

MINUTES
VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
BOARD OF FIRE COMMISSIONERS
THURSDAY, JANUARY 14, 2021

Jeff Knollenberg called the meeting to order at 9:35 a.m.

Members Present: Jeff Knollenberg, Andrea Weber, Ray Christianson, and John Schneider.

Members Excused: Trustee Lee Uecker

Others Present: Assistant Village Administrator Kelsey McElroy-Anderson and Fire Chief Kristopher Grod.

A quorum of the Village Board was not present at the meeting.

Chair Knollenberg started the meeting by thanking Commission Bob Pfeil for his 20+ years of service on the Board of Fire Commission. Commission Pfeil resigned in December and President LeDonne is currently accepting applications for the vacant seat.

A motion by Weber, seconded by Schneider, to approve the minutes as presented for the meeting held on October 28, 2020. Motion carried 4-0

Fire Chief Report

Chief Grod summarized the report in the meeting packet.

Personnel Changes

New Hires: Daniel Cull (Paid-on-Call)

Resignations: Sean Murphy and Dominic Piscioti

A motion by Schneider, seconded by Christianson, to authorize the new hire and acknowledge the resignations. Motion carried 4-0.

Fulltime Lieutenant and Firefighter/Paramedic Hiring Process

Chief Grod summarized the memo in the meeting packet. Chair Knollenberg stated that he would like to define internal as current fulltime employees in the Department because the hiring process for fulltime is different from part-time. He also stated that the Sussex Fire Department is the top priority for the fulltime employees whereas the part-time employees have other obligations. Member Schneider also wanted to limit the Lieutenant hiring to existing fulltime employees to speed up the hiring process. He stated that the Lieutenant candidates would not need to meet with the BOFC again, which would expedite the process. Chief Grod stated that he's willing to do whatever the BOFC prefers. Ms. McElroy-Anderson stated that the part-time employees have the same job description and serve in the same capacity for the organization, albeit less hours. She also expressed concerns that the hiring pool would be significantly smaller. Additional discussion followed.

A motion by Schneider, seconded by Knollenberg to approve the hiring process outlined by Chief Grod in the memo with the following changes: internal will be defined as current fulltime employees in the Fire Department and remove the BOFC meeting for the Lieutenant hiring process.

Motion carried 4-0.

Topics for Future Agendas

None

A motion by Weber, seconded by Christianson, to adjourn the meeting at 10:48 a.m.

Motion carried 4-0

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator