

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
November 24, 2020**

1. Roll Call

The meeting was called to order by President LeDonne at 5:57 pm.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Wendy Stallings, Mike Bartzen and President Anthony LeDonne.

Also present: Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy Anderson, Attorney John Macy, Administrative Services Director Sam Liebert and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Bartzen, seconded by Uecker to approve the November 10, 2020 Village Board meeting minutes.

Motion carried 7-0

4. Communications and Public Hearings

A. Village President Report

President LeDonne stated that Thursday & Friday, November 26 & 27 that Civic Center offices will be closed for the Thanksgiving holiday. Tuesday, December 1, the Public Works Committee meets at 6 p.m. in the Civic Center Board Room, immediately followed by the Finance & Personnel Evaluation Committee. Also, the first day Village Trustee candidates can circulate nomination papers for the April election. If you are interested in serving as a Village Trustee, learn more on the Village website or by calling the Clerk's office. Wednesday, December 2, the annual Holiday Swag event for older adults take place at the Civic Center from 11 a.m. to 2 p.m. Also, the Architectural Review Board meets at 4 p.m. in the Civic Center Committee Room. On Friday, December 4, the Holiday Tree Lighting takes place from 6 to 8:30 p.m. at the Civic Center. To keep the event both fun and safe, this year's event will be a drive-thru. Details are on the Village website and Facebook page. On Monday, December 7, the Community Blood Drive will take place, 12:30 to 5:30 p.m., at the Civic Center.

B. Public Hearing on the 2021 Village of Sussex Budget

Village Administrator, Jeremy Smith, gave a presentation on the 2021 budget.

President LeDonne opened up the Public Hearing.

No one present wished to speak.

Motion by Stallings, seconded by Bartzen to close the Public Hearing.

Motion carried 7-0

5. Committee Reports

5.A. Board of Fire Commissioners

Trustee Uecker reported that the board had meeting on Wednesday, October 30. The board approved the hiring of Kris Grod as the new fire chief. The board also approved other personnel changes. The next scheduled meeting is for January.

5.B. Community Development Authority

Trustee Stallings reported that the CDA did not meet in the month of November. The next meeting is scheduled for January 19.

5.C. Park & Recreation Board

Trustee Wells reported that the board did not meet in the month of November. The board plans to meet on the third Tuesday of December.

5.D. Pauline Haass Library Board

Trustee Zoellick reported that the library issued 60 cards in the month of October. There were 5,788 visits. E-circulation was up 14.7% over last year. Total circulation was down 20.3% from last year. Curbside pickup is still available. The library is closed on Saturdays, unless you need access to a computer.

Library Director, Adele Loria was present, and stated that the Pauline Haass Library was following several factors when it comes to possibly closing. She stated that if the school district were to go completely virtual, that the library would follow suit and switch to only curb-side pick up service. She stated that the library also looks at local COVID infections numbers, Lisbon and Waukesha County as a whole for guidance. They also take into account what other libraries are doing in response to the spike in COVID cases.

5.E. Plan Commission

Trustee Adkins stated there were no items from the Plan Commission that needed to come before the Village Board this evening.

5.F. Public Safety and Welfare

Trustee Stallings reported that Public Safety and Welfare will meet December 15 at 6:00 pm in the Committee Room.

6. Staff Reports

Mrs. McElroy-Anderson reported that leaf collection finished on Monday. The yard waste site has also closed for the 2020 season.

Mr. Smith introduced Kris Grod, the new Village of Sussex Fire Chief, to the village board. The village's stormwater utility received a double-A3 rating. Because of the village's good financial situation and policies set by the village board, we received this great rating. Well 1 is for sale, and there are several interested parties. Well 2, there are 7 adjoining properties. Five of the owners have said they are not interested in purchasing the property. We are working with the county on paperwork which states the property is part of a home owner's association still. Well 3, we do have a buyer. There has been no interest in the property located on Main Street at this time.

Mr. Macy stated he had no updates.

Mr. Liebert stated that the new activity guide is being mailed out. The holiday tree lighting on December 4 has been reimagined as a drive-thru event at the Civic Center. We are looking for more volunteers to help with the event.

Kris Grod introduced himself as the new fire chief. He stated that he is excited to be in the community.

7. Comments from Citizens Present

There was none.

8. Old Business

8.A. Motion by Uecker, seconded by Stallings to approve Resolution 20-27 Adopting the 2021 Budget of the Village of Sussex, its Utilities and special funds, and levying property taxes, and directing implementation for the same

including directing the Clerk to not place certain debt on the tax levy, and the Administrator to implement the personnel, policy, and programs of the budget. Motion carried 7-0

8.B. Motion by Stallings, seconded by Bartzen to approve Resolution 20-28 implementing the various fee changes included as part of the 2021 budget. Motion carried 7-0

9. New Business

9.A. Motion by Bartzen, seconded by Wells to introduce and set forth the public hearing on Resolution 20-26 of the Village Board of the Village of Sussex to Vacate and Discontinue a Pedestrian Way within the Spring Green Heights subdivision for January 26, 2021, and to also place on file the final resolution. Motion carried 7-0

9.B. Motion by Uecker, seconded by Zoellick to approve the Sewer RCA agreement for Hickory Drive Property LLC. Motion carried 7-0

10. Consideration on resignation and appointments

10.A. Motion by LeDonne, seconded by Zoellick to appoint Trustee Greg Zoellick to the Plan Commission.

A roll call vote was taken:

Adkins – Nay
Uecker – Nay
Stallings – Nay
Zoellick – Aye
Wells – Aye
Bartzen- Nay
LeDonne – Aye

The motion failed 3-4, due to a super majority of 2/3 of the board not in agreement. Per Village Ordinance, Village Board members appointed to the Plan Commission require a 2/3 vote for approval.

11. Adjournment

Motion by Zoellick, seconded by Bartzen to adjourn at 6:52 pm. Motion carried 7-0

Respectfully submitted,

Samuel E. Liebert
Administrative Services Director,
Village Clerk/Treasurer