

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
February 2, 2021**

**1. Roll Call**

The meeting was called to order by Chairman Bartzen at 6:23 p.m.

Members present: Trustee Michael Bartzen, Trustee Lee Uecker, Trustee Scott Adkins, and Member Ben Jarvis.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village President Anthony LeDonne, and members of the press and public.

**2. Consideration and possible action on minutes**

A motion by Bartzen, seconded by Uecker to approve the January 5, 2021 meeting minutes as presented.  
Motion carried 4-0.

**3. Comments from Citizens**

None

**4. Check Register and P-card statements:**

A motion by Uecker, seconded by Bartzen to recommend to the Village Board approval of the January Check Register and P-Card statement in the amount of \$7,755,725.59. Motion carried 4-0

**5. Ace Hardware Purchases**

A motion by Bartzen, seconded by Jarvis to recommend to the Village Board approval of the Ace Hardware purchases in the amount of \$4,785.79. Motion carried 4-0

**6. Combination Class "B" Retail License to WI LUDWIG LLC, N63W23675 Main Street 101R & 102R,**

The petitioner, Mr. Hastings, presented the layout of the building, showed where the alcohol would be stored, and also where alcohol would be served. Trustee Bartzen asked for more information about the Italian restaurant as well as the access between the two restaurants. Mr. Hastings clarified that there will be a shared kitchen and that the space will be open between the businesses. Trustee Bartzen asked if there should be more than one license because they are separate businesses. Mr. Smith stated that the Village Clerk called the State and was told that it would be one license because of the shared kitchen and shared operation. Mr. Hastings was asked when they plan to open and he stated that he's hoping by Cinco de Mayo. Mr. Smith stated that the liquor license should be approved contingent upon on the approved terms of the lease to use the park space. If the park lease was not renewed in the future, Mr. Hastings liquor license premise area would automatically be reduced out of the park leased area. Mr. Hastings stated his servers would only serve within the licenses premise area and particularly would only serve in the park lease area as described and not in the rest of the park.

A motion by Bartzen, seconded by Jarvis to recommend to the Village Board approval of a Combination Class "B" Retail License for the Sale of Fermented Malt Beverages & "Class B" Retail License for the Sale of Intoxicating Liquors March 1, 2021 to June 30, 2021 to WI LUDWIG LLC, N63W23675 Main Street 101R &

102R, Sussex, WI 53089, Tekila & Ti AMo, Agent: Charles Brian Hastings, for the portion of the building, private property outdoor patio area and park leased patio area as illustrated/described as attached and the license may only extend within the park leased patio area under the terms of the park lease agreement between Mr. Hastings and/or his legal entity and the Village of Sussex and should that park lease agreement for the park space be terminated or end or the applicant or their operator fail to adhere to terms of the lease agreement as solely determined by the Village for the park leased patio area the liquor license premised area herein granted shall be reduced to remove the park leased patio area from the licensed premise area, and the granting of the license is subject to standard conditions of liquor license approval.

Motion carried 4-0

### **7. Fourth Quarter Investment Report**

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the fourth quarter investment report.

Motion carried 4-0

### **8. Meeting Recordings Online**

Trustee Uecker stated that he would like to see a recorded meeting before spending the money on Vimeo and to see the quality. Ms. McElroy stated that a recording could be posted on Vimeo using a free trial and sent to the Trustees to view before posting anything on the Village website. The Trustees could then provide feedback to Ms. McElroy and adjustments could be made. There was consensus that the video should be embedded into the Village website.

A motion by Bartzen, seconded by Jarvis to recommend to the Village Board approval of a new process for recording Village Board and Plan Commission meetings and making them available on the Village of Sussex website for three months using the platform Vimeo.

Motion carried 4-0

### **12. Topics for Future Agendas**

None

### **13. Adjournment**

A motion by Bartzen, seconded by Adkins to adjourn the meeting at 7:05 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator