

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Park & Recreation Board meeting held on October 20, 2020.

Kelly Tetting was selected by the board to chair. Tetting called the meeting to order at 7:02 PM

1. Roll Call

Members present: Kelly Tetting, Chuck Vojtas, Trustee Ron Wells, Mike Waltz, and Chris Kostka. Chair Bob Fourness arrived 7:18pm, during agenda item #5.

Members excused: Nadine Coenen

Village Board present: President Anthony LeDonne

Staff present: Parks & Recreation Director, Halie Dobbeck; Assistant Village Administrator, Kelsey McElroy-Anderson, Administrative Services Director, Sam Liebert

2. Meeting Minutes

A motion by Wells, seconded by Waltz to approve the minutes from the August 18, 2020 meeting as presented. Motion Carried 5-0.

3. Comments from Citizens Present

No one was present that wished to be heard.

4. Discussion on Grove Playground Tower

At the request of board member Vojtas, Dobbeck spoke with Landscape Structures (LSI) Playground Company regarding a gap between a crawling tunnel and tower space. The cost of a custom piece to fill this space was presented. Wells and Tetting suggested they take no action and monitor to see if this is a sustaining issue. No action was taken.

5. Discussion on Rental Policy for Blood Drive Organizations

Liebert presented his memo regarding two blood drives approaching the Village to facilitate blood drives. Representatives from the Blood Center of Wisconsin (Versiti) and The Red Cross were present. Waltz suggested that we have these organizations approach the Sussex Area Service Club and the Lions Club for partnership as a reduced or free rate does not align at this time with existing policies created by the board. Motion was tabled until next meeting.

6. Park and Recreation Director Report

Dobbeck shared the following:

-Currently doing the Spookley the Pumpkin Story Walk at Village Park – trail starts south of the Village Park Tennis Courts

-Thursday, 10/22, is our Pumpkin Drive Thru – we've put together a short driving trail to help enhance the pumpkin giveaway. The cost of the pumpkins is covered by Lannon Stone.

-Working on Winter/Spring Activity Guide

-About to start session 2 of the Fall session – all capacities are reduced to accommodate for indoor space and we are following the mask mandate. Enrollment has been less than a typical fall – many are deterred by the mask mandate and other just don't feel comfortable attending classes right now.

- Char sent out a youth sports survey to families to get a better understanding of what programs to explore offering in 2021.
- We do plan to do the Turkey Hunt in November, with modifications to allow for safe participation for families.
- We have had a holiday tree donated and ready for December. We are working on modifications to the tree lighting event to take into account social distancing.

7. Topics for Future Agenda Items

Blood Drive Update about local organization collaboration

8. Adjournment

A motion by Vojtas, seconded by Waltz to adjourn the meeting at 7:42 p.m.

Motion Carried 6-0.

Respectfully Submitted,

Halie Dobbeck
Parks & Recreation Director