

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Park & Recreation Board meeting held on January 19, 2021.

Kelly Tetting was selected by the board to chair. Tetting called the meeting to order at 7:00 PM

1. Roll Call

Members present: Kelly Tetting, Chuck Vojtas, Trustee Ron Wells, Nadine Coenen and Chris Kostka. Bob Fourness arrived during agenda item #4.

Members excused: None

Village Board present: President Anthony LeDonne

Staff present: Administrative Services Director, Sam Liebert; Special Events Coordinator, Chris Liedtke and Recreation Program Coordinator, Charlotte Abt.

2. Meeting Minutes

A motion by Wells, seconded by Vojtas to approve the minutes from the October 20, 2020 meeting as presented. Motion carried 5-0.

3. Comments from Citizens Present

No one was present that wished to be heard.

4. Circle Masters Flying Club Request

Jason Nettesheim from the Circle Masters Flying Club was present and spoke in support of the group's request.

A motion by Vojtas, seconded by Coenen to approve of the Circle Masters Flying Club request to install a stabilizing pole in Village Park in coordination with Village Staff. Motion carried 6-0

5. Update on Blood Drive Organizations

Liebert informed the committee that the village continues to work with Versiti Blood Center of Wisconsin and have scheduled six dates with us. February 9, April 14, June 16, August 18, October 19 and December 15. Staff have yet to hear back from the Red Cross on possible dates to rent space for their blood drives for 2021.

6. Park and Recreation Director Report

Liebert gave a brief update that special events and programs are going well. Being creative and outside the box with programming has been challenging but we've produced great results.

Liedtke gave an update on the past year's special events. The Halloween pumpkin give away was a success with over 800 pumpkins given away. The holiday tree lighting was also a great hit with the 'drive thru' aspect added. Park staff decorated above and beyond the civic center. Donations for SOS were collected. Over 500 pounds of food and over \$200 in cash. We are looking forward to possibly going back to 'normal' in 2021 as things continue to get better with the pandemic.

Abt gave an update on programming at the civic center. We continue to hold some classes and recreational programs with masks and social distance guidelines. Hoping that things will return to normal and could possibly have full occupancy for the summer day-camp program.

7. Topics for Future Agenda Items

Blood Drive Update about local organization collaboration

8. Adjournment

A motion by Vojtas, seconded by Wells to adjourn the meeting at 7:35 p.m.

Motion carried 6-0.

Respectfully Submitted,

Samuel E. Liebert
Administrative Services Director, Village Clerk/Treasurer