

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
Minutes of the Public Works Committee of
February 2, 2021**

1. Roll Call:

The meeting was called to order by Chairman Adkins at 6:02 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Michael Bartzen, and Member Keith Markano.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, President Anthony LeDonne, and members of the Public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes:

A motion by Bartzen, seconded by Markano to approve the January 5, 2021 meeting minutes as presented.

Motion carried 4-0.

3. Comments from Citizens:

There was no one present who wished to be heard.

4. Consideration and possible action on bills for payment:

A motion by Markano, seconded by Adkins to recommend to the Village Board approval of bills for payment in the amount of \$232,974.54.

Motion carried 4-0.

5. Consideration and possible action on Utility Items:

None

6. Consideration and possible action on Sidewalk and Street Items:

A. 2021 Road Program Construction Bids

Trustee Bartzen clarified that the Village would be under the initial CIP budget if the contingency isn't needed. Ms. Neu stated that this would be the case and it's staff's goal not to use the contingency, but it may be needed. Mr. Smith stated that the Village won't need to borrow for this road program. President LeDonne asked who would be inspecting the project. Ms. Neu stated that the project will be inspected by the Assistant Engineer, which will save the Village an estimated \$90,000.

A motion by Bartzen, seconded by Markano to recommend to the Village Board the award of the 2021 Road Program contract to LaLonde Contractors, Inc. per their bid for the project grand total of \$1,843,593.66, including the base bid and the alternate bid with a contingency of \$184,359.37 for a total allocation of \$2,027,953.03.

Motion carried 4-0.

7. Consideration and possible action on Other Public Works Items:

Mr. Smith stated that the lease with Associated Bank is no longer needed because the Village no longer uses the Bank's land for the holiday tree. This space was needed before the Civic Center was constructed.

A motion by Adkins, seconded by Bartzen to recommend to the Village Board terminating the 2009 lease of land from Associated Bank.

Motion carried 4-0.

8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:

A. Engineer's Report

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

9. Other discussion for future agenda topics

None

10. Adjournment

A motion by Adkins, seconded by Uecker to adjourn the meeting at 6:23 p.m.

Motion carried 4-0.

Respectfully submitted,
Kelsey McElroy-Anderson
Assistant Village Administrator