund	E 100-53311-000-345 Supplies
11/20/20	015019	AMZN MKTP US	(4.06)	Village Supplies-Refund	E 100-51420-000-310 Office Supplies
11/20/20	015019	AMZN MKTP US	(1.52)	Village Supplies-Refund	E 100-51491-000-310 Office Supplies
11/20/20	015019	AMZN MKTP US	(1.52)	Village Supplies-Refund	E 100-52400-000-390 Expenses
11/20/20	015019	AMZN MKTP US	(0.41)	Village Supplies-Refund	E 100-52200-000-345 Supplies
11/20/20	015019	AMZN MKTP US	(0.71)	Village Supplies-Refund	E 100-51410-000-310 Office Supplies
11/20/20	015019	AMZN MKTP US	(2.64)	Village Supplies-Refund	E 610-53700-000-921 Office Supplies & Expenses
11/20/20	015019	AMZN MKTP US	(0.79)	Village Supplies-Refund	E 640-53650-000-310 Office Supplies
11/20/20	015019	AMZN MKTP US	(0.51)	Village Supplies-Refund	E 100-55200-000-390 Expenses
11/20/20	015019	AMZN MKTP US	(0.71)	Village Supplies-Refund	E 100-51510-000-310 Office Supplies
11/20/20	015019	AMZN MKTP US	(4.06)	Village Supplies-Refund	E 100-55300-000-310 Office Supplies
11/20/20	015020	AT&T*BILL PAYMENT	175.83	FIRE PHONES - CREDIT \$600 APPLIED	E 100-52200-000-220 Utilities--Telephone
11/20/20	015021	BADGER TRUCK QUICK LN	548.29	MUFFLER, INSUL-UNIT 42	E 100-53311-000-244 Maint--Vehicle
11/20/20	015022	BATTERIES PLUS	45.80	LIGHT BULBS FLO.	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015022	BATTERIES PLUS	149.75	12 V LEAD, WORK LIGHT	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015023	CINTAS CORP	369.14	UNIFORMS-AUGUST	E 100-53311-000-345 Supplies
11/20/20	015023	CINTAS CORP	461.42	UNIFORMS-SEPT	E 100-53311-000-345 Supplies
11/20/20	015023	CINTAS CORP	87.90	CLEANING SUPPLIES - AUGUST 2020	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015023	CINTAS CORP	87.90	CLEANING SUPPLIES - SEPT 2020	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015023	CINTAS CORP	85.35	CLEANING SUPPLIES - SEPT 2020	E 100-52200-000-242 Maint--Bldg & Facilities
11/20/20	015023	CINTAS CORP	78.38	UNIFORMS-AUGUST	E 100-55200-000-298 Contract--Park Sanitation
11/20/20	015023	CINTAS CORP	212.99	UNIFORMS-AUGUST	E 610-53700-000-930 Misc General Expenses
11/20/20	015023	CINTAS CORP	97.98	UNIFORMS-SEPT	E 100-55200-000-298 Contract--Park Sanitation
11/20/20	015023	CINTAS CORP	384.75	UNIFORMS-SEPT	E 610-53700-000-930 Misc General Expenses
11/20/20	015023	CINTAS CORP	282.64	UNIFORMS-AUGUST	E 620-53610-100-349 Other Operating Supplies
11/20/20	015023	CINTAS CORP	85.35	CLEANING SUPPLIES - AUGUST 2020	E 100-52200-000-242 Maint--Bldg & Facilities
11/20/20	015023	CINTAS CORP	354.87	UNIFORMS-SEPT	E 620-53610-100-349 Other Operating Supplies
11/20/20	015024	COMPLETE OFFICE OF WISCON	82.57	Sheriff Side Clean supplies	E 100-52100-000-242 Maint--Bldg & Facilities
11/20/20	015025	COMPLETE OFFICE OF WISCON	26.15	Upstairs supplies	E 620-53610-100-310 Office Supplies
11/20/20	015025	COMPLETE OFFICE OF WISCON	19.13	Upstairs supplies	E 100-52400-000-390 Expenses
11/20/20	015025	COMPLETE OFFICE OF WISCON	5.10	Upstairs supplies	E 640-53650-000-310 Office Supplies
11/20/20	015025	COMPLETE OFFICE OF WISCON	8.94	Upstairs supplies	E 100-51410-000-310 Office Supplies
11/20/20	015025	COMPLETE OFFICE OF WISCON	8.93	Upstairs supplies	E 100-51510-000-310 Office Supplies
11/20/20	015025	COMPLETE OFFICE OF WISCON	5.10	Upstairs supplies	E 100-52200-000-345 Supplies
11/20/20	015025	COMPLETE OFFICE OF WISCON	19.13	Upstairs supplies	E 100-51491-000-310 Office Supplies
11/20/20	015025	COMPLETE OFFICE OF WISCON	26.15	Upstairs supplies	E 610-53700-000-921 Office Supplies & Expenses

Date	Check #	Payee	Amount	Description	Account # / Description
11/20/20	015025	COMPLETE OFFICE OF WISCON	8.93	Upstairs supplies	E 100-53311-000-345 Supplies
11/20/20	015026	COMPLETE OFFICE OF WISCON	5.49	Upstairs supplies	E 100-52200-000-345 Supplies
11/20/20	015026	COMPLETE OFFICE OF WISCON	20.58	Upstairs supplies	E 100-52400-000-390 Expenses
11/20/20	015026	COMPLETE OFFICE OF WISCON	20.58	Upstairs supplies	E 100-51491-000-310 Office Supplies
11/20/20	015026	COMPLETE OFFICE OF WISCON	9.60	Upstairs supplies	E 100-51410-000-310 Office Supplies
11/20/20	015026	COMPLETE OFFICE OF WISCON	9.60	Upstairs supplies	E 100-51510-000-310 Office Supplies
11/20/20	015026	COMPLETE OFFICE OF WISCON	28.13	Upstairs supplies	E 610-53700-000-921 Office Supplies & Expenses
11/20/20	015026	COMPLETE OFFICE OF WISCON	28.13	Upstairs supplies	E 620-53610-100-310 Office Supplies
11/20/20	015026	COMPLETE OFFICE OF WISCON	5.49	Upstairs supplies	E 640-53650-000-310 Office Supplies
11/20/20	015026	COMPLETE OFFICE OF WISCON	9.60	Upstairs supplies	E 100-53311-000-345 Supplies
11/20/20	015027	DOA E PAY DOC SALES	499.55	Building Permit State Seals	E 100-52400-000-390 Expenses
11/20/20	015028	EMERGENCY MEDICAL PRODUC	185.16	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
11/20/20	015029	EMERGENCY MEDICAL PRODUC	163.26	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
11/20/20	015030	EMERGENCY MEDICAL PRODUC	102.70	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
11/20/20	015031	EUROFINS SF ANALYTICAL LA	323.75	FINAL EFFLUENT	E 620-53610-300-212 Outside Services
11/20/20	015032	EUROFINS SF ANALYTICAL LA	1,254.35	TESTING BIOSOLIDS	E 620-53610-300-212 Outside Services
11/20/20	015033	FACEBK	49.74	Employment ad/Seasonal Snow Removal	E 100-51410-000-180 Human Resources Expense
11/20/20	015034	GALLS	237.25	UNIFORMS - AH	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015034	GALLS	129.96	UNIFORMS - DK	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015034	GALLS	64.98	UNIFORMS - MG	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015035	GALLS	64.99	UNIFORM - DP	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015035	GALLS	84.29	UNIFORM - AH	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015035	GALLS	107.29	UNIFORM - DK	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015035	GALLS	64.99	UNIFORM - ZL	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015035	GALLS	168.58	UNIFORM - MG	E 100-52200-000-344 Uniforms & Protective Clothes
11/20/20	015036	HALQUIST STONE	273.50	CHIPS - WELL 6 & 7	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015037	HASTINGS AIR ENERGY CONTR	2,006.85	FURNACE MAINTENANCE	E 100-52200-000-242 Maint--Bldg & Facilities
11/20/20	015038	IN *AIR ONE EQUIPMENT, IN	40.00	METER CALIBRATION CO SENSOR	E 100-52200-000-250 Equip Certification/Testing
11/20/20	015039	IN *BUSINESS TELEPHONE &	711.17	RED HOT LINE LOBBY PHONE	E 100-57190-000-810 Equipment
11/20/20	015040	IN *WISCONSIN LAKE & POND	450.00	FOUNTAIN MAINTENANCE	E 640-53650-000-242 Maint--Bldg & Facilities
11/20/20	015041	JENSEN EQUIPMENT	19.93	CHAIN, JUG, RETURN CHAIN	E 100-53311-000-240 Maint--Equipment
11/20/20	015041	JENSEN EQUIPMENT	6.36	OIL FILTER CAP	E 100-53311-000-240 Maint--Equipment
11/20/20	015042	JOURNAL SENTINEL	16.16	ORD 870	E 100-51490-000-326 Printing & Publishing
11/20/20	015043	LAFORCE	305.00	SERVICE WORK	E 100-55200-000-242 Maint--Bldg & Facilities
11/20/20	015044	LW ALLEN	372.60	SLUDGE FLOW METER MAINTENANCE	E 620-53610-300-245 Maint--Trmt & Disposal Equip
11/20/20	015045	MAP SERVICE CENTER	8,000.00	GOOD HOPE ROAD-LOMC REVISION APPLICATION	E 410-57331-000-390 Expenses
11/20/20	015046	MENARDS E-COMMERCE	465.82	Tree Lighting - Lights for tree	E 100-55202-000-403 Special Events
11/20/20	015047	MENARDS PEWAUKEE WI	24.38	COPPER, BRASS NIPPLE	E 620-53610-100-249 Maint--General Plant
11/20/20	015048	MENARDS PEWAUKEE WI	38.41	PAINTING SUPPLIES	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015049	MID STATE EQUIP JACKSON	160.52	REAR VIEW MIRROR - WACKER LOADER	E 100-53311-000-240 Maint--Equipment
11/20/20	015050	MID-AMERICAN RESEARCH CHE	988.32	HC BACTERIAL ENZYMES	E 620-53610-100-249 Maint--General Plant
11/20/20	015051	MID-AMERICAN RESEARCH CHE	453.77	WEED KILLER	E 100-55200-000-395 Weed Control
11/20/20	015051	MID-AMERICAN RESEARCH CHE	321.34	WEED KILLER	E 100-55200-000-395 Weed Control

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11/20/20	015051	MID-AMERICAN RESEARCH CHE	(321.34)	WEED KILLER	E 100-55200-000-240 Maint--Equipment
11/20/20	015051	MID-AMERICAN RESEARCH CHE	453.77	WEED KILLER	E 100-55200-000-240 Maint--Equipment
11/20/20	015052	MILLER BRADFORD RISBERG	959.72	REPAIRS PARKING BRAKE-UNIT 28	E 100-53311-000-244 Maint--Vehicle
11/20/20	015053	MILLER BRADFORD RISBERG	412.50	EQUIPMENT RENTAL - WELL 6 & 7	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015053	MILLER BRADFORD RISBERG	6,316.01	REPAIRS - TRACKLESS	E 100-53311-000-240 Maint--Equipment
11/20/20	015053	MILLER BRADFORD RISBERG	412.50	EQUIPMENT RENTAL - BLDG & GROUNDS MAINT.	E 620-53610-100-249 Maint--General Plant
11/20/20	015054	MILWAUKEE RUBBER PRODU	372.48	HAULER HOSE	E 620-53610-300-249 Maint--General Plant
11/20/20	015055	MUNIMETRIX SYSTEMS COR	40.37	IMAGEFLOW SOFTWARE SUPPORT	E 640-53650-000-340 Data Processing Services
11/20/20	015055	MUNIMETRIX SYSTEMS COR	549.86	IMAGEFLOW SOFTWARE SUPPORT	E 100-51430-000-397 Licensing Costs
11/20/20	015055	MUNIMETRIX SYSTEMS COR	157.87	IMAGEFLOW SOFTWARE SUPPORT	E 610-53700-000-923 Outside Services Employed
11/20/20	015055	MUNIMETRIX SYSTEMS COR	148.90	IMAGEFLOW SOFTWARE SUPPORT	E 620-53610-100-212 Outside Services
11/20/20	015056	NASSCO INC	102.90	TORK SINGLEFOLD TOWEL	E 620-53610-100-249 Maint--General Plant
11/20/20	015057	NASSCO INC	81.20	FLOOR CLEANER, TOWEL	E 100-55200-000-298 Contract--Park Sanitation
11/20/20	015058	NEUS BUILDING CENTER	399.99	POLE SAW	E 100-53311-000-348 Tools
11/20/20	015059	NORTHERN LAKE SERVICE- IN	1,060.00	2020 3RD QTR RADIOACTIVITY ANALYSIS	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015059	NORTHERN LAKE SERVICE- IN	100.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015059	NORTHERN LAKE SERVICE- IN	100.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015059	NORTHERN LAKE SERVICE- IN	343.00	2020 3RD QTR DRINKING WTR ANALYSIS	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015060	NORTHERN LAKE SERVICE- IN	528.00	DW LEAD & COPPER ANALYSIS	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015060	NORTHERN LAKE SERVICE- IN	66.00	DW LEAD & COPPER ANALYSIS	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015060	NORTHERN LAKE SERVICE- IN	20.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015060	NORTHERN LAKE SERVICE- IN	100.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015060	NORTHERN LAKE SERVICE- IN	100.00	TOTAL COLIFORM BACTERIA	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015061	OSI ENVIRONMENTAL	75.00	USED OIL	E 100-53635-000-390 Expenses
11/20/20	015062	PARTMASTER	183.69	FLANGES, CONNECTORS, WASHERS	E 100-53311-000-345 Supplies
11/20/20	015063	PAYNE & DOLAN INC	223.33	CRUSHED RAP	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015064	PICK N SAVE	25.65	Spooky Sussex Pumpkin Drive-Spider Webs	E 100-55202-000-403 Special Events
11/20/20	015065	PICK N SAVE	12.06	FD Kitchen Supplies	E 100-52200-000-350 Good & Welfare
11/20/20	015066	POMP S TIRE	249.34	NEW TIRES - SEWER TRK	E 620-53610-100-330 Transportation
11/20/20	015067	PORT-A-JOHN -CLV	83.00	SEASONAL RR - YARD WASTE	E 100-53635-000-298 Contract--Park Sanitation
11/20/20	015068	PORT-A-JOHN -CLV	93.00	SEASONAL RR - WWTP	E 620-53610-100-249 Maint--General Plant
11/20/20	015069	PROHEALTH WORKS (SEEGER)	37.33	DOT-JC, DW	E 100-53311-000-390 Expenses
11/20/20	015069	PROHEALTH WORKS (SEEGER)	64.83	PREEMPLOYMENT TEST-CB, DOT-JC, DW	E 620-53610-100-345 Supplies
11/20/20	015069	PROHEALTH WORKS (SEEGER)	145.00	PREEMPLOYMENT TEST-JO	E 100-55200-000-180 Human Resources Expense
11/20/20	015069	PROHEALTH WORKS (SEEGER)	55.00	PREEMPLOYMENT TEST-CB	E 100-51420-000-390 Expenses
11/20/20	015069	PROHEALTH WORKS (SEEGER)	110.00	PREEMPLOYMENT-FITNESS INST	E 100-55350-000-180 Human Resources Expense
11/20/20	015069	PROHEALTH WORKS (SEEGER)	64.84	PREEMPLOYMENT TEST-CB, DOT-JC, DW	E 610-53700-000-930 Misc General Expenses
11/20/20	015070	QUARRY COFFEE & CAFÉ	1,390.00	Election workers meals	E 100-51440-000-390 Expenses
11/20/20	015071	R A SMITH NATIONAL INC	18,429.10	WOODLAND TRAILS S/D PROF. SERV. 8/1-31/2020	E 100-51491-000-216 Engineering
11/20/20	015071	R A SMITH NATIONAL INC	51,467.70	MAPLE AVE RECON PROF. SERV. 8/1-31/2020	E 410-57331-000-216 Engineering
11/20/20	015071	R A SMITH NATIONAL INC	24,528.47	WOODLAND TRAILS S/D PROF. SERV. 7/1-31/2020	E 100-51491-000-216 Engineering
11/20/20	015072	RHYME BUSINESS PRODUCTS L	0.71	SHARP MAINT. & COPIES	E 640-53650-000-310 Office Supplies
11/20/20	015072	RHYME BUSINESS PRODUCTS L	2.13	SHARP MAINT. & COPIES	E 610-53700-000-921 Office Supplies & Expenses

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11/20/20	015072	RHYME BUSINESS PRODUCTS L	34.04	SHARP MAINT. & COPIES	E 100-51420-000-240 Maint--Equipment
11/20/20	015072	RHYME BUSINESS PRODUCTS L	170.13	SHARP MAINT. & COPIES	E 100-51491-000-390 Expenses
11/20/20	015072	RHYME BUSINESS PRODUCTS L	12.67	SHARP MAINT. & COPIES	E 100-52200-000-345 Supplies
11/20/20	015072	RHYME BUSINESS PRODUCTS L	102.08	SHARP MAINT. & COPIES	E 100-52400-000-390 Expenses
11/20/20	015072	RHYME BUSINESS PRODUCTS L	1.81	SHARP MAINT. & COPIES	E 620-53610-100-310 Office Supplies
11/20/20	015072	RHYME BUSINESS PRODUCTS L	36.16	SHARP MAINT. & COPIES	E 100-53311-000-240 Maint--Equipment
11/20/20	015072	RHYME BUSINESS PRODUCTS L	2.13	SHARP MAINT. & COPIES	E 100-55200-000-390 Expenses
11/20/20	015073	RUMORS SPORTS BAR AND GRI	227.06	Election worker meals	E 100-51440-000-390 Expenses
11/20/20	015074	RUNDLE SPENCE MFG CO NEW	335.71	2 TOILETS	E 100-55200-000-242 Maint--Bldg & Facilities
11/20/20	015075	SALAMONE SUPPLIES INC	6.90	SPRAYER	E 100-55200-000-298 Contract--Park Sanitation
11/20/20	015075	SALAMONE SUPPLIES INC	130.28	CLEANER, SOAP, LINERS, TOWELS	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015076	SALAMONE SUPPLIES INC	102.38	SOAP	E 100-55200-000-298 Contract--Park Sanitation
11/20/20	015077	SALAMONE SUPPLIES INC	239.80	HAND SANITIZER	E 100-51600-000-242 Maint--Bldg & Facilities
11/20/20	015078	SITEONE LANDSCAPE SUPPLY,	101.72	CUTTING EDGE FOR SNOWRATOR	E 100-53311-000-240 Maint--Equipment
11/20/20	015079	SKYWALKER-NEW BERLIN	49.99	FD Garage	E 100-52200-000-242 Maint--Bldg & Facilities
11/20/20	015080	SOCIALPILOT	5.28	Social Media Management Platform/1 month	E 610-53700-000-923 Outside Services Employed
11/20/20	015080	SOCIALPILOT	4.98	Social Media Management Platform/1 month	E 620-53610-100-212 Outside Services
11/20/20	015080	SOCIALPILOT	18.39	Social Media Management Platform/1 month	E 100-51430-000-397 Licensing Costs
11/20/20	015080	SOCIALPILOT	1.35	Social Media Management Platform/1 month	E 640-53650-000-340 Data Processing Services
11/20/20	015081	SPECTRUM	144.25	DIGITAL ADAPTERS	E 100-52200-000-220 Utilities--Telephone
11/20/20	015081	SPECTRUM	31.67	DIGITAL ADAPTERS	E 100-52100-000-220 Utilities--Telephone
11/20/20	015081	SPECTRUM	1,476.41	PRI & INTERNET	E 100-51600-000-220 Utilities--Telephone
11/20/20	015082	SPECTRUM	4.40	DIGITAL ADAPTERS	E 100-55200-000-220 Utilities--Telephone
11/20/20	015082	SPECTRUM	4.40	DIGITAL ADAPTERS	E 100-53311-000-220 Utilities--Telephone
11/20/20	015082	SPECTRUM	64.99	ROADRUNNER	E 100-53311-000-220 Utilities--Telephone
11/20/20	015082	SPECTRUM	65.00	ROADRUNNER	E 100-55200-000-220 Utilities--Telephone
11/20/20	015082	SPECTRUM	74.99	ROADRUNNER	E 100-52200-000-220 Utilities--Telephone
11/20/20	015082	SPECTRUM	75.00	ROADRUNNER	E 100-52100-000-220 Utilities--Telephone
11/20/20	015083	SPECTRUM	93.52	BASIC TV	E 100-51600-000-220 Utilities--Telephone
11/20/20	015083	SPECTRUM	144.98	ROADRUNNER	E 620-53610-100-310 Office Supplies
11/20/20	015084	SQ *PIEPER ELECTRIC INC./	521.43	REPLACE ECONOMIZER CONTROL ON RTU	E 100-52100-000-242 Maint--Bldg & Facilities
11/20/20	015085	SUSSEX BOWL	77.05	Pumpkin give away. Lunch for parks and rec	E 100-55202-000-403 Special Events
11/20/20	015086	TAPCO	182.00	STREET SIGNS	E 100-53311-000-370 Street Signs
11/20/20	015087	TYCOINTEGRATEDSECURITY	91.94	SECURITY ALARM - WELL 4	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015087	TYCOINTEGRATEDSECURITY	43.68	SECURITY ALARM - WELL 5	E 610-53700-000-650 Maint of Distribution System
11/20/20	015087	TYCOINTEGRATEDSECURITY	43.67	SECURITY ALARM - WELL 5	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015087	TYCOINTEGRATEDSECURITY	102.57	SECURITY ALARM - WELL 6 & 7	E 610-53700-000-955 Pumping-Maint of Equipment
11/20/20	015087	TYCOINTEGRATEDSECURITY	48.04	SECURITY ALARM - WOODSIDE TOWER	E 610-53700-000-650 Maint of Distribution System
11/20/20	015088	USA BLUE BOOK	62.25	SOLVENT BASED INVERT	E 610-53700-000-655 Maint of Other Plant/Equ
11/20/20	015088	USA BLUE BOOK	38.55	STMWTR TESTING SUPPLIES - SECRET PROJECT	E 640-53650-000-380 Illicit Disch Detect & Elimina
11/20/20	015088	USA BLUE BOOK	41.63	CHLORINE TEST SUPPLIES - WELL 6 & 7	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015088	USA BLUE BOOK	109.31	LEAD FREE BRASS VALVE	E 610-53700-000-653 Maint of Meters
11/20/20	015088	USA BLUE BOOK	28.99	STMWTR TESTING SUPPLIES - SECRET PROJECT	E 640-53650-000-380 Illicit Disch Detect & Elimina

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11/20/20	015089	USA BLUE BOOK	193.20	TUNGSTEN LAMP	E 620-53610-300-420 Lab Supplies--Treatment
11/20/20	015089	USA BLUE BOOK	1,989.75	LAB SUPPLIES	E 610-53700-000-632 Treatment-Supplies & Expenses
11/20/20	015089	USA BLUE BOOK	80.70	CHEMICALS - ILLICIT DISCHARGE TESTING	E 640-53650-000-380 Illicit Disch Detect & Elimina
11/20/20	015090	UTILITY SERVICE CO INC	1,440.50	PEDISPHERE PLANT TANK	E 610-53700-000-650 Maint of Distribution System
11/20/20	015090	UTILITY SERVICE CO INC	834.25	PEDISPHERE WOODSIDE TANK	E 610-53700-000-650 Maint of Distribution System
11/20/20	015090	UTILITY SERVICE CO INC	1,382.50	STANDPIPE	E 610-53700-000-650 Maint of Distribution System
11/20/20	015091	WI DFI WS2 CFI CC EPAY	10.00	Condo Assoc. Renewal	E 100-51600-000-390 Expenses
11/20/20	015092	WISCONSIN PARK AND RECREA	150.00	WPRM membership renewal	E 100-55300-000-390 Expenses
11/20/20	015093	WMH RETAIL PHARMACY	293.42	MEDICAL SUPPLIES	E 100-52200-000-342 Medical Supplies
11/20/20	015094	ZOOM.US	14.99	Monthly Video Training	E 100-52200-000-390 Expenses
11/20/20	015095	ZOOM.US	27.57	Zoom (video conferencing) subscription	E 100-51430-000-397 Licensing Costs
11/20/20	015095	ZOOM.US	2.02	Zoom (video conferencing) subscription	E 640-53650-000-340 Data Processing Services
11/20/20	015095	ZOOM.US	7.91	Zoom (video conferencing) subscription	E 610-53700-000-923 Outside Services Employed
11/20/20	015095	ZOOM.US	7.47	Zoom (video conferencing) subscription	E 620-53610-100-212 Outside Services
11/24/20	015096	NORTH SHORE BANK, FSB	1,188.16	DEFERRED COMPENSATION	G 100-21520 North Shore Withheld
11/24/20	015097	AFLAC	111.72	Employee Insurance	G 100-21595 AFLAC INS
11/13/20	015098	WI DEPARTMENT OF REVENUE	5,242.69	State Taxes	G 100-21513 State Taxes Withheld
11/13/20	015099	EFTPS	27,781.29	Federal Taxes	G 100-21512 Federal Taxes Withheld
11/27/20	015100	EFTPS	30,143.61	Federal Taxes	G 100-21512 Federal Taxes Withheld
11/27/20	015101	WI DEPARTMENT OF REVENUE	5,544.53	State Taxes	G 100-21513 State Taxes Withheld
11/30/20	015102	EMPLOYEE TRUST FUNDS	56,982.62	WI Retirement	G 100-21511 WI Retirement Payable
11/04/20	015103	WE ENERGIES	85.46	PSB - gas	E 100-52200-000-222 Utilities--Heat
11/04/20	015103	WE ENERGIES	85.45	PSB - gas	E 100-52100-000-222 Utilities--Heat
11/04/20	015104	WE ENERGIES	13,721.54	Street Lighting Electric	E 100-53420-000-224 Utilities--Electric
11/05/20	015105	WE ENERGIES	1,360.13	Parks - electric	E 100-55200-000-224 Utilities--Electric
11/05/20	015105	WE ENERGIES	57.93	Parks - heat	E 100-55200-000-222 Utilities--Heat
11/05/20	015106	WE ENERGIES	501.92	Sewer - collection electric	E 620-53610-200-224 Utilities--Electric
11/05/20	015106	WE ENERGIES	13.06	Sewer - gas	E 620-53610-200-222 Utilities--Heat
11/05/20	015106	WE ENERGIES	13,790.90	Sewer - treatment electric	E 620-53610-300-224 Utilities--Electric
11/05/20	015106	WE ENERGIES	233.32	Sewer - gas	E 620-53610-300-222 Utilities--Heat
11/04/20	015107	WE ENERGIES	18.76	Sewer - other govt electric	R 620-110-46412 Sewer--Other Governments
11/04/20	015108	WE ENERGIES	448.78	Storm electric	E 640-53650-000-224 Utilities--Electric
11/10/20	015109	WE ENERGIES	68.92	Emergency Govt - electric	E 100-52900-000-001 Emergency Government
11/04/20	015110	WE ENERGIES	859.45	Fire - electric	E 100-52200-000-224 Utilities--Electric
11/11/20	015111	WE ENERGIES	704.90	Police - electric	E 100-52100-000-224 Utilities--Electric
11/24/20	015112	WE ENERGIES	44.57	Water - gas	E 610-53700-000-953 Pumping-Supplies & Expenses
11/24/20	015112	WE ENERGIES	47.85	Water - gas	E 610-53700-000-921 Office Supplies & Expenses
11/24/20	015112	WE ENERGIES	227.02	Water - electric	E 610-53700-000-641 Operation Supplies & Expenses
11/24/20	015112	WE ENERGIES	16,247.46	Water - electric for pumping	E 610-53700-000-952 Pumping-Power Purchases
11/04/20	015113	WE ENERGIES	1,149.02	CIVIC CENTER	E 100-51600-000-222 Utilities--Heat
11/04/20	015113	WE ENERGIES	3,406.59	CIVIC CENTER	E 100-51600-000-224 Utilities--Electric
11/24/20	015114	WE ENERGIES	36.61	GARAGE ELECTRIC	E 640-53650-000-224 Utilities--Electric
11/24/20	015114	WE ENERGIES	44.69	GARAGE GAS	E 640-53650-000-222 Utilities--Heat

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11/24/20	015114	WE ENERGIES	44.69	GARAGE GAS	E 620-53610-100-222 Utilities--Heat
11/24/20	015114	WE ENERGIES	44.69	GARAGE GAS	E 610-53700-000-921 Office Supplies & Expenses
11/24/20	015114	WE ENERGIES	284.92	GARAGE GAS	E 100-53311-000-222 Utilities--Heat
11/24/20	015114	WE ENERGIES	36.61	GARAGE ELECTRIC	E 620-53610-100-224 Utilities--Electric
11/24/20	015114	WE ENERGIES	36.61	GARAGE ELECTRIC	E 610-53700-000-921 Office Supplies & Expenses
11/24/20	015114	WE ENERGIES	114.40	GARAGE ELECTRIC	E 100-55200-000-224 Utilities--Electric
11/24/20	015114	WE ENERGIES	233.39	GARAGE ELECTRIC	E 100-53311-000-224 Utilities--Electric
11/24/20	015114	WE ENERGIES	139.66	GARAGE GAS	E 100-55200-000-222 Utilities--Heat
11/04/20	015115	WE ENERGIES	15.84	LIONS CLUB METER	E 100-55200-000-224 Utilities--Electric
11/11/20	015116	PAYMENT SERVICE NETWORK	281.28	BILLING INVOICE	E 610-53700-000-903 Accounting Supplies & Expenses
11/11/20	015116	PAYMENT SERVICE NETWORK	281.29	BILLING INVOICE	E 620-53610-100-310 Office Supplies
11/11/20	015116	PAYMENT SERVICE NETWORK	281.28	BILLING INVOICE	E 640-53650-000-340 Data Processing Services
11/04/20	015117	WE ENERGIES	154.04	TRAFFIC SIGNALS	E 100-53311-000-224 Utilities--Electric
11/05/20	015118	RHYME BUSINESS PRODUCTS	23.96	FINANCE COPIER	E 640-53650-000-310 Office Supplies
11/05/20	015118	RHYME BUSINESS PRODUCTS	55.91	FINANCE COPIER	E 100-51420-000-240 Maint--Equipment
11/05/20	015118	RHYME BUSINESS PRODUCTS	39.93	FINANCE COPIER	E 620-53610-100-310 Office Supplies
11/05/20	015118	RHYME BUSINESS PRODUCTS	39.93	FINANCE COPIER	E 610-53700-000-921 Office Supplies & Expenses
11/18/20	015119	RHYME BUSINESS PRODUCTS	171.14	PSB/POLICE COPIER	E 100-52100-000-390 Expenses
11/18/20	015119	RHYME BUSINESS PRODUCTS	468.44	ONE STOP COPIER	E 100-51420-000-240 Maint--Equipment
11/18/20	015119	RHYME BUSINESS PRODUCTS	468.44	ONE STOP COPIER	E 100-55300-000-310 Office Supplies
11/04/20	015120	WE ENERGIES	272.11	THE GROVE	E 100-55200-000-222 Utilities--Heat
11/04/20	015120	WE ENERGIES	555.51	THE GROVE	E 100-55200-000-224 Utilities--Electric
11/13/20	015121	WI DEPARTMENT OF REVENUE	128.61	STATE WAGE ATTACHMENT	G 100-21513 State Taxes Withheld
11/27/20	015122	WI DEPARTMENT OF REVENUE	135.04	STATE WAGE ATTACHMENT	G 100-21513 State Taxes Withheld
11/05/20	064223	AL MOROS LAWN CUTTING	450.00	LAWN CUTTING 10/5-12-19/2020	E 280-54910-000-290 Contractual Fees
11/05/20	064224	ASSOCIATED APPRAISAL CONSULT	4,262.03	ASSESSOR FEE INCL ELECTRONIC DATA	E 100-51530-000-218 Assessor--Fees
11/05/20	064225	CREATIVE SIGN COMPANY, INC.	979.14	4G MODEM UPGRADE - CIVIC CENTER SIGN	E 100-51430-000-397 Licensing Costs
11/05/20	064225	CREATIVE SIGN COMPANY, INC.	71.88	4G MODEM UPGRADE - CIVIC CENTER SIGN	E 640-53650-000-340 Data Processing Services
11/05/20	064225	CREATIVE SIGN COMPANY, INC.	265.15	4G MODEM UPGRADE - CIVIC CENTER SIGN	E 620-53610-100-212 Outside Services
11/05/20	064225	CREATIVE SIGN COMPANY, INC.	281.12	4G MODEM UPGRADE - CIVIC CENTER SIGN	E 610-53700-000-923 Outside Services Employed
11/05/20	064226	E.H. WOLF & SONS INC.-SLINGER	476.82	NO LEAD GASOLINE	G 100-16110 Inventory
11/05/20	064226	E.H. WOLF & SONS INC.-SLINGER	621.79	DIESEL FUEL	G 100-16120 Diesel Inventory
11/05/20	064227	FERGUSON WATERWORKS #1476	104.15	PVC-STANDPIPE MAINT.	E 610-53700-000-650 Maint of Distribution System
11/05/20	064228	HUSSAIN, ABIDA	150.00	REFUND DEPOSIT	G 100-23410 Rent Deposits
11/05/20	064229	IMRIE, JANE E	180.00	BASKET STUDIO SEPT 2020	E 100-55350-000-140 Program Instructors
11/05/20	064230	J F AHERN COMPANY	115.50	1 EXTINGUISHER RECHARGED	E 100-52200-000-242 Maint--Bldg & Facilities
11/05/20	064231	MCINTYRE, ROBERT	180.00	PICKLEBALL DRILLS & SKILLS 10/5-12-19/2020	E 100-55350-000-140 Program Instructors
11/05/20	064232	METZLER, ERIC	35.00	REFUND DANCE RECITAL TICKETS	R 100-251-46711 Admission Fees
11/05/20	064233	OUR CREATIVE OUTLET	360.00	POTTERY WHEEL CLASS OCT. 2020	E 100-55350-000-140 Program Instructors
11/05/20	064234	PLIC - SBD GRAND ISLAND	4.60	LIFE INSURANCE - 11/1-30/2020	E 100-51600-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	93.88	LIFE INSURANCE - 11/1-30/2020	G 100-14500 Due from Haass Library
11/05/20	064234	PLIC - SBD GRAND ISLAND	11.33	LIFE INSURANCE - 11/1-30/2020	E 100-55300-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	10.50	LIFE INSURANCE - 11/1-30/2020	E 100-55350-000-135 Employee Insurance

Date	Check #	Payee	Amount	Description	Account # / Description
11/05/20	064234	PLIC - SBD GRAND ISLAND	2.29	LIFE INSURANCE - 11/1-30/2020	E 100-54600-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	5.05	LIFE INSURANCE - 11/1-30/2020	E 100-52100-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	36.86	LIFE INSURANCE - 11/1-30/2020	E 100-55200-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	3.86	LIFE INSURANCE - 11/1-30/2020	E 100-55202-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	88.43	LIFE INSURANCE - 11/1-30/2020	E 610-53700-000-926 Employee Pension & Benefits
11/05/20	064234	PLIC - SBD GRAND ISLAND	7.54	LIFE INSURANCE - 11/1-30/2020	E 100-56700-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	2.02	LIFE INSURANCE - 11/1-30/2020	E 100-52400-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	7.77	LIFE INSURANCE - 11/1-30/2020	E 100-53635-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	34.86	LIFE INSURANCE - 11/1-30/2020	E 100-53311-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	15.27	LIFE INSURANCE - 11/1-30/2020	E 100-51510-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	24.95	LIFE INSURANCE - 11/1-30/2020	E 100-51420-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	27.51	LIFE INSURANCE - 11/1-30/2020	E 640-53650-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	21.42	LIFE INSURANCE - 11/1-30/2020	E 100-51410-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	9.95	LIFE INSURANCE - 11/1-30/2020	E 100-51491-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	129.52	LIFE INSURANCE - 11/1-30/2020	E 100-52200-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	5.61	LIFE INSURANCE - 11/1-30/2020	E 100-51430-000-135 Employee Insurance
11/05/20	064234	PLIC - SBD GRAND ISLAND	95.09	LIFE INSURANCE - 11/1-30/2020	E 620-53610-100-135 Employee Insurance
11/05/20	064235	RANDERWALA, KHUSHBU	36.00	ACRYLIC PAINTING	E 100-55350-000-140 Program Instructors
11/05/20	064235	RANDERWALA, KHUSHBU	60.00	WATERCOLOR PAINTING	E 100-55350-000-140 Program Instructors
11/05/20	064236	SHORT ELLIOTT HENDRICKSON INC.	408.00	SALEM STANDPIPE VALVE PIT STRUCTURE ANALYSIS	E 610-53700-000-650 Maint of Distribution System
11/05/20	064237	THE DISC GOLF EXPERIENCE	150.00	REFUND DEPOSIT	G 100-23410 Rent Deposits
11/05/20	064238	THE STINGRAY ALLSTARS	1,104.00	FALL SESSION TUMBLING	E 100-55350-000-140 Program Instructors
11/05/20	064239	WAUKESHA COUNTY - CENTER FOR	6,861.17	ECONOMIC DEV COOP FUNDING 2021	G 100-16210 Prepaid Items
11/05/20	064240	WAUKESHA CTY TREAS-RM148	9,206.93	3RD QTR 2020 POLICE SERVICES - OT HRS	E 100-52100-000-290 Contractual Fees
11/05/20	064240	WAUKESHA CTY TREAS-RM148	400.00	LEARN TO SKATE NAGA-WAUKEE 10/3-30/2020	E 100-55350-000-140 Program Instructors
11/05/20	064241	WILLIAM RYAN-MONONA	400.00	REF ST & LS BD: W241N5629 MAPLE GROVE LN, SUSSEX	G 100-23240 Landscaping/Erosion Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	400.00	REF ST & LS BD: N56W24167 PEPPERTREE DR N, SUSSEX	G 100-23240 Landscaping/Erosion Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	2,000.00	REF ST & LS BD: W241N5629 MAPLE GROVE LN, SUSSEX	G 100-23220 Road Cleaning Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	400.00	REF ST & LS BD: W241N5641 MAPLE GROVE LN, SUSSEX	G 100-23240 Landscaping/Erosion Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	2,000.00	REF ST & LS BD: W241N5641 MAPLE GROVE LN, SUSSEX	G 100-23220 Road Cleaning Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	400.00	REF ST & LS BD: N56W24170 PEPPERTREE DR N, SUSSEX	G 100-23240 Landscaping/Erosion Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	2,000.00	REF ST BD: N56W24152 PEPPERTREE DR N, SUSSEX	G 100-23220 Road Cleaning Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	2,000.00	REF ST & LS BD: N56W24167 PEPPERTREE DR N, SUSSEX	G 100-23220 Road Cleaning Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	2,000.00	REF ST BD: W241N5647 MAPLE GROVE LN, SUSSEX	G 100-23220 Road Cleaning Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	2,000.00	REF ST BD: W240N5699 MAPLE GROVE LN, SUSSEX	G 100-23220 Road Cleaning Deposits
11/05/20	064241	WILLIAM RYAN-MONONA	2,000.00	REF ST & LS BD: N56W24170 PEPPERTREE DR N, SUSSEX	G 100-23220 Road Cleaning Deposits
11/12/20	064242	AARONIN STEEL SALES INC.	24.00	26' MATERIALS	E 610-53700-000-955 Pumping-Maint of Equipment
11/12/20	064242	AARONIN STEEL SALES INC.	65.50	MATERIALS - UT #42	E 100-53311-000-244 Maint--Vehicle
11/12/20	064243	ALESCI HOMES, INC.	400.00	ST & L/S BD REF: N74W23867 OVERLAND CT., SUSSEX	G 100-23240 Landscaping/Erosion Deposits
11/12/20	064243	ALESCI HOMES, INC.	2,000.00	ST & L/S BD REF: N74W23867 OVERLAND CT., SUSSEX	G 100-23220 Road Cleaning Deposits
11/12/20	064244	BADGER STATE WASTE LLC	49,101.50	BIOSOLID HAULING	E 620-53610-300-430 Sludge Hauling Expenses
11/12/20	064245	DIGGERS HOTLINE INC.	166.40	EMAIL OCT 2020 LOCATES	E 620-53610-100-212 Outside Services
11/12/20	064245	DIGGERS HOTLINE INC.	166.40	EMAIL OCT 2020 LOCATES	E 610-53700-000-641 Operation Supplies & Expenses

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11/12/20	064246	DNR - SS/7	45.00	RENEWAL - CERT. #12156 - D WOLF	E 620-53610-100-345 Supplies
11/12/20	064247	DUDHWALA, KHUSHBU	45.00	HENNA TATTOO CLASS OCT 5 220	E 100-55350-000-140 Program Instructors
11/12/20	064248	ENTERPRISE LIGHTING	(1,190.67)	LIGHT POLE	E 101-53420-000-240 Maint--Equipment
11/12/20	064248	ENTERPRISE LIGHTING	1,190.67	LIGHT POLE	E 101-53420-000-240 Maint--Equipment
11/12/20	064249	ESPIRE HOMES, INC.	2,000.00	REF ST & L/S BD: N69W23573 DONNA DR S., SUSSEX	G 100-23220 Road Cleaning Deposits
11/12/20	064249	ESPIRE HOMES, INC.	400.00	REF ST & L/S BD: N69W23573 DONNA DR S., SUSSEX	G 100-23240 Landscaping/Erosion Deposits
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	37.92	CLAMP	E 100-53311-000-244 Maint--Vehicle
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	19.80	EXACT FIT BLADE, SILICONE	E 100-55200-000-244 Maint--Vehicle
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	4.44	MINIATURES	E 610-53700-000-933 Transportation Expenses
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	29.29	EMER KIT	E 100-55200-000-244 Maint--Vehicle
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	5.78	OIL FILTER	E 610-53700-000-933 Transportation Expenses
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	26.70	ANTIFREEZE	E 100-55200-000-244 Maint--Vehicle
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	99.31	TUBINE, ELBOW, ADAPTER, FILTER-UT #42	E 100-53311-000-244 Maint--Vehicle
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	10.04	SPARK PLUG, GASKET COVER	E 100-55200-000-240 Maint--Equipment
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	790.95	FILTERS	E 100-53311-000-244 Maint--Vehicle
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	7.30	MINIATURES	E 100-53311-000-244 Maint--Vehicle
11/12/20	064250	FALLS AUTO PARTS & SUPPLIES	9.90	OIL FILTER, ARM ALL	E 610-53700-000-933 Transportation Expenses
11/12/20	064251	GRAINGER	108.35	STRING CARTRIDGE	E 100-51600-000-242 Maint--Bldg & Facilities
11/12/20	064252	ICMA RETIREMENT TRUST 457	85.34	DEFERRED COMPENSATION - 302052	G 100-14500 Due from Haass Library
11/12/20	064252	ICMA RETIREMENT TRUST 457	3,074.05	DEFERRED COMPENSATION - 302052	G 100-21521 ICMA Withheld
11/12/20	064253	LAKE COUNTRY FIRE & RESCUE	200.00	ACLS TRAINING	E 100-52200-000-324 Schooling & Dues
11/12/20	064254	LANNON STONE PRODUCTS	53.31	3/4" BASE COURSE-WELL 6 & 7 DRIVEWAY	E 610-53700-000-955 Pumping-Maint of Equipment
11/12/20	064255	LIFE SAVER CPR AND FIRST AID	990.00	BABYSITTER'S TRAINING	E 100-55350-000-140 Program Instructors
11/12/20	064256	OKAUCHEE REDI-MIX INC.	520.00	SLURRY - 164 & SS	E 610-53700-000-651 Maint of Mains
11/12/20	064256	OKAUCHEE REDI-MIX INC.	6,200.00	SLURRY - 164 & SS	E 610-53700-000-651 Maint of Mains
11/12/20	064256	OKAUCHEE REDI-MIX INC.	3,120.00	SLURRY - 164 & SS	E 610-53700-000-651 Maint of Mains
11/12/20	064257	PAUL S CERTIFIED AUTO REPAIR	55.00	MOUNT & BALANCE 2 TIRES	E 620-53610-100-330 Transportation
11/12/20	064258	PRO BARK	76.00	TOPSOIL	E 620-53610-100-249 Maint--General Plant
11/12/20	064259	PSI	1,805.00	MAPLE AVE RECON #2	E 410-57331-000-216 Engineering
11/12/20	064259	PSI	1,090.00	MAPLE AVE RECON #1	E 410-57331-000-216 Engineering
11/12/20	064260	RUEKERT & MIELKE	1,485.74	ANCIENT OAKS DEVELOPMENT	E 100-51491-000-216 Engineering
11/12/20	064260	RUEKERT & MIELKE	8,081.37	SUSSEX COMMERCE-THE HIGHLANDS WANGARD	E 100-51491-000-216 Engineering
11/12/20	064261	SPRINGROCK GUTTERS, LLC	2,277.00	WELL 4 GUTTER REPLACEMENT	G 610-19321 Pumping Plant Structures-Water
11/12/20	064262	STARK PAVEMENT CORP.	216,216.07	MAPLE AVE RECON #2	E 410-57331-000-290 Contractual Fees
11/12/20	064263	SUPER WESTERN, INC.	287,823.31	MAPLE AVENUE RECON #1	E 410-57331-000-290 Contractual Fees
11/12/20	064264	VILLAGE OF RICHFIELD	6,873.49	NOV 220 BUILDING INSPECTION CONTRACT	E 100-52400-000-290 Contractual Fees
11/12/20	064265	VISU-SEWER, INC.	2,000.00	TELEWISE & CLEAN SANITARY & STORM SEWERS	E 620-53610-200-241 Maint--Collection System
11/12/20	064265	VISU-SEWER, INC.	26,628.39	TELEWISE & CLEAN SANITARY & STORM SEWERS	E 410-57331-000-390 Expenses
11/12/20	064266	WI DEPT OF JUSTICE - 93970	49.00	BACKGROUND CHECKS	R 100-000-44120 Operator s Licenses
11/12/20	064266	WI DEPT OF JUSTICE - 93970	15.75	BACKGROUND CHECKS-RN, TB, MS	E 100-53311-000-390 Expenses
11/12/20	064266	WI DEPT OF JUSTICE - 93970	1.75	BACKGROUND CHECKS-RN	E 610-53700-000-930 Misc General Expenses
11/12/20	064266	WI DEPT OF JUSTICE - 93970	3.50	BACKGROUND CHECKS-RN	E 620-53610-100-345 Supplies
11/12/20	064266	WI DEPT OF JUSTICE - 93970	35.00	BACKGROUND CHECKS	R 100-000-44110 Liquor & Malt Beverages Licens

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11/12/20	064267	WI SCTF	187.50	BAUMANN #2921266	G 100-21555 Child Support
11/12/20	064267	WI SCTF	553.84	VERSH #5465656	G 100-21555 Child Support
11/12/20	064267	WI SCTF	969.22	GRADE #7195758 PAY DATE 11/13/2020	G 100-21555 Child Support
11/19/20	064268	AIR ONE EQUIPMENT INC	514.00	COMPRESSOR MAINT & FILTERS	E 100-52200-000-342 Medical Supplies
11/19/20	064269	CARLSON S FAMILY FARM	800.00	PIE PUMPKINS-SPOOKY SUSSEX	E 100-55202-000-403 Special Events
11/19/20	064270	E.H. WOLF & SONS INC.-SLINGER	385.92	NO LEAD GASOLINE	G 100-16110 Inventory
11/19/20	064270	E.H. WOLF & SONS INC.-SLINGER	229.89	GASOLINE-MOWERS	E 100-55200-000-239 Maint -Gas & Diesel
11/19/20	064270	E.H. WOLF & SONS INC.-SLINGER	686.17	DIESEL FUEL	G 100-16120 Diesel Inventory
11/19/20	064271	FIGARINO, KAREN	(25.00)	CANCELLATION FEE	R 100-999-48230 Village Property Rent
11/19/20	064271	FIGARINO, KAREN	150.00	#2271 REFUND RENTAL & DEPOSIT PERMIT	G 100-23410 Rent Deposits
11/19/20	064271	FIGARINO, KAREN	203.00	#2271 REFUND RENTAL & DEPOSIT PERMIT	R 100-999-48230 Village Property Rent
11/19/20	064272	GRAINGER	8.88	CHANNEL U FITTING	E 100-55200-000-298 Contract--Park Sanitation
11/19/20	064273	GUETZKE & ASSOCIATES, INC.	330.00	FIRE ALARM SYSTEM MONITORING 12/2020-11/2021	E 100-53311-000-242 Maint-Bldg & Facilities
11/19/20	064274	JOHNS DISPOSAL SERVICE INC	25,212.60	RUBBISH SERVICE NOV. 2020	E 100-53620-000-290 Contractual Fees
11/19/20	064274	JOHNS DISPOSAL SERVICE INC	11,936.40	RECYCLING SERVICE NOV. 2020	E 100-53635-000-290 Contractual Fees
11/19/20	064275	JOHNSON, KATHY	22.50	REFUND ACTIVE NET BALANCE	G 100-26110 Deferred Revenue
11/19/20	064276	LANGE ENTERPRISES	76.49	SIGNS	E 100-53311-000-370 Street Signs
11/19/20	064277	PIGGLY WIGGLY	6.57	SODA	E 100-51410-000-180 Human Resources Expense
11/19/20	064277	PIGGLY WIGGLY	6.55	SODA	E 100-51100-000-390 Expenses
11/19/20	064277	PIGGLY WIGGLY	7.44	DISH SOAP, CLEANER	E 100-52200-000-350 Good & Welfare
11/19/20	064277	PIGGLY WIGGLY	59.82	PROPANE EXCHANGE	E 100-52200-000-350 Good & Welfare
11/19/20	064277	PIGGLY WIGGLY	56.98	BUDGET BD MTG MEAL	E 100-51100-000-390 Expenses
11/19/20	064277	PIGGLY WIGGLY	40.13	ELECTION FOOD & BEVERAGES	E 100-51440-000-390 Expenses
11/19/20	064277	PIGGLY WIGGLY	6.55	SODA	G 100-13800 Other Receivables
11/19/20	064278	PROFESSIONAL AUDIO DESIGNS	195.00	REPAIR - PORTABLE LOUDSPEAKER SYSTEM	E 100-55300-000-390 Expenses
11/19/20	064278	PROFESSIONAL AUDIO DESIGNS	290.00	REPAIR - BOARD ROOM AV SYSTEM	E 100-51600-000-242 Maint-Bldg & Facilities
11/19/20	064279	RITTER TECHNOLOGY LLC	179.47	CRIMP HOSE ASSEMBLY, NIPPLE	E 100-53311-000-244 Maint--Vehicle
11/19/20	064280	RUEKERT & MIELKE	94.00	GIS-CORP LIMITS FIRE DEPT	E 100-52200-000-390 Expenses
11/19/20	064280	RUEKERT & MIELKE	69.00	GIS-WATER MAIN DRAWINGS	E 610-53700-000-923 Outside Services Employed
11/19/20	064281	STEEPLE POINTE HOMES, LLC	100.00	REF OCC BD:W237N7578 HIDDEN OAKS CT., SUSSEX	G 100-23230 Occupancy Deposits
11/19/20	064282	WAUKESHA CTY TREAS-RM148	137,212.37	DEC 2020 POLICE SERVICES	E 100-52100-000-290 Contractual Fees
11/19/20	064282	WAUKESHA CTY TREAS-RM148	261.75	OCT 2020 PRISONER HOUSING	E 100-52100-000-290 Contractual Fees
11/19/20	064283	WEA INSURANCE TRUST	4,942.55	HEALTH DECEMBER 2020	E 620-53610-100-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	288.20	HEALTH DECEMBER 2020	E 100-54600-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	1,729.19	HEALTH DECEMBER 2020	E 100-55350-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	2,331.23	HEALTH DECEMBER 2020	E 100-53311-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	1,258.47	HEALTH DECEMBER 2020	E 100-55300-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	422.69	HEALTH DECEMBER 2020	E 100-55202-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	14,775.63	HEALTH DECEMBER 2020	E 100-52200-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	3,859.37	HEALTH DECEMBER 2020	E 100-55200-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	5,828.14	HEALTH DECEMBER 2020	G 100-14500 Due from Haass Library
11/19/20	064283	WEA INSURANCE TRUST	511.08	HEALTH DECEMBER 2020	E 100-53635-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	4,551.11	HEALTH DECEMBER 2020	E 610-53700-000-926 Employee Pension & Benefits

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11/19/20	064283	WEA INSURANCE TRUST	461.12	HEALTH DECEMBER 2020	E 100-51600-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	1,075.97	HEALTH DECEMBER 2020	E 100-51510-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	659.03	HEALTH DECEMBER 2020	E 100-51430-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	2,017.43	HEALTH DECEMBER 2020	E 100-51420-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	1,766.11	HEALTH DECEMBER 2020	E 640-53650-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	653.26	HEALTH DECEMBER 2020	E 100-51491-000-135 Employee Insurance
11/19/20	064283	WEA INSURANCE TRUST	134.50	HEALTH DECEMBER 2020	E 100-56700-000-135 Employee Insurance
11/19/20	064284	WILLIAM RYAN-MONONA	100.00	REF OCC BD: N240N5710 MAPLE GROVE LN., SUSSEX	G 100-23230 Occupancy Deposits
11/19/20	064284	WILLIAM RYAN-MONONA	100.00	REISSUE OCC BD: N56W24060 NINA CT, SUSSEX	G 100-21100 Vouchers Payable
11/19/20	064285	ZORN COMPRESSOR & EQUIPMENT	175.87	OIL FILTERS, LUBE	E 610-53700-000-955 Pumping-Maint of Equipment
11/25/20	064286	AMERIGRAPHICS	38.00	BUSINESS CARDS - KG	E 100-52200-000-345 Supplies
11/25/20	064287	BACH, LINDA	24.00	REFUND - GENTAL FITNESS	R 100-000-46710 Registration Fees
11/25/20	064288	BUELOW VETTER BUIKEMA	6,823.50	ATTORNEY FEES	E 100-51300-000-211 Legal Fees--Opinions
11/25/20	064289	CROSS WAY CHURCH	2,000.00	REFUND BALANCE SPONSORSHIP	R 100-265-48901 Advertising & Sponsorships
11/25/20	064290	CUB SCOUT PACK #175 (WALLER)	100.00	REISSUE REFUND CK - RENTAL DEPOSIT	G 100-21100 Vouchers Payable
11/25/20	064291	DELTA DENTAL	65.62	VISION 43607-000-00000-00000	G 100-21596 Vision Insurance
11/25/20	064291	DELTA DENTAL	5.92	VISION 43607-000-00000-00000	G 100-14500 Due from Haass Library
11/25/20	064291	DELTA DENTAL	24.74	DENTAL 23800-000-0000-00563	E 100-55202-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	272.66	DENTAL 23800-000-0000-00563	G 100-14500 Due from Haass Library
11/25/20	064291	DELTA DENTAL	75.53	DENTAL 23800-000-0000-00563	E 100-55300-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	92.30	DENTAL 23800-000-0000-00563	E 640-53650-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	109.07	DENTAL 23800-000-0000-00563	E 100-55350-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	34.19	DENTAL 23800-000-0000-00563	E 100-51491-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	268.91	DENTAL 23800-000-0000-00563	E 620-53610-100-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	11.66	DENTAL 23800-000-0000-00563	E 100-51410-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	432.74	DENTAL 23800-000-0000-00563	E 100-52200-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	18.18	DENTAL 23800-000-0000-00563	E 100-54600-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	148.63	DENTAL 23800-000-0000-00563	E 100-55200-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	52.46	DENTAL 23800-000-0000-00563	E 100-51510-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	247.08	DENTAL 23800-000-0000-00563	E 610-53700-000-926 Employee Pension & Benefits
11/25/20	064291	DELTA DENTAL	65.73	DENTAL 23800-000-0000-00563	E 100-51420-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	128.01	DENTAL 23800-000-0000-00563	E 100-53311-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	28.45	DENTAL 23800-000-0000-00563	E 100-53635-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	13.22	DENTAL 23800-000-0000-00563	E 100-56700-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	32.13	DENTAL 23800-000-0000-00563	E 100-51430-000-135 Employee Insurance
11/25/20	064291	DELTA DENTAL	22.77	DENTAL 23800-000-0000-00563	E 100-51600-000-135 Employee Insurance
11/25/20	064292	E.H. WOLF & SONS INC.-SLINGER	229.24	15W40 OIL	E 100-53311-000-244 Maint--Vehicle
11/25/20	064292	E.H. WOLF & SONS INC.-SLINGER	229.24	15W40 OIL	E 610-53700-000-933 Transportation Expenses
11/25/20	064292	E.H. WOLF & SONS INC.-SLINGER	229.24	15W40 OIL	E 100-52200-000-244 Maint--Vehicle
11/25/20	064292	E.H. WOLF & SONS INC.-SLINGER	229.25	15W40 OIL	E 100-55200-000-244 Maint--Vehicle
11/25/20	064293	FAMILY STRONG SUSSEX	653.17	MARTIAL ARTS - SESSION 1 & 2	E 100-55350-000-140 Program Instructors
11/25/20	064294	ICMA RETIREMENT TRUST 457	3,074.05	DEFERRED COMPENSATION - 302052	G 100-21521 ICMA Withheld
11/25/20	064294	ICMA RETIREMENT TRUST 457	85.34	DEFERRED COMPENSATION - 302052	G 100-14500 Due from Haass Library

Date	Check #	Payee	Amount	Description	Account # / Description
11/25/20	064295	JOHNS DISPOSAL SERVICE INC	297.67	TIRE RECYCLE REMOVAL	E 100-53635-000-290 Contractual Fees
11/25/20	064296	JOHNSON & SONS PAVING, LLC	5,600.00	CATCH BASIN REPAIR	E 640-53650-000-234 Maint--Catch Basins
11/25/20	064297	LANGE ENTERPRISES	221.88	DELINEATORS	E 100-53311-000-370 Street Signs
11/25/20	064298	MCINTOSH, JAMIE	150.00	REFUND DEPOSIT	G 100-23410 Rent Deposits
11/25/20	064299	RITTER TECHNOLOGY LLC	252.91	MATERIALS REPAIRS - UNIT 38 & 42	E 100-53311-000-244 Maint--Vehicle
11/25/20	064300	WI SCTF	969.22	GRADE #7195758 PAY DATE 11/27/2020	G 100-21555 Child Support
11/25/20	064300	WI SCTF	553.84	VERSH #5465656	G 100-21555 Child Support
11/25/20	064300	WI SCTF	187.50	BAUMANN #2921266	G 100-21555 Child Support
11/25/20	064301	WOLFF, DONNA	47.10	REPLACEMENT CHECK #115401-NOT CASHED	G 100-21100 Vouchers Payable
			<u>1,269,166.24</u>		

Name	Merchant Name	Posting Date	Transaction Amount
CHARLOTTE ABT	AMZN MKTP US*2T0MG24Y1 AM	2020/10/15	21.57
CHARLOTTE ABT	AMZN MKTP US*2T1AR73T1 AM	2020/10/16	73.96
CHARLOTTE ABT	AMZN MKTP US*2T7Z180S1 AM	2020/10/19	34.99
CHARLOTTE ABT	AMZN MKTP US*2T2A71NR0 AM	2020/10/19	39.91
CHARLOTTE ABT	AMAZON.COM*2T6S04RG0 AMZN	2020/10/28	11.78
CHARLOTTE ABT	AMAZON.COM*2T64E4RQ2	2020/10/30	22.70
CHARLOTTE ABT	WISCONSIN PARK AND RECREA	2020/11/09	150.00
THOMAS A BERRES	AMAZON.COM*282LV5ZJ0	2020/10/30	18.08
PHPL BOOKS	BAKER & TAYLOR - BOOKS	2020/10/26	492.81
PHPL BOOKS	BAKER & TAYLOR - BOOKS	2020/10/26	298.74
PHPL BOOKS	BAKER & TAYLOR - BOOKS	2020/10/26	1,718.30
PHPL BOOKS	BAKER & TAYLOR - BOOKS	2020/10/26	1,640.48
PHPL BOOKS	BAKER & TAYLOR - BOOKS	2020/10/26	2,423.74
PHPL BOOKS	BAKER & TAYLOR - BOOKS	2020/10/26	313.03
HALIE DOBBECK	AMAZON.COM	2020/10/20	(4.76)
DONNA M EVERS	AMERICAN PAYROLL ASSOC	2020/10/26	258.00
SAMUEL E LIEBERT	AMZN MKTP US*MK8FL8DL0	2020/10/13	99.90
SAMUEL E LIEBERT	WI DFI WS2 CFI CC EPAY	2020/10/22	10.00
SAMUEL E LIEBERT	AMZN MKTP US*2T59R3HC0	2020/10/23	199.90
SAMUEL E LIEBERT	AMAZON.COM*2T0V94711	2020/10/26	109.95
SAMUEL E LIEBERT	AMAZON.COM*2T8G81882	2020/10/26	399.98
SAMUEL E LIEBERT	AMAZON.COM*2T69F1QW2	2020/10/26	47.08
SAMUEL E LIEBERT	A RIFKIN CO	2020/10/29	74.78
SAMUEL E LIEBERT	AMZN MKTP US*2T9RQ7YP2	2020/10/30	7.89
SAMUEL E LIEBERT	A RIFKIN CO	2020/11/02	(3.63)
SAMUEL E LIEBERT	RUMORS SPORTS BAR AND GRI	2020/11/04	227.06
SAMUEL E LIEBERT	QUARRY COFFEE & CAFE	2020/11/04	1,390.00
SAMUEL E LIEBERT	AMAZON.COM*286RZ85B0	2020/11/05	13.99
CHRIS LIEDTKE	AMZN MKTP US*2T44F7ZP0	2020/10/19	13.72
CHRIS LIEDTKE	AMZN MKTP US*2T5ER30A1	2020/10/19	36.84
CHRIS LIEDTKE	PICK N SAVE #380	2020/10/22	25.65
CHRIS LIEDTKE	SUSSEX BOWL	2020/10/26	77.05
CHRIS LIEDTKE	AMAZON.COM*2T24P0R11 AMZN	2020/10/27	207.36
CHRIS LIEDTKE	AMZN MKTP US*283R920G1	2020/11/02	36.18
CHRIS LIEDTKE	AMZN MKTP US*289X96XM1	2020/11/03	47.96
CHRIS LIEDTKE	MENARDS E-COMMERCE	2020/11/04	465.82
ADELE M LORIA	PICK N SAVE #5380	2020/10/16	29.89
ADELE M LORIA	AMIGOS LIBRARY SERVICES	2020/10/21	99.00
ADELE M LORIA	TRACFONE *SERVICES	2020/10/26	15.48
ADELE M LORIA	AMERLIBASSOC ECOMMERCE	2020/11/06	225.00
ADELE M LORIA	WISCONSIN LIBRARY ASSOCIA	2020/11/09	15.00
SANDRA A MEYER	NASSCO INC	2020/10/14	102.90
SANDRA A MEYER	SALAMONE SUPPLIES INC	2020/10/15	137.18
SANDRA A MEYER	HALQUIST STONE	2020/10/15	273.50
SANDRA A MEYER	TAPCO	2020/10/15	182.00
SANDRA A MEYER	PORT-A-JOHN -CLV	2020/10/15	83.00
SANDRA A MEYER	5 ALARM FIRE & SAFETY - I	2020/10/15	586.00
SANDRA A MEYER	R A SMITH NATIONAL INC	2020/10/15	94,425.27
SANDRA A MEYER	AT&T*BILL PAYMENT	2020/10/15	175.83
SANDRA A MEYER	SQ *PIEPER ELECTRIC INC./	2020/10/15	521.43
SANDRA A MEYER	EUROFINS SF ANALYTICAL LA	2020/10/15	323.75
SANDRA A MEYER	WMH RETAIL PHARMACY	2020/10/15	293.42

Name	Merchant Name	Posting Date	Transaction Amount
SANDRA A MEYER	MUNIMETRIX SYSTEMS COR	2020/10/15	897.00
SANDRA A MEYER	MILLER BRADFORD RISBERG	2020/10/16	959.72
SANDRA A MEYER	EMERGENCY MEDICAL PRODUC	2020/10/16	185.16
SANDRA A MEYER	BADGER TRUCK QUICK LN	2020/10/16	548.29
SANDRA A MEYER	NASSCO INC	2020/10/16	81.20
SANDRA A MEYER	A/E GRAPHICS, INC.	2020/10/16	197.06
SANDRA A MEYER	MID-AMERICAN RESEARCH CHE	2020/10/16	988.32
SANDRA A MEYER	JOURNAL SENTINEL	2020/10/15	16.16
SANDRA A MEYER	JENSEN EQUIPMENT	2020/10/16	26.29
SANDRA A MEYER	NORTHERN LAKE SERVICE- IN	2020/10/16	1,603.00
SANDRA A MEYER	GALLS	2020/10/16	432.19
SANDRA A MEYER	USA BLUE BOOK	2020/10/16	280.73
SANDRA A MEYER	SPECTRUM	2020/10/19	175.92
SANDRA A MEYER	SPECTRUM	2020/10/19	1,476.41
SANDRA A MEYER	PROHEALTH WORKS (SEEGER)	2020/10/20	477.00
SANDRA A MEYER	SALAMONE SUPPLIES INC	2020/10/22	102.38
SANDRA A MEYER	PAYNE & DOLAN INC 1010	2020/10/22	223.33
SANDRA A MEYER	UTILITY SERVICE CO INC	2020/10/22	3,657.25
SANDRA A MEYER	5 ALARM FIRE & SAFETY - I	2020/10/22	494.00
SANDRA A MEYER	IN *WISCONSIN LAKE & POND	2020/10/22	450.00
SANDRA A MEYER	EMERGENCY MEDICAL PRODUC	2020/10/23	163.26
SANDRA A MEYER	HASTINGS AIR ENERGY CONTR	2020/10/23	2,006.85
SANDRA A MEYER	MID-AMERICAN RESEARCH CHE	2020/10/23	907.54
SANDRA A MEYER	AIRGAS USA, LLC	2020/10/22	97.46
SANDRA A MEYER	OFFICE DEPOT #1099	2020/10/26	169.90
SANDRA A MEYER	VYRON CORPORATION	2020/10/26	341.46
SANDRA A MEYER	DEMCO	2020/10/26	165.21
SANDRA A MEYER	COMPETITOR AWARDS MACHINE	2020/10/26	90.00
SANDRA A MEYER	JAMES IMAGING SYSTEMS, IN	2020/10/26	134.08
SANDRA A MEYER	SPECTRUM	2020/10/26	149.99
SANDRA A MEYER	SPECTRUM	2020/10/26	8.80
SANDRA A MEYER	SPECTRUM	2020/10/26	129.99
SANDRA A MEYER	SALAMONE SUPPLIES INC	2020/10/26	46.68
SANDRA A MEYER	AIRGAS USA, LLC	2020/10/28	123.53
SANDRA A MEYER	AIRGAS USA, LLC	2020/10/28	15.63
SANDRA A MEYER	MID STATE EQUIP JACKSON 0	2020/10/29	160.52
SANDRA A MEYER	PORT-A-JOHN -CLV	2020/10/29	93.00
SANDRA A MEYER	IN *AIR ONE EQUIPMENT, IN	2020/10/29	40.00
SANDRA A MEYER	IN *BUSINESS TELEPHONE &	2020/10/29	711.17
SANDRA A MEYER	USA BLUE BOOK	2020/10/29	2,263.65
SANDRA A MEYER	MILLER BRADFORD RISBERG	2020/10/30	7,141.01
SANDRA A MEYER	EMERGENCY MEDICAL PRODUC	2020/10/30	102.70
SANDRA A MEYER	MENARDS PEWAUKEE WI	2020/10/30	24.38
SANDRA A MEYER	NEUS BUILDING CENTER	2020/10/30	399.99
SANDRA A MEYER	LAFORCE	2020/10/30	305.00
SANDRA A MEYER	GALLS	2020/10/30	490.14
SANDRA A MEYER	OSI ENVIRONMENTAL	2020/10/30	75.00
SANDRA A MEYER	SPECTRUM	2020/10/30	93.52
SANDRA A MEYER	SPECTRUM	2020/10/30	144.98
SANDRA A MEYER	CINTAS CORP	2020/10/30	175.80
SANDRA A MEYER	CINTAS CORP	2020/10/30	170.70
SANDRA A MEYER	CINTAS CORP	2020/10/30	2,242.17

Name	Merchant Name	Posting Date	Transaction Amount
SANDRA A MEYER	TYCOINTEGRATEDSECURITY	2020/11/03	48.04
SANDRA A MEYER	TYCOINTEGRATEDSECURITY	2020/11/03	87.35
SANDRA A MEYER	TYCOINTEGRATEDSECURITY	2020/11/03	91.94
SANDRA A MEYER	TYCOINTEGRATEDSECURITY	2020/11/03	102.57
SANDRA A MEYER	MAP SERVICE CENTER	2020/11/04	8,000.00
SANDRA A MEYER	SALAMONE SUPPLIES INC	2020/11/05	239.80
SANDRA A MEYER	POMPS TIRE 006	2020/11/05	249.34
SANDRA A MEYER	BATTERIES PLUS #0543	2020/11/05	149.75
SANDRA A MEYER	BATTERIES PLUS #0540	2020/11/05	45.80
SANDRA A MEYER	EUROFINS SF ANALYTICAL LA	2020/11/05	1,254.35
SANDRA A MEYER	MILWAUKEE RUBBER PRODU	2020/11/05	372.48
SANDRA A MEYER	LW ALLEN	2020/11/05	372.60
SANDRA A MEYER	MENARDS PEWAUKEE WI	2020/11/06	38.41
SANDRA A MEYER	RUNDLE SPENCE MFG CO NEW	2020/11/06	335.71
SANDRA A MEYER	IN *BUSINESS TELEPHONE &	2020/11/05	1,215.00
SANDRA A MEYER	NORTHERN LAKE SERVICE- IN	2020/11/06	814.00
SANDRA A MEYER	PARTMASTER	2020/11/06	183.69
SANDRA A MEYER	RHYME BUSINESS PRODUCTS L	2020/11/09	361.86
CAREY NELSON	DOA E PAY DOC SALES	2020/10/23	499.55
LORI NISWONGER	SOCIALPILOT	2020/10/26	30.00
LORI NISWONGER	ZOOM.US 888-799-9666	2020/10/26	44.97
LORI NISWONGER	FACEBK *9ACNUW/WAX2	2020/11/06	49.74
MARY L OLSON	AMZN MKTP US*MK9SZ1DJ2	2020/10/13	53.96
MARY L OLSON	AMAZON.COM*MK5PF2762 AMZN	2020/10/14	14.99
MARY L OLSON	AMAZON.COM*MK8Z14Y71	2020/10/14	14.99
MARY L OLSON	AMZN MKTP US*2T95V0CZ1	2020/10/14	56.08
MARY L OLSON	AMAZON.COM*2T13Q1O01 AMZN	2020/10/14	33.52
MARY L OLSON	AMAZON.COM*MK25T89F2 AMZN	2020/10/14	119.23
MARY L OLSON	AMZN MKTP US*MK8ZE29M0	2020/10/15	18.88
MARY L OLSON	AMAZON.COM*MK9LH8WL0 AMZN	2020/10/16	61.85
MARY L OLSON	MOBILE BEACON	2020/10/16	600.00
MARY L OLSON	AMZN MKTP US*MK10T5RA0	2020/10/16	19.98
MARY L OLSON	AMZN MKTP US*MK0X44W10	2020/10/16	17.94
MARY L OLSON	AMZN MKTP US*2T5SQ2N31	2020/10/16	11.98
MARY L OLSON	AMZN MKTP US*MK3QT0W32	2020/10/16	10.17
MARY L OLSON	AMZN MKTP US*2T8822NQ1	2020/10/16	13.03
MARY L OLSON	AMZN MKTP US	2020/10/19	(10.17)
MARY L OLSON	AMAZON.COM*2T67N6C70	2020/10/19	88.37
MARY L OLSON	FACEBK *DJ2H3V2W52	2020/10/19	25.00
MARY L OLSON	AMZN MKTP US*2T84A1LZ0	2020/10/19	8.09
MARY L OLSON	AMAZON.COM*2T74S7NQ0 AMZN	2020/10/19	19.99
MARY L OLSON	AMAZON.COM*2T9X72NW0 AMZN	2020/10/19	23.64
MARY L OLSON	AMAZON.COM*2T6TS3J72	2020/10/20	9.99
MARY L OLSON	AMZN MKTP US*2T9UR40T2	2020/10/21	30.78
MARY L OLSON	COSTCO WHSE #1101	2020/10/22	135.74
MARY L OLSON	AMAZON.COM*2T6F32XA0	2020/10/22	19.89
MARY L OLSON	AMAZON.COM*2T8B99G40	2020/10/22	44.91
MARY L OLSON	AMZN MKTP US*2T6VN71J2	2020/10/22	129.99
MARY L OLSON	AMAZON.COM*2T44M2VT2 AMZN	2020/10/23	9.98
MARY L OLSON	PICK N SAVE #380	2020/10/23	11.12
MARY L OLSON	AMZN MKTP US*2T4J67XV2	2020/10/23	26.98
MARY L OLSON	AMZN MKTP US*2T3EJ2MI2	2020/10/23	86.97

Name	Merchant Name	Posting Date	Transaction Amount
MARY L OLSON	AMAZON.COM*2T6RY92M1	2020/10/26	9.99
MARY L OLSON	RELIANCE BARCODE SOLUTION	2020/10/26	500.52
MARY L OLSON	AMAZON.COM*2T0CY4Q12	2020/10/26	13.42
MARY L OLSON	AMZN MKTP US*2T4NC9Q42	2020/10/26	45.84
MARY L OLSON	AMZN MKTP US*2T3VL5971	2020/10/26	27.49
MARY L OLSON	AMAZON.COM*2T1OF4DY2 AMZN	2020/10/26	47.95
MARY L OLSON	ENVISION WARE	2020/10/29	597.55
MARY L OLSON	AMZN MKTP US*284257F21	2020/10/29	16.53
MARY L OLSON	AMAZON.COM*287AI2FC0 AMZN	2020/10/30	13.99
MARY L OLSON	AMAZON.COM*287NJ83G0 AMZN	2020/11/02	32.56
MARY L OLSON	FACEBK *QUV3MVWW52	2020/11/02	23.56
MARY L OLSON	AMAZON.COM*2869L8131	2020/11/02	12.67
MARY L OLSON	AMZN MKTP US*281HO0ZQ2	2020/11/02	29.79
MARY L OLSON	AMAZON.COM*2845P1GH1 AMZN	2020/11/03	13.29
MARY L OLSON	AMZN MKTP US*285GT9TW2	2020/11/03	15.79
MARY L OLSON	PAYPAL *WESTERNBIDI	2020/11/04	305.03
MARY L OLSON	AMZN MKTP US*288D88AD2	2020/11/04	14.99
MARY L OLSON	AMAZON.COM*2806L91E2 AMZN	2020/11/05	21.49
MARY L OLSON	AMZN MKTP US*2853S11N2 AM	2020/11/05	13.99
MARY L OLSON	AMZN MKTP US*281XW85J0	2020/11/05	9.99
MARY L OLSON	AMAZON.COM*285ZL3Q41 AMZN	2020/11/06	27.98
MARY L OLSON	AMAZON.COM*2886F98Z0 AMZN	2020/11/06	60.55
MARY L OLSON	MOBILE BEACON	2020/11/06	120.00
MARY L OLSON	AMAZON.COM*285MV1XA2	2020/11/06	16.11
MARY L OLSON	AMAZON.COM*280441MS2 AMZN	2020/11/09	22.98
MARY L OLSON	AMZN MKTP US*288XV3S41	2020/11/09	23.40
MARY L OLSON	AMZN MKTP US*286HB09D0	2020/11/10	13.03
ANNE PULVERMACHER	AMAZON.COM*2T5P481K2	2020/10/22	27.96
ANNE PULVERMACHER	AMZN MKTP US*2T45X8D21	2020/10/23	60.27
ANNE PULVERMACHER	AMZN MKTP US*289RB7FV1	2020/10/29	19.53
ANNE PULVERMACHER	AMZN MKTP US*2834271H1	2020/11/02	25.98
ANNE PULVERMACHER	COMPLETE OFFICE OF WISCON	2020/11/05	127.56
ANNE PULVERMACHER	AMZN MKTP US*281771QM1	2020/11/06	9.95
ANNE PULVERMACHER	COMPLETE OFFICE OF WISCON	2020/11/09	137.20
ANNE PULVERMACHER	AMZN MKTP US	2020/11/09	(20.28)
BRENDA TENNYSON	ZOOM.US	2020/10/14	14.99
BRENDA TENNYSON	AMZN MKTP US*2T62X8G70	2020/10/21	9.98
BRENDA TENNYSON	COMPLETE OFFICE OF WISCON	2020/10/26	82.57
BRENDA TENNYSON	PICK N SAVE #380	2020/10/29	12.06
BOYD THEW	SKYWALKER-NEW BERLIN	2020/10/27	49.99
DENNIS WOLF	SITEONE LANDSCAPE SUPPLY,	2020/10/29	101.72

159,949.76



Legal

PHONE 608-781-8988

FAX 608-793-6120

October 23, 2020

1626 Oak St., P.O. Box 2107
La Crosse, WI 54602

www.kwiktrip.com

Mr. Sam Liebert
Village of Sussex
N64 W23760 Main St.
Sussex, WI 53089-3120

RE : Kwik Trip 1124
W250 N5279 Business Dr.

Dear Sam:

Thank you for taking the time to discuss with me the new Kwik Trip convenience store that we are building in Sussex. Construction is to be completed by December 18, 2020 and the store will open for business operations the following week.

We would like to apply for retail licenses for this new business. Enclosed please find the completed Class A Beer/Liquor and Cigarette/Tobacco applications along with the supporting documentation. I understand that I am responsible for the license and publication fees at a later date. I respectfully request that include these applications on the agenda of your Village Council meeting for consideration. Please note that I will provide you with the store telephone number when it has been assigned.

Please contact me if you require anything further at 608/793-6262 or DHafner@kwiktrip.com. Thank you for your assistance with this matter, you have been very helpful.

Yours truly,

Deanna Hafner
Licensing Agent

Enclosures

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 12/21/2020 ending: 06/30/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of }
 Village of } SUSSEX
 City of }

County of WAUKESHA Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 45600025461403	
FEIN Number 39-1036365	
TYPE OF LICENSE REQUESTED	FEE
<input checked="" type="checkbox"/> Class A beer	\$ <u>100.00</u>
<input type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input checked="" type="checkbox"/> Class A liquor	\$ <u>500.00</u>
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
KWIK TRIP, INC., 1626 OAK ST., PO BOX 2107, LA CROSSE, WI 54602

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ZIETLOW	DONALD	PAUL	2802 BERGAMOT PL., ONALASKA, WI 54650
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
WROBEL	JEFFREY	JAMES	3633 BENTWOOD PL., LA CROSSE, WI 54601
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ANGELIER	JUSTIN	ROBERT	1850 RUBEN DR., WAUKESHA, WI 53186
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
ZIETLOW	DONALD	PAUL	3633 BENTWOOD PL., ONALASKA, WI 54650


1. Trade Name KWIK TRIP Business Phone Number _____
 2. Address of Premises W250 N5279 BUSINESS DR. Post Office & Zip Code SUSSEX 53089

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
ONE-STORY FRAME CONSTRUCTION WITH STORAGE IN LOCKABLE WALK-IN COOLER AND CABINETS AND BEHIND SALES COUNTER.

4. Legal description (omit if street address is given above): _____
 5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No
 (b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WISCONSIN and date 10/07/64 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
If yes, explain.
KWIK TRIP, INC. HAS MULTIPLE RETAIL LOCATIONS IN WISCONSIN WITH ALCOHOL LICENSES DOING BUSINESS UNDER THE NAMES KWIK TRIP, TOBACCO OUTLET PLUS AND TOBACCO OUTLET PLUS GROCERY.
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Zietlow, Donald P.	Title/Member President	Date 10-23-20
Signature 	Phone Number 608-793-6262	Email Address DHafner@kwiktrip.com

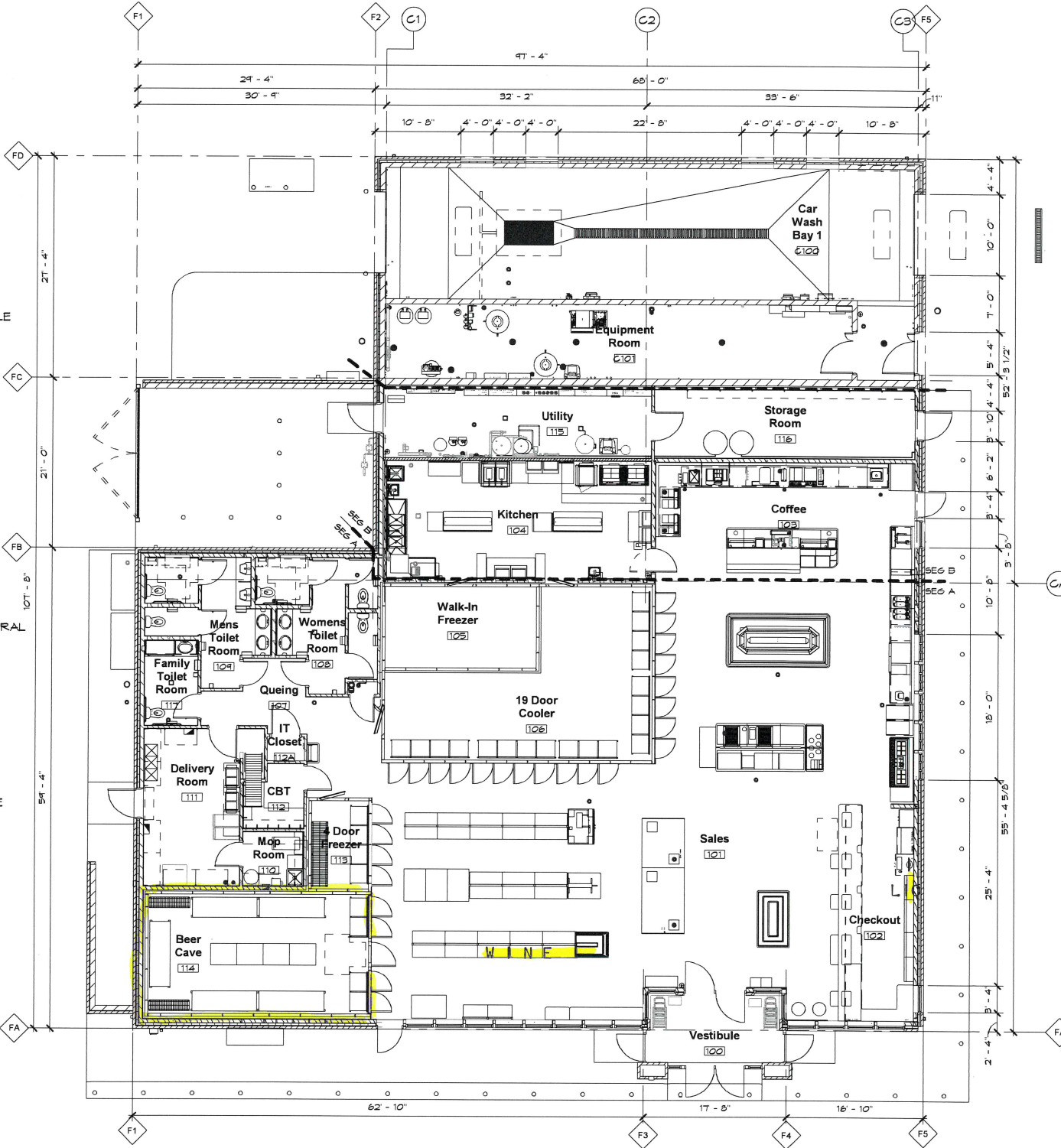
TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 10-29-20	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

- BD GYPSUM BOARD
- HEATING & VENTILATION
- HOLLOW CORE
- HOLLOW METAL
- HOLD OPEN ARM
- HOURS
- HYDRANT
- INSULATION
- INTERIOR
- JOINT
- JOIST
- MARKER BOARD
- MASONRY
- MASONRY OPENING
- MAXIMUM
- MECHANICAL
- METAL
- MINIMUM
- NOT IN CONTRACT
- NOT TO SCALE
- ON CENTER
- OUTSIDE DIAMETER
- OVERHEAD
- PAINT
- PLASTER
- PLASTIC LAMINATE
- PLATE
- PLUMBING
- PLYWOOD
- PORCELAIN CERAMIC TILE
- PRECAST
- PRECAST TERRAZZO
- PREFABRICATED
- PREFINISHED
- PRESSURE TREATED
- QUARRY TILE
- REINFORCING OR
- REINFORCEMENT
- REQUIRED
- RISERS
- ROOF DRAIN
- ROOFING
- ROOM FINISH SCHEDULE
- ROOM
- SCHEDULE
- SEALED
- SIMILAR
- SOLID CORE
- SOLID SURFACE
- SPECIFICATION
- STAIN
- STAINLESS STEEL
- STRUCTURE OR STRUCTURAL
- SITE WASTE
- TACKBOARD
- TEMPERED
- TERRAZZO TILE
- TONGUE & GROOVE
- TOP OF
- TOILET PARTITION
- TREADS
- TYPICAL
- UNFINISHED
- VAPOR BARRIER
- VERTICALLY
- VINYL COMPOSITION TILE
- VINYL WALL COVERING
- VINYL BASE
- WELDED WIRE FABRIC
- WINDOW
- WITH
- WOOD

Material Symbols

- EARTH
- CONCRETE
- CONCRETE MASONRY UNIT
- FACE BRICK
- SPRAY-FOAM INSULATION
- STRUCTURAL STEEL
- BATT INSULATION
- ROUGH LUMBER
- RIGID INSULATION
- GYPSUM BOARD
- PLYWOOD



1 OVERALL FLOOR PLAN
1/8" = 1'-0"



SYMBOL LEGEND

- SEG A MATCH LINE
- SEG B MATCH LINE
- F1 GRID LINE - FACE OF BRICK VENEER & FOUNDATION WALL
- CA GRID LINE - CENTER OF STEEL



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Finance Committee
From: Samuel E. Liebert, Administrative Services Director
Date: October 27, 2020
Re: New Quad Graphics, Inc. Class B Combination License

Background

Every year, the Village of Sussex sends out renewal letters in early May to all businesses who hold an alcohol license. Licenses expire on June 31st of every year. As you know, many businesses were and continue to be closed or operating under different circumstances due to COVID. One of the license renewals this year, Quad Graphics, did not return their renewal due to internal mail issues. When a license is not renewed, the applicant, under state law, must apply for a completely brand-new license.

Quad is requesting a Class B beer license and Class B liquor license. These are the same types of licenses that a bar or restaurant would apply for. The licenses would cover: Café and atrium of 2 story building housing office and equipment" located at N61W23044 Harry's Way.

All officers associated with this application passed a background check by the Wisconsin DOT and Wisconsin Department of Justice.

The Agent for the licenses will be Gary L. Chitwood. Mr. Chitwood has been the agent on past licenses with Quad Graphics and has passed the mandatory Responsible Beverage Serving courses, as outlined under state law.

The Village of Sussex has ten (10) combination-class B licenses and seven (7) reserve licenses. Currently, only six (6) of the ten are being utilized. Uptown Art, BistroZ and the Sussex Beer Garden license have not been renewed. If Quad Graphics is approved, seven licenses would then be active.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 07/01/2020 ending: 06/30/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } SUSSEX
 Village of }
 City of }

County of WAUKESHA Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456000034365403	
FEIN Number 39-1152983	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500.00</u>
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>11.10</u>
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
QUAD/GRAPHICS, INC.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
QUADRACCI	J.	JOEL	5251 STATE ROAD 83; HARTLAND, WI 53029
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
GRUEN	DANA	B.	10936 N. WYNGATE TRACE; MEQUON, WI 53092
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
KENT	JENNIFER	J.	19760 BRAMPTON COURT; BROOKFIELD, WI 53045
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
VANDERBOOM	KELLY	A.	13090 W. LONGLEAF; NEW BERLIN, WI 53151
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
CHITWOOD	GARY	L.	W3011 COUNTY ROAD Y; LOMIRA, WI 53048
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name QUAD/GRAPHICS, INC. Business Phone Number 414-566-6000

2. Address of Premises N61 W23044 HARRY'S WAY Post Office & Zip Code SUSSEX, WI 53089

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

CAFE AND ATRIUM OF 2 STORY BUILDING HOUSING OFFICES AND EQUIPMENT.

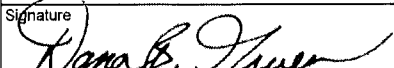
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? QUAD/GRAPHICS, INC.

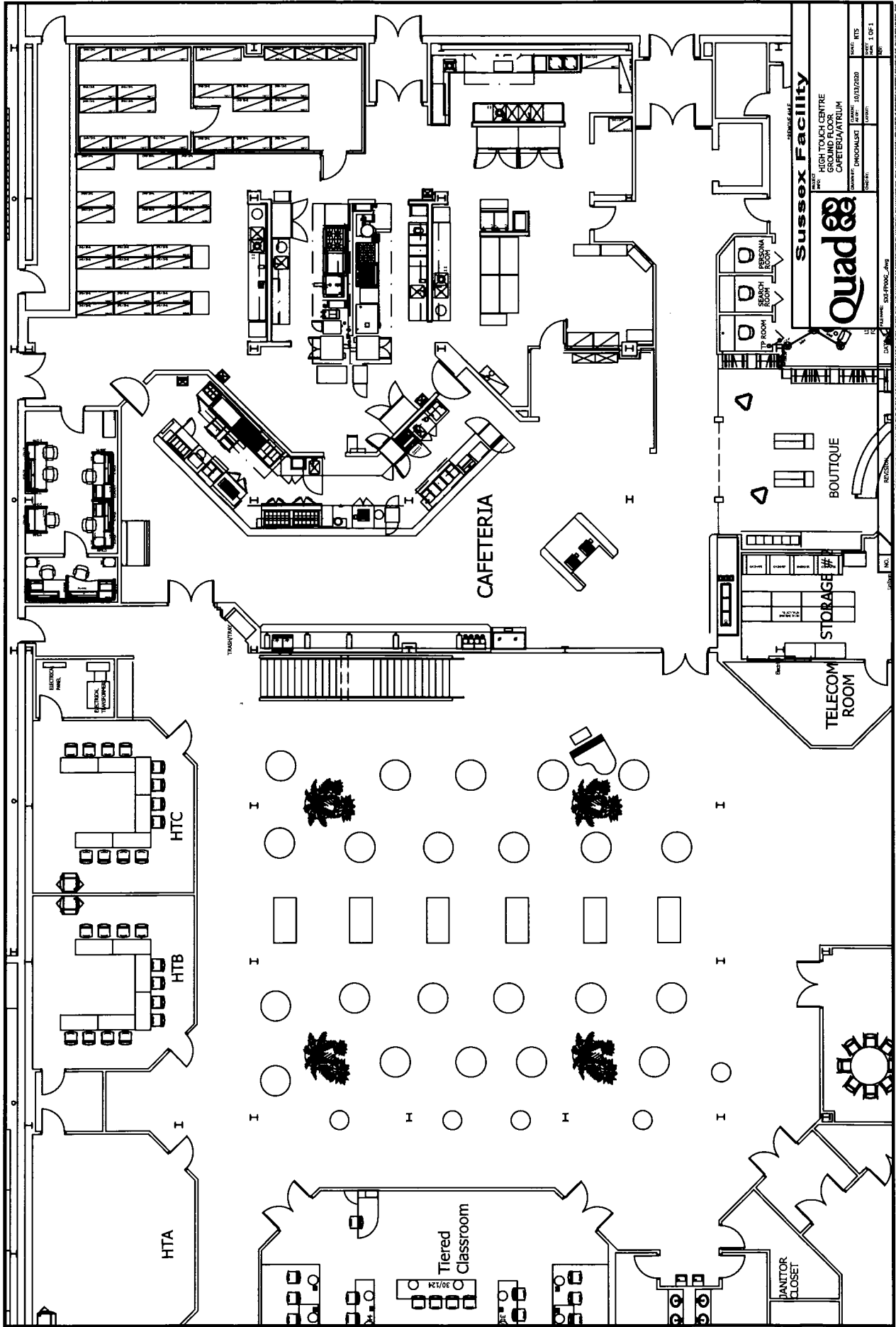
6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WISCONSIN and date 07/09/71 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Yes No
If yes, explain.
J. JOEL QUADRACCI - SEE AUXILLARY QUESTIONNAIRE (AT103)
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) GRUEN, DANA, B.	Title/Member VICE PRESIDENT	Date 09/29/20
Signature 	Phone Number 414-566-4103	Email Address LALBRECHT@QUAD.COM

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>10-23-20</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



K:\Sussex - Wiscasson Facility Management\11\11m\10\15\1-FLOOR.dwg 10/13/2010 mcnichols, dshen

THIS DRAWING AND THE CONTENTS THEREOF ARE SOLE PROPERTY OF QUADCOMP, INC. AND MAY NOT BE REPRODUCED IN ANY FORM OR BY ANY METHOD, FOR ANY PURPOSE WITHOUT THE EXPRESS WRITTEN CONSENT OF QUADCOMP, INC.

Exhibit B

**VILLAGE OF SUSSEX
2020 DEBT SERVICE FUND BUDGET AMENDMENT**

	Total Original Budget	Amended Budget	Change
Revenues:			
Property Taxes	2,287,308	2,287,308	-
Interest Earnings	4,000	4,000	
Transfers from:			
Designated General Fund	60,937	60,937	
TIF Construction Fund	497,281	497,281	
IRS Rebate - Build America Bonds		-	
Proceeds of Debt		162,479	162,479
Bond Premium		-	
Use (Increase) of Surplus	<u>68,125</u>	<u>(94,354)</u>	<u>(162,479)</u>
	<u><u>2,917,651</u></u>	<u><u>2,917,651</u></u>	<u><u>-</u></u>
Expenditures:			
Principal	1,940,000	1,810,000	(130,000)
Interest	977,401	1,107,401	130,000
Bond Payment Expenses	250	250	-
Bond Issuance Expenses	<u>-</u>	<u>-</u>	<u>-</u>
	<u><u>2,917,651</u></u>	<u><u>2,917,651</u></u>	<u><u>-</u></u>

Exhibit A

**VILLAGE OF SUSSEX
2020 GENERAL FUND BUDGET AMENDMENT**

	Original Budget	Amended Budget	Change
Revenues:			
Taxes - Property	7,719,340	7,719,340	-
Taxes - Other	560,000	518,817	(41,183)
Special Charges - Garbage	422,610	422,610	-
Intergovernmental Revenues	1,058,435	1,246,435	188,000
Licenses & Permits	224,300	317,491	93,191
Fines, Forfeitures, & Penalties	302,300	251,300	(51,000)
Public Charges for Services	640,973	640,973	-
Commercial Revenues	159,911	114,247	(45,664)
Miscellaneous/Other Revenues	48,917	48,917	-
Total Revenues	11,136,786	11,280,130	143,344
Transfers from Other Funds	322,775	322,775	-
Use of Designated Funds & Surplus	12,344	-	(12,344)
Total Revenues & Transfers	11,471,905	11,602,905	131,000
Expenditures:			
General Government	797,829	822,829	25,000
Public Safety	3,395,799	3,395,799	-
Health & Human Services	523,827	523,827	-
Operations	879,919	961,919	82,000
Library	740,547	740,547	-
Culture and Recreation	1,253,552	1,253,552	-
Capital Outlay	1,511,187	1,023,370	(487,817)
Total Expenditures	9,102,660	8,721,843	(380,817)
Transfers to Other Funds	2,369,245	2,881,062	511,817
Total Expenditures & Transfers	11,471,905	11,602,905	131,000

Detail Information to Support the Budget Amendment

Village of Sussex				
2020 Budget Amendment Worksheet				
		Original Budget	Amended Budget	Change
	Revenues			
41310	Water Utility Taxes	560,000	509,000	(51,000)
41900	Other Taxes	-	9,817	9,817
43430	Miscellaneous Grants	10,000	198,000	188,000
44110	Liquor & Malt Beverage Licenses	9,600	7,956	(1,644)
44120	Operator's Licenses	8,000	6,700	(1,300)
44125	Cable Franchise Fees	127,000	119,000	(8,000)
44220	Dog Licenses	7,000	5,800	(1,200)
44310	Building Permits	122,000	219,335	97,335
45110	Fines & Tickets	175,000	132,000	(43,000)
48110	Interest Income	63,000	56,300	(6,700)
48210	Park Rent	38,000	17,782	(20,218)
48230	Village Property Rent	34,511	23,315	(11,196)
48901	Advertising & Sponsorships	22,000	14,450	(7,550)
49999	Use of Surplus	12,344	-	(12,344)
	Total Revenue Amendment	<u>1,188,455</u>	<u>1,319,455</u>	<u>131,000</u>
	Expenditures			
51300-211	Legal Fees - Opinions	67,000	92,000	25,000
51491-216	Engineering - Professional Services	66,500	203,000	136,500
53311-135	Public Works-Employee Insurance	65,736	40,736	(25,000)
53311-290	Public Works-Contractual Fees	29,500	-	(29,500)
57140-810	Public Buildings Outlay-Equipment	-	3,000	3,000
57190-810	Tech Enhancement - Equipment	20,810	60,810	40,000
59210-999	Transfer to Designated General Fund	1,244,861	714,044	(530,817)
59241-999	Transfer to Capital Projects Fund		502,000	502,000
59263-999	Transfer to CDA	-	9,817	9,817
		<u>1,494,407</u>	<u>1,625,407</u>	<u>131,000</u>

RESOLUTION #20-29

WHEREAS: The Village of Sussex adopted its 2020 General Fund Budget on November 26, 2019; and

WHEREAS: The Village of Sussex adopted its 2020 Debt Service Fund Budget on November 26, 2019; and

WHEREAS: The Village has received revenues and incurred expenditures which were not anticipated at that time; and

WHEREAS: The Village finds it necessary to amend its 2020 General Fund and Debt Service Budgets.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

1. The following line items in the 2020 General Fund Budget - Revenues and Expenditures are amended to read as listed on Exhibit "A" under the revenue and expenditures categories required by law.
2. The following line items in the 2020 Debt Service Fund Budget are amended to read as listed in Exhibit "B" under the revenue and expenditure categories required by law.
3. The Clerk-Treasurer is hereby directed to publish this resolution as provided in Section 65.90(5)(a) Wis. Stats.

Adopted this ____ day of _____, 2020.

Village President

ATTEST: _____
Clerk-Treasurer

RESOLUTION NO. 20-30

A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF
\$1,955,000 STORM WATER SYSTEM REVENUE BONDS, SERIES 2020C
OF THE VILLAGE OF SUSSEX, WAUKESHA COUNTY, WISCONSIN,
AND PROVIDING FOR THE PAYMENT OF THE BONDS AND
OTHER DETAILS WITH RESPECT TO THE BONDS

WHEREAS, the Village of Sussex, Waukesha County, Wisconsin (the "Village") owns and operates a Storm Water System (the "System") which is operated for a public purpose as a public utility; and

WHEREAS, under the provisions of Section 66.0621, Wisconsin Statutes, any municipality in the State of Wisconsin may, by action of its governing body, provide funds for extending, adding to and improving a public utility from the proceeds of bonds, which bonds are payable only from the income and revenues derived from any source by such utility and are secured by a pledge of the revenues of the utility; and

WHEREAS, the Village has determined that certain improvements and extensions to the System (the "Project") are necessary to adequately supply the needs of the Village and the residents thereof; and

WHEREAS, it is necessary, desirable and in the best interests of the Village to authorize and sell revenue bonds (the "Bonds") for such purpose payable solely from the revenues to be derived from the operation of the System, which bonds are to be authorized and issued pursuant to the provisions of Section 66.0621, Wisconsin Statutes; and

WHEREAS, the Village has no bonds or obligations outstanding which are payable from the income and revenues of the System.

NOW, THEREFORE, the Village Board of the Village of Sussex, Waukesha County, Wisconsin, do resolve that:

Section 1A. Authorization of Bonds. For the purpose of paying the cost of the Project, the Village shall borrow on the credit of the income and revenue of the System the sum of \$1,955,000. Negotiable, fully-registered bonds of the Village, in the denomination of \$5,000, or any whole multiple thereof, shall be issued in evidence thereof. The Bonds shall be designated "Storm Water System Revenue Bonds, Series 2020C", shall be numbered from R-1 upward and shall be dated December 22, 2020. The Bonds shall bear interest at the rates per annum set forth in the Bond Purchase Agreement attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal") and shall mature on May 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit B-1 and incorporated herein by this reference.

Interest on the Bonds shall be payable on May 1 and November 1 of each year, commencing May 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

The schedule of principal and interest payments due on the Bonds is set forth on the Debt Service Schedule attached hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

The Bonds maturing on May 1, 2031 and thereafter shall be subject to redemption prior to maturity, at the option of the Village, on May 1, 2030 or on any date thereafter. Said Bonds shall be redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity, by lot, at the principal amount thereof, plus accrued interest to the date of redemption. If the Proposal specifies that any of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption are set forth on an attachment hereto as Exhibit MRP and incorporated herein by this reference. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established in Exhibit MRP for such Bonds in such manner as the Village shall direct.

The schedule of maturities is found to be such that the amount of annual debt service payments is reasonable in accordance with prudent municipal utility practices.

Section 1B. Security for the Bonds. The Bonds, together with interest thereon, shall not constitute an indebtedness of the Village nor a charge against its general credit or taxing power. The Bonds, together with interest thereon, shall be payable only out of the Special Redemption Fund provided for in Section 4 herein, and shall be a valid claim of the registered owner or owners thereof only against the Special Redemption Fund and the Revenues of the System pledged to such fund. Sufficient Revenues are hereby pledged to said Special Redemption Fund, and shall be used for no other purpose than to pay the principal of, premium, if any, and interest on the Bonds as the same becomes due.

Section 2. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 3. Definitions. In addition to the words defined elsewhere in this Resolution, the following words shall have the following meanings unless the context or use indicates another or different meaning or intent:

"Annual Debt Service Requirement" means the total amount of principal and interest due in any Fiscal Year on the Bonds and Parity Bonds.

"Bond Year" means the one-year period ending on a principal payment date or mandatory redemption date for the Bonds.

"Code" means the Internal Revenue Code of 1986, as amended.

"DTC" means The Depository Trust Company, New York, New York, or any successor securities depository for the Village with respect to the Bonds.

"Fiscal Year" means the fiscal year adopted by the Village for the System, which is currently the calendar year.

"Net Revenues" means the Revenues minus all Operation and Maintenance Expenses of the System.

"Operation and Maintenance Expenses" means the reasonable and necessary costs of operating, maintaining, administering and repairing the System, including salaries, wages, costs of materials and supplies, insurance and audits, but excluding depreciation, debt service, tax equivalents and capital expenditures.

"Parity Bonds" means additional bonds or obligations issued on a parity as to pledge and lien with the Bonds in accordance with the provisions of Section 7 of this Resolution.

"Reserve Requirement" means an amount, determined as of the date of issuance of the Bonds, equal to the least of (a) 10% of the stated principal amount of the Bonds (to the extent permitted pursuant to Section 148(d)(1) of the Code and Regulations); (b) the maximum annual debt service on the Bonds in a Bond Year; and (c) 125% of average annual debt service on the Bonds; provided, however, that on an ongoing basis it shall never exceed the remaining maximum annual principal and interest due on the outstanding Bonds in any Bond Year. If Parity Bonds which are to be secured by the Reserve Account are issued, the Reserve Requirement shall mean an amount, determined as of the date of issuance of the Parity Bonds, equal to the least of (a) the amount required to be on deposit in the Reserve Account prior to the issuance of such Parity Bonds, plus the amount permitted to be deposited therein from proceeds of the Parity Bonds pursuant to Section 148(d)(1) of the Code and Regulations; (b) the maximum annual debt service on outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued; and (c) 125% of average annual debt service on the outstanding obligations secured by the Reserve Account and the Parity Bonds to be issued; provided, however, that on an ongoing basis it shall never exceed the remaining maximum annual principal and interest due on the outstanding obligations secured by the Reserve Account and Parity Bonds in any Bond Year.

"Regulations" means the Regulations of the Commissioner of Internal Revenue under the Code.

"Revenues" means all income and revenue derived from operation of the System, including the revenues received from the Village for services rendered to it and all moneys received from any other source, including income derived from investments.

"System" means the entire Storm Water System of the Village specifically including that portion of the Project owned by the Village and including all property of every nature now or hereafter owned by the Village for collection, detention, conveyance, processing, treatment and disposal of storm water, including all improvements and extensions thereto made by the Village while any of the Bonds and Parity Bonds remain outstanding, including all real and personal property of every nature comprising part of or used or useful in connection with such Storm Water System and including all appurtenances, contracts, leases, franchises and other intangibles.

Section 4. Income and Revenue Funds. When the Bonds shall have been delivered in whole or in part, the Revenues shall be set aside into the Storm Water System Revenue Fund and

then transferred to the following separate and special funds in the order of priority listed below, which funds are hereby created, to be used and applied as described below:

- Revenues in amounts sufficient to provide for the reasonable and proper operation and maintenance of the System through the payment of Operation and Maintenance Expenses shall be set aside into the Storm Water System Operation and Maintenance Fund (the "Operation and Maintenance Fund").

- Revenues in amounts sufficient to pay the principal of and interest on the Bonds and Parity Bonds and to meet the Reserve Requirement shall be set aside into the Storm Water System Revenue Bond and Interest Special Redemption Fund (the "Special Redemption Fund"), to be applied to the payment of the principal of and interest on the Bonds and Parity Bonds and to meet the Reserve Requirement. The monies standing in the Special Redemption Fund are irrevocably pledged to the payment of principal of and interest on the Bonds and Parity Bonds.

- Revenues in amounts sufficient to provide a proper and adequate depreciation account for the System shall be set aside into the Storm Water System Depreciation Fund (the "Depreciation Fund").

The Operation and Maintenance Fund and Depreciation Fund shall be deposited as received in public depositories to be selected by the Village Board in the manner required by Chapter 34, Wisconsin Statutes and may be invested in legal investments subject to the provisions of Section 66.0603(1m), Wisconsin Statutes.

Money in the Operation and Maintenance Fund shall be used to pay Operation and Maintenance Expenses as the same come due; money not immediately required for Operation and Maintenance Expenses shall be used to accumulate a reserve in the Operation and Maintenance Fund equal to estimated Operation and Maintenance Expenses for one month. Any money then available and remaining in the Operation and Maintenance Fund may be transferred to the Surplus Fund, which fund is hereby created.

Revenues shall be deposited in the Depreciation Fund each month until such amount as the Village Board may from time to time determine to constitute an adequate and reasonable depreciation account for the System (the "Depreciation Requirement") is accumulated therein. Money in the Depreciation Fund shall be available and shall be used, whenever necessary, to restore any deficiency in the Special Redemption Fund and for the maintenance of the Reserve Account therein. When the Special Redemption Fund is sufficient for its purpose, funds in the Depreciation Fund may be expended for repairs, replacements, new construction, extensions or additions to the System. Any money on deposit in the Depreciation Fund in excess of the Depreciation Requirement which is not required during the current Fiscal Year for the purposes of the Depreciation Fund, may be transferred to the Surplus Fund.

It is the express intent and determination of the Village Board that the amount of Revenues to be set aside and paid into the Special Redemption Fund (including the Reserve Account) shall in any event be sufficient to pay principal of and interest on the Bonds and Parity Bonds and to meet the Reserve Requirement, and the Village Treasurer shall each Fiscal Year

deposit at least sufficient Revenues in the Special Redemption Fund to pay promptly all principal and interest falling due on the Bonds and Parity Bonds and to meet the Reserve Requirement.

The Revenues so set aside for payment of the principal of and interest on the Bonds and Parity Bonds shall be set apart and shall be paid into the Special Redemption Fund not later than the 10th day of each month. The amount deposited each month shall be not less than one-sixth of the interest next coming due, plus one-twelfth of the principal next maturing.

The minimum amounts to be so deposited for debt service on the Bonds are set forth on the Schedule.

The Special Redemption Fund shall be used for no purpose other than the payment of interest upon and principal of the Bonds and Parity Bonds promptly as the same become due and payable or to pay redemption premiums. All money in the Special Redemption Fund shall be deposited in a special account and invested in legal investments subject to Section 66.0603(1m), Wisconsin Statutes, and the monthly payments required to be made to the Special Redemption Fund shall be made directly to such account.

To additionally secure the payment of principal of and interest on the Bonds and Parity Bonds, an account designated the Debt Service Reserve Account (the "Reserve Account") is hereby established within the Special Redemption Fund. The Village shall, upon the issuance of the Bonds, deposit an amount equal to the Reserve Requirement into the Reserve Account, and an amount equal to the Reserve Requirement shall be maintained in the Reserve Account.

The Village covenants and agrees that at any time that the Reserve Account is drawn on and the amount in the Reserve Account shall be less than the Reserve Requirement, an amount equal to one-twelfth of the Reserve Requirement will be paid monthly into the Reserve Account from those funds in the Special Redemption Fund, the Operation and Maintenance Fund, the Depreciation Fund and the Surplus Fund which are in excess of the minimum amounts required by the preceding paragraphs to be paid therein until the Reserve Requirement will again have accumulated in the Reserve Account. No such payments need be made into the Reserve Account at such times as the monies in the Reserve Account are equal to the highest remaining annual debt service requirement on the Bonds and Parity Bonds secured by the Reserve Account in any Bond Year. If at any time the amount on deposit in the Reserve Account exceeds the Reserve Requirement, the excess shall be transferred to the Special Redemption Fund and used to pay principal and interest on the Bonds. If for any reason there shall be insufficient funds on hand in the Special Redemption Fund to meet principal or interest becoming due on the Bonds or Parity Bonds secured by the Reserve Account, then all sums then held in the Reserve Account shall be used to pay the portion of interest or principal on such Bonds or Parity Bonds becoming due as to which there would otherwise be default, and thereupon the payments required by this paragraph shall again be made into the Reserve Account until an amount equal to the Reserve Requirement is on deposit in the Reserve Account.

Funds in the Special Redemption Fund in excess of the minimum amounts required to be paid therein plus reserve requirements may be transferred to the Surplus Fund.

Money in the Surplus Fund shall first be used when necessary to meet requirements of the Operation and Maintenance Fund including the one month reserve, the Special Redemption Fund including the Reserve Account, and the Depreciation Fund. Any money then remaining in the Surplus Fund at the end of any Fiscal Year may be used only as permitted and in the order specified in Section 66.0811(2), Wisconsin Statutes. Money thereafter remaining in the Surplus Fund may be transferred to any of the funds or accounts created by this section.

Section 5. Service to the Village. The reasonable cost and value of any service rendered to the Village by the System by furnishing storm water services for public purposes, including reasonable health protection charges, shall be charged against the Village and shall be paid by it in monthly installments as the service accrues, out of the current revenues of the Village collected or in the process of collection, exclusive of the Revenues, and out of the tax levy of the Village made by it to raise money to meet its necessary current expenses. It is hereby found and determined that the reasonable cost and value of such service to the Village in each year shall be in an amount which, together with Revenues of the System, will produce Net Revenues equivalent to not less than 1.25 times the Annual Debt Service Requirement. Such compensation for such service rendered to the Village shall, in the manner provided hereinabove, be paid into the separate and special funds described in Section 4 of this Resolution. However, such payment is subject to (a) annual appropriations by the Village Board therefor, (b) approval of the Wisconsin Public Service Commission, or successors to its function, if necessary, and (c) applicable levy limits, if any; and neither this Resolution nor such payment shall be construed as constituting an obligation of the Village to make any such appropriation over and above the reasonable cost and value of services rendered to the Village and its inhabitants or to make any subsequent payment over and above such reasonable cost and value.

Section 6. Operation of System; Village Covenants. It is covenanted and agreed by the Village with the owner or owners of the Bonds, and each of them, that:

(a) The Village will faithfully and punctually perform all duties with reference to the System required by the Constitution and Statutes of the State of Wisconsin, including the making and collecting of reasonable and sufficient rates lawfully established for services rendered by the System, and will collect and segregate the Revenues of the System and apply them to the respective funds and accounts described hereinabove;

(b) The Village will not sell, lease, or in any manner dispose of the System, including any part thereof or any additions, extensions, or improvements that may be made part thereto, except that the Village shall have the right to sell, lease or otherwise dispose of any property of the System found by the Village Board to be neither necessary nor useful in the operation of the System, provided the proceeds received from such sale, lease or disposal shall be paid into the Special Redemption Fund or applied to the acquisition or construction of capital facilities for use in the normal operation of the System, and such payment shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund;

(c) The Village will cause the improvements to the System financed by the Bonds to be made as expeditiously as reasonably possible;

(d) The Village will pay or cause to be paid all lawful taxes, assessments, governmental charges, and claims for labor, materials or supplies which if unpaid could become a lien upon the System or its Revenues or could impair the security of the Bonds;

(e) The Village will maintain in reasonably good condition and operate the System, and will establish, charge and collect such lawfully established rates and charges for the service rendered by the System, so that in each Fiscal Year Net Revenues shall not be less than 125% of the Annual Debt Service Requirement, and so that the Revenues of the System herein agreed to be set aside to provide for the payment of the Bonds and Parity Bonds and the interest thereon as the same becomes due and payable, and to meet the Reserve Requirement, will be sufficient for those purposes;

(f) The Village will prepare a budget not less than sixty days prior to the end of each Fiscal Year and, in the event such budget indicates that the Net Revenues for each Fiscal Year will not exceed the Annual Debt Service Requirement for each corresponding Fiscal Year by the proportion stated hereunder, will take any and all steps permitted by law to increase rates so that the aforementioned proportion of Net Revenues to the Annual Debt Service Requirement shall be accomplished as promptly as possible;

(g) The Village will keep proper books and accounts relative to the System separate from all other records of the Village and will cause such books and accounts to be audited annually by a recognized independent firm of certified public accountants including a balance sheet and a profit and loss statement of the System as certified by such accountants. Each such audit, in addition to whatever matters may be thought proper by the accountants to be included therein shall include the following: (1) a statement in detail of the income and expenditures of the System for the Fiscal Year; (2) a statement of the Net Revenues of the System for such Fiscal Year; (3) a balance sheet as of the end of such Fiscal Year; (4) the accountants' comment regarding the manner in which the Village has carried out the requirements of this Resolution and the accountants' recommendations for any changes or improvements in the operation of the System; (5) the number of connections to the System at the end of the Fiscal Year, for each user classification (i.e., residential, commercial, public and industrial); and (6) a list of the insurance policies in force at the end of the Fiscal Year setting out as to each policy the amount of the policy, the risks covered, the name of the insurer, and the expiration date of the policy; and

(h) So long as any of the Bonds are outstanding the Village will carry for the benefit of the owners of the Bonds insurance of the kinds and in the amounts normally carried by private companies or other public bodies engaged in the operation of similar systems. All money received for loss of use and occupancy shall be considered Revenue of the System payable into the separate funds and accounts named in Section 4 of this Resolution. All money received for losses under any casualty policies shall be used in repairing the damage or in replacing the property destroyed provided that if the Village Board shall find it is inadvisable to repair such damage or replace such property and that the operation of the System has not been impaired thereby, such money shall be deposited in the Special Redemption Fund, but in that event such payments shall not reduce the amounts otherwise required to be paid into the Special Redemption Fund.

Section 7. Additional Bonds. No bonds or obligations payable out of the Revenues of the System may be issued in such manner as to enjoy priority over the Bonds. Additional obligations may be issued if their lien and pledge is junior and subordinate to that of the Bonds. Additional obligations may be issued on a parity with the Bonds as to the pledge of Revenues of the System ("Parity Bonds") only if all of the following conditions are met:

- a. The Net Revenues of the System for the Fiscal Year immediately preceding the issuance of such additional obligations must have been equal to at least 1.25 times the highest combined annual principal and interest requirements on all Bonds and Parity Bonds outstanding payable from Revenues of the System (other than Bonds and Parity Bonds being refunded) and on the Parity Bonds then to be issued in any Fiscal Year. Should an increase in permanent rates and charges, including those made to the Village, be properly ordered and made effective during the Fiscal Year immediately prior to the issuance of such additional obligations or during that part of the Fiscal Year of issuance prior to such issuance, then Revenues for purposes of such computation shall include such additional Revenues as an independent certified public accountant, consulting professional engineer or the Wisconsin Public Service Commission may certify would have accrued during the prior Fiscal Year had the new rates been in effect during that entire immediately prior Fiscal Year.
- b. The payments required to be made into the funds and accounts enumerated in Section 4 of this Resolution (including the Reserve Account, but not the Surplus Fund) must have been made in full.
- c. The Parity Bonds must have principal maturing on May 1 of each year in which principal falls due and interest falling due on May 1 and November 1 of each year.
- d. If the Parity Bonds are to be secured by the Reserve Account, the amount on deposit in the Reserve Account must be increased to an amount equal to the Reserve Requirement applicable upon the issuance of Parity Bonds as defined in Section 3 of this Resolution.
- e. The proceeds of the Parity Bonds must be used only for the purpose of providing additions, extensions or improvements to the System, or to refund obligations issued for such purpose.

Section 8. Sale of Bonds. The Village shall sell and deliver the Bonds to Robert W. Baird & Co. Incorporated (the "Purchaser") for the purchase price set forth in the Proposal. The Proposal is hereby approved, and the appropriate Village officials are hereby authorized and directed to execute the same. The officers of the Village are authorized and directed to do any and all acts necessary to conclude delivery of the Bonds to the Purchaser, upon receipt of the purchase price, as soon after adoption of this Resolution as is convenient.

Section 9. Application of Bond Proceeds. All accrued interest received from the sale of the Bonds shall be deposited into the Special Redemption Fund. An amount of proceeds of the Bonds equal to the Reserve Requirement shall be deposited in the Reserve Account. The balance of the proceeds, less the expenses incurred in authorizing, issuing and delivering the Bonds, shall

be deposited in a special fund designated as "Storm Water System Improvement Fund." Said special fund shall be adequately secured and used solely for the purpose of meeting costs of extending, adding to and improving the System, as described in the preamble hereof. The balance remaining in said Improvement Fund after paying said costs shall be transferred to the Special Redemption Fund for use in payment of principal of and interest on the Bonds.

Section 10. Amendment to Resolution. After the issuance of any of the Bonds, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Bonds have been paid in full as to both principal and interest, or discharged as herein provided, except:

a. The Village may, from time to time, amend this Resolution without the consent of any of the owners of the Bonds, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and

b. This Resolution may be amended, in any respect, with the written consent of the owners of not less than two-thirds of the principal amount of the Bonds then outstanding, exclusive of Bonds held by the Village; provided, however, that no amendment shall permit any change in the pledge of Revenues derived from the System, or in the maturity of any Bond issued hereunder, or a reduction in the rate of interest on any Bond, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Bonds may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Bond to which the change is applicable.

Section 11. Defeasance. When all Bonds have been discharged, all pledges, liens, covenants and other rights granted to the owners thereof by this Resolution shall cease. The Village may discharge all Bonds due on any date by depositing into a special account on or before that date a sum sufficient to pay the same in full; or if any Bonds should not be paid when due, it may nevertheless be discharged by depositing into a special account a sum sufficient to pay it in full with interest accrued from the due date to the date of such deposit. The Village, at its option, may also discharge all Bonds called for redemption on any date when they are prepayable according to their terms, by depositing into a special account on or before that date a sum sufficient to pay them in full, with the required redemption premium, if any, provided that notice of redemption has been duly given as required by this Resolution. The Village, at its option, may also discharge all Bonds of said issue at any time by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Bonds to its maturity or, at the Village's option, if said Bond is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Bond at maturity, or at the Village's option, if said Bond is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Bonds on such date has been duly given or provided for. Upon such payment or deposit, in the amount and manner provided by this Section, all liability of the

Village with respect to the Bonds shall cease, terminate and be completely discharged, and the owners thereof shall be entitled only to payment out of the money so deposited.

Section 12. Investments and Arbitrage. Monies accumulated in any of the funds and accounts referred to in Sections 4 and 9 hereof which are not immediately needed for the respective purposes thereof, may be invested in legal investments subject to the provisions of Sec. 66.0603(1m), Wisconsin Statutes, until needed. All income derived from such investments shall be credited to the fund or account from which the investment was made; provided, however, that at any time that the Reserve Requirement is on deposit in the Reserve Account, any income derived from investment of the Reserve Account shall be deposited into the Special Redemption Fund and used to pay principal and interest on the Bonds. A separate banking account is not required for each of the funds and accounts established under this Resolution; however, the monies in each fund or account shall be accounted for separately by the Village and used only for the respective purposes thereof. The proceeds of the Bonds shall be used solely for the purposes for which they are issued but may be temporarily invested until needed in legal investments. No such investment shall be made in such a manner as would cause the Bonds to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations.

An officer of the Village, charged with the responsibility for issuing the Bonds, shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Bonds are not "arbitrage bonds" under Section 148 of the Code or the Regulations.

Section 13. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Village and the owner or owners of the Bonds, and after issuance of any of the Bonds no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 10, until all of the Bonds have been paid in full as to both principal and interest. The owner or owners of any of the Bonds shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the Village, the governing body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the Village, its governing body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 15. Payment of the Bonds; Fiscal Agent. The principal of and interest on the Bonds shall be paid by the Village Finance Director (the "Fiscal Agent").

Section 16. Persons Treated as Owners; Transfer of Bonds. The Village shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The

person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 17. Record Date. The fifteenth day of each calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the Village at the close of business on the Record Date.

Section 18. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Bonds and the ownership, management and use of the projects will not cause the Bonds to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Bonds including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Bonds) if taking, permitting or omitting to take such action would cause any of the Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Bonds shall provide an appropriate certificate of the Village certifying that the Village can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Bonds provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Bonds and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

The foregoing covenants shall remain in full force and effect, notwithstanding the defeasance of the Bonds, until the date on which all of the Bonds have been paid in full.

Section 19. Official Statement. The Village Board hereby approves the Preliminary Official Statement with respect to the Bonds and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with the closing of the Bonds, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 20. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 21. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 22. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 23. Execution of the Bonds; Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent, sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery

(the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 24. Conflicting Ordinances or Resolutions. All prior ordinances, resolutions, rules, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

Adopted, approved and recorded December 8, 2020.

Anthony J. LeDonne
President

ATTEST:

Samuel Liebert
Village Clerk

(SEAL)

EXHIBIT A

Bond Purchase Proposal

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

EXHIBIT B-1

Pricing Summary

To be provided by PFM Financial Advisors, LLC and incorporated into the Resolution.

(See Attached)

EXHIBIT B-2

Debt Service Schedule

To be provided by PFM Financial Advisors, LLC and incorporated into the Resolution.

(See Attached)

[EXHIBIT MRP]

Mandatory Redemption Provision

The Bonds due on May 1, _____, _____, _____ and _____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from special redemption fund deposits which are required to be made in amounts sufficient to redeem on May 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)

For the Term Bonds Maturing on May 1, _____

<u>Redemption Date</u>	<u>Amount</u>
_____	\$ _____
_____	_____
_____	_____ (maturity)]

EXHIBIT C

(Form of Bond)

REGISTERED	UNITED STATES OF AMERICA	DOLLARS
	STATE OF WISCONSIN	
	WAUKESHA COUNTY	
NO. R- _____	VILLAGE OF SUSSEX	\$ _____
	STORM WATER SYSTEM REVENUE BOND, SERIES 2020C	

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
May 1, _____	December 22, 2020	_____ %	_____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$ _____)

FOR VALUE RECEIVED, the Village of Sussex, Waukesha County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), solely from the fund hereinafter specified, on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on May 1 and November 1 of each year commencing on May 1, 2021 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Bond are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Bond is registered on the Bond Register maintained by the Village Finance Director (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date"). This Bond is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

The Bonds maturing on May 1, 2031 and thereafter are subject to redemption prior to maturity, at the option of the Village, on May 1, 2030 or on any date thereafter. Said Bonds are redeemable as a whole or in part, and if in part, from maturities selected by the Village and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Bonds maturing in the years _____, _____ and _____ are subject to mandatory redemption by lot as provided in the Resolution referenced below at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Bonds are redeemed prior to maturity, as long as the Bonds are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Bonds of a maturity are to be called for redemption, the Bonds of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Bonds called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

This Bond is one of an issue aggregating \$1,955,000, issued for the purpose of paying the cost of improvements and extensions to the Village's Storm Water System, pursuant to Article XI, Section 3, of the Wisconsin Constitution, Section 66.0621, Wisconsin Statutes, acts supplementary thereto and a Resolution adopted December 8, 2020, and entitled: "A Resolution Authorizing the Issuance and Sale of \$1,955,000 Storm Water System Revenue Bonds, Series 2020C of the Village of Sussex, Waukesha County, Wisconsin, and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds" (the "Resolution") and is payable only from the income and revenues derived from the operation of said Storm Water System. Such revenues have been set aside and pledged as a special fund for that purpose and identified as "Special Redemption Fund", created by the Resolution. This Bond does not constitute an indebtedness of the Village within the meaning of any constitutional or statutory debt limitation or provision.

This Bond is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Bonds, and the Village appoints another depository, upon surrender of the Bond to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Bond in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Bonds (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Bonds, or (iii) with respect to any particular Bond, after such Bond has been called for redemption. The Fiscal Agent and Village may treat and consider the Depository in whose name this Bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Bonds are issuable solely as negotiable, fully-registered Bonds without coupons in the denomination of \$5,000 or any integral multiple thereof.

It is hereby certified, recited and declared that all conditions, things and acts required by law to exist, happen, and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner as required by law; and that sufficient of the income and revenue to be received by said Village from the operation of its Storm Water System has been pledged to and will be set aside into a special fund for the payment of the principal of and interest on this Bond.

IN WITNESS WHEREOF, the Village of Sussex, Waukesha County, Wisconsin, by its governing body, has caused this Bond to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF SUSSEX,
WAUKESHA COUNTY, WISCONSIN

By: _____
Anthony J. LeDonne
President

(SEAL)

By: _____
Samuel Liebert
Village Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Bond and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

VILLAGE OF SUSSEX POLICY FILLING VACATED VILLAGE BOARD POSITIONS

The Village is dedicated to good government and effective governance. The following Policy is intended to organize and codify the practices the Village has used for decades when openings have occurred on the Village Board. It may be changed from time to time by action of the Village Board, but is intended to provide an open and transparent process to fill vacancies on the Village Board.

- If a position on the Village Board becomes vacant within the last 120 days of that position's term, the Village Board shall leave the position vacant until the election. If for some reason no one is elected, or able/willing to serve that was on the ballot, then the Village Board may appoint someone to the vacant spot after the election.
- If a position on the Village Board becomes vacant prior to the last 120 days of that position's term, then the Village Board shall consider filling that vacancy through the following process.
- If the vacated position is the Village President, the Village Board shall at its next meeting consider among its remaining members nominations, which must be motioned and seconded by the Village Board. Each nominated member may give a brief statement of interest and then a vote of the members shall occur to select the Village President. A simple majority of the Board shall determine the appointment. ~~and then after approval, the~~ Following such an approval, the Village Board Trustee position vacancy created by a Trustee moving into the Village President role will be filled according to this policy.

- If the vacated position is a Village Trustee, the Village Board shall at its next meeting request that the position be posted for considering applications. At this same meeting, the Village President shall establish the interview panel.
- The interview panel shall consist of three or four members, including the Village President, two Trustees, and may include a volunteer from the community.

The volunteer from the community cannot be a candidate for the vacancy, must have great familiarity with Village Board operations and must be viewed in high regard and respect with the Board as a whole.

The Village President shall request two volunteers from the Village Board to assist with the interview process. If more than two trustees ~~volunteer, are interested than~~ the volunteers will be chosen at random by drawing names.

- The Village Administrator, or their designee, shall then, through the Village's normal and customary practices, give notice to the public about the opening and have an application available to collect pertinent information for consideration by the Village Board. Village Staff shall collect said information, organize it, and make it available for the Village Board to review within a reasonable time period (typically around 37 days). This will include a criminal background check. Staff will only perform administrative functions to support the process in order to avoid conflicts of interest and ~~to~~ allow the Governing Body to effectuate this policy decision.
- The interview panel shall review the applications and hold interviews within a reasonable timeframe.

- The Village President shall, ~~after~~ⁱⁿ consultation with the interview panel, present a person for consideration from the application pool to the whole Village Board as soon as reasonably possible. The Village Board may ask questions of the Candidate and shall hold a vote. It shall take four votes in the affirmative to approve a person for the position of Trustee (unless ~~for some reason~~ there are ~~only~~ 5 or less members of the Board at the time, ⁱⁿ which case 3 votes shall be sufficient) and the person shall be sworn in immediately.
- If the vote does not pass that candidate may not be reconsidered for filling a vacant Trustee position for at least 365 days. The Village President at the next meeting shall make a recommendation from the remaining pool of applicants for consideration by the Board. Should there be no other applicants than the Village will repost the position and the process will repeat as stated above.

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- If a **Trustee** position on the Village Board becomes vacant within the last 120 days of that position's term, the Village Board shall leave the position vacant until the election. If for some reason no one is elected, or able/willing to serve that was on the ballot, then the Village Board may appoint someone to the vacant spot after the election.
- If a **Trustee** position on the Village Board becomes vacant prior to the last 120 days of that position's term, then the Village Board shall consider filling that vacancy through the following process.
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VILLAGE OF SUSSEX POLICY FILLING VACANT COMMITTEE POSITIONS

The Village is dedicated to good government and effective governance. The following Policy is intended to organize and codify the practices the Village has used for decades when openings have occurred on Village Committees. It may be changed from time to time by action of the Village Board, but is intended to provide an open and transparent process to fill vacancies on Village Committees.

- If a position on a Village Committee becomes vacant (whether through resignation or expiration of term) the Village President shall direct the Village Administrator to post the opening and accept applications. The Village President will notify the Village Board of the same.
- The Village Administrator or their designee shall then, through the Village's normal and customary practices, give notice to the public about the vacant position and have an application available to collect pertinent information for consideration by the Village Board. Staff shall collect said information, organize it, and make it available for the Village Board to review within a reasonable time period (typically around 37 days). This will include a criminal background check. Staff will only perform administrative functions to support the process in order to avoid conflicts of interest and allow the Governing Body to effectuate this policy decision.
- The Village President shall review the applications and hold interviews. The Village President is encouraged to select one (1) or (2) volunteers from the Village Board to consult with throughout the process.

- The Village President shall review the application, interview the candidates, and recommend an appointment as soon as reasonably possible. The Village President shall share the application packet of the final candidate with the Village Board before action is taken on the appointment.
- The Village Board may ask questions of the Candidate and shall hold a vote. It shall take four votes in the affirmative to approve a person for a position on a Committee unless Village Ordinance or State Statute requires a different amount. If the vote does not pass that candidate may not be reconsidered for filling a vacant position on the same Committee for at least 365 days. The Village President at the next meeting may make a recommendation from the remaining pool of applicants for consideration by the Board. Should there be no other applicants brought forward for consideration than the Village will repost the position and the process will repeat as stated above.

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- The Village Administrator, or their designee, shall then, through the Village's normal and customary practices, give notice to the public about the opening vacant position and have an application available to collect pertinent information for consideration by the Village Board. Staff shall collect said information, organize it, and make it available for the Village Board to review within a reasonable time period (typically around 37 days). This will include a criminal background check. Staff will only perform administrative functions to support the process in order to avoid conflicts of interest and ~~to~~ allow the Governing Body to effectuate this policy decision.
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