

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
December 8, 2020**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, Ron Wells, Wendy Stallings, Mike Bartzen and President Anthony LeDonne.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

A motion by Bartzen, seconded by Stallings to approve the November 24, 2020 minutes of the Village Board meeting as presented. Motion carried 7-0

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne announced that on Tuesday, December 15 the Public Safety & Welfare Committee meets at 6 p.m. in the Civic Center Committee Room and that Plan Commission meets at 6:30 p.m. in the Civic Center Board Room. Wednesday, December 16, the Pauline Haass Library Board meets at 6:30 p.m. at the Library. The Civic Center Offices will be closed Thursday & Friday, December 24 & 25 and Thursday & Friday, December 31 & January 1. Tuesday, January 5, nomination papers for Village Trustee candidates are due by 5 p.m. in the Clerk's Office. The Public Works Committee meets at 6 p.m. in the Civic Center Board Room, immediately followed by the Finance & Personnel Committee. On Wednesday, January 6, the Architectural Review Board meets at 4 p.m. in the Civic Center Committee Room

**5. Committee Reports**

**5.A. Finance and Personnel Committee**

5.A.1. Motion by Bartzen, seconded by Uecker to approve of the November Check Register and P-card Statement in the amount of \$1,522,248.28 Motion carried 7-0

5.A.2. Motion by Bartzen, seconded by Stallings to approve of an Operator License for Danielle Olsen subject to the standard conditions for operator license approval. Motion carried 7-0

5.A.3. Motion by Bartzen, seconded by Wells to approve of Class A Beer and Liquor License for Kwik Trip, located at W250N5279 Business Drive, Sussex, WI 53089. Motion carried 7-0

5.A.4. Motion by Bartzen, seconded by Stallings to approve of a Class B Beer and Liquor License for Quad Graphics, Inc. N61W23044 Harry's Way, Agent Gary L. Chitwood. Motion carried 7-0

5.A.5. Motion by Bartzen, seconded by Adkins to approve of Resolution 20-29 for the 2020 Budget Amendment. A super majority of the board is required for the motion to be approved. Motion carried 7-0

5.A.6. Motion by Bartzen, seconded by Stallings to approve Resolution 20-30, Authorizing the Issuance and Sale of \$1.815 million Stormwater System Revenue Bonds, Series 2021A of the Village of Sussex, Waukesha County, WI and providing for the payment of the Bonds and other details with respect to the Bonds. Motion carried 7-0

5.A.7. Motion by Bartzen, seconded by Uecker to approve of the policies for Appointment to Vacancies on the Village Board and on Citizen Appointments to Committees. Motion carried 7-0

#### **5.B. Public Works Committee**

5.B.1. Motion by Adkins, seconded by Bartzen to approve of bills for payment in the amount of \$998,303.49. Motion carried 7-0

5.B.2. Motion by Adkins, seconded by Uecker to approve the purchase of the MacLean MV4 (Sidewalk Machine) and attachments from Miller Bradford & Risburg for \$126,097.00. Motion carried 7-0

5.B.3. Motion by Adkins, seconded by Bartzen to approve the purchase of the Western Star (Plow Truck) with the 500 HP motor truck chassis and the plow and body from Burke Truck for a total cost of \$207,470.03. Motion carried 7-0

5.B.4. Motion by Adkins, seconded by Stallings to approve to Release the Claims and Damages with the property owners at N71W23378 Homestead Road, the Brummonds, in the amount of \$1,700. Motion carried 7-0

5.B.5. Motion by Adkins, seconded by Uecker to approve Resolution 20-31 to accept improvements for Ancient Oaks Subdivision. Motion carried 7-0

#### **6. Staff Reports**

Ms. McElroy Anderson stated that received an email from President LeDonne asking staff to look into having Village Board meetings recorded on video. The issue will go before the Finance Committee in January along with preliminary costs.

Mr. Smith stated that the Park & Recreation committee meeting has been cancelled for December. He thanked all of the staff and volunteers who helped with tree lighting event. Over 700 packets of treats and goodies were given away. He wished everyone a Merry Christmas and Happy Holidays.

Mr. Macy wanted to remind the board that if they consider video recording meetings, that there are open records laws to keep in mind when enacting a new policy like this.

Mr. Liebert thanked all of the volunteers, staff and trustees who volunteered for the Tree Lighting event. Anyone interested in circulating nomination papers should have them turned in by 5:00 pm on January 5.

Trustee Stallings stated that over 500 pounds of food and \$200 was collected and donated to Sussex Outreach Services (SOS).

#### **7. Comments from Citizens Present**

No one presented wished to speak.

#### **8. Old Business**

There was no old business.

#### **9. New Business**

9.A. Motion by LeDonne, seconded by Stallings to approve the Lake Country Municipal Court Budget.

Motion carried 7-0

**10. Consideration on resignation and appointments**

10.A. Motion by LeDonne, seconded by Zoellick to appoint Trustee Greg Zoellick to the Plan Commission.

A roll call vote was taken:

Zoellick – Aye  
Uecker – Nay  
LeDonne – Aye  
Adkins – Nay  
Stallings – Nay  
Wells – Aye  
Bartzen - Nay

The motion failed, due to a super majority of 2/3 of the board not in agreement. Per Village Ordinance, Village Board members appointed to the Plan Commission require a 2/3 vote for approval.

**11. Adjournment**

Motion by LeDonne, seconded by Zoellick to adjourn at 6:32 pm.

Motion carried 7-0

Respectfully submitted,

Samuel E. Liebert  
Administrative Services Director, Village Clerk/Treasurer