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**AGENDA  
VILLAGE OF SUSSEX  
SENIOR CITIZENS ADVISORY COMMITTEE  
4:00 PM Tuesday, March 16, 2021  
SUSSEX CIVIC CENTER, Community Room  
N64W23760 Main Street**

**THIS MEETING WILL BE HELD VIRTUALLY AND IN PERSON DUE  
TO THE ONGOING COVID-19 VIRUS**

**THIS MEETING CAN BE ACCESSED IN ONE OF THE FOLLOWING WAYS:**

- 1. BY CALLING 1 312-626-6799 AND ENTERING MEETING ID: 891 8611 4920  
THE MEETING MATERIALS WILL BE AVAILABLE AT [WWW.VILLAGESUSSEX.ORG](http://WWW.VILLAGESUSSEX.ORG)**
- 2. CLICKING THE FOLLOWING LINK: <https://us02web.zoom.us/j/89186114920>**

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Senior Citizens Advisory Committee, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location.

Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Call to Order
2. Roll Call
3. Introduction of new committee member.
4. Discussion and possible action on minutes of the July 21, 2020 meeting.
5. Discussion and possible formation of a committee to explore the possibility of a senior scholarship program.
6. Discussion and possible action on Senior Summer Concert donation for entertainment cost from Senior Trust Fund.
7. Update on Rock a thon status
10. Senior Coordinator's Report
11. Director's Report
12. President / Village Administrator's update on happenings in the Village of Sussex

13. Topics for future agenda items – Next meeting Tuesday, May 18, 2021

14. Adjournment

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Jeremy Smith  
Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.

## Senior Advisory Minutes

July 21, 2020

Village of Sussex, WI

1. **Meeting called to order 4:00 p.m. by Horner acting as Chairperson for Waltz.**
2. **Members Present:** Greg Zoellick, Art Rude, Roger Johnson, Shirley Johnson, Claire Moe and Mike Waltz.

**Members Excused:** Karen Vojtas

**Also present:** Jean Horner - Senior Program Coordinator, Halie Dobbeck - Park and Recreation Director, Jeremy Smith - Village Administrator and Anthony LeDonne - Village President.

3. **Citizen Comments:** None
4. **Discussion and Possible Action on minutes of January 21, 2020.**

Motion to accept the minutes as presented made by R. Johnson, seconded by Rude.

Motion carried.

5. **Discussion and possible action on Senior Advisory Board increasing the annual Holiday Swag Donation from the Senior Trust Fund from \$500 to \$1000 for 2020 only.**

Horner reported that because of the Covid pandemic we will be holding our Annual Holiday Swag event as a drive up event. It will be our only senior holiday celebration. We would like to increase our registration for this event from 100 to 150 participants.

S. Johnson made a motion to increase the funding for this event from \$500 to \$1000 for 2020, R. Johnson seconded the motion.

Motion carried.

6. **Senior Coordinator Report – Horner reporting**

Cancellation of Senior Programming – Due to the closing of our Waukesha County Congregate Meal site, we have suspended our Senior Programming for all in person programming. Toe Nail Trimmers has resumed as this is an essential and health related service. Future opening of programs will be determined by health guidelines from Waukesha County.

Senior contacts – Jean and Administrative Assistants reached out either by email or phone to all our registered seniors in April-May to check on their welfare and give them information if needed. In June, a Bingo Activity Sheet and information letter went out to all seniors 60+ by email or by mail. Generous donations of gift cards have were made by Shady Lane and Meijer

to use as Bingo Drawing prizes. Jean will be reaching out again this fall to our senior participants.

Fall Activity Guide – will include 2 senior Drive up events:

**Oktoberfest – Wednesday, September 23, 11:30 am - 1:00 pm**, held at The Grove in Village Park. Meal provided by Rumors and each senior will register and pay for the event.

**Holiday Swag Event – Wednesday, December 2, 11:00 am – 1:00 pm**, Swags will be preassembled or supplies will be given at the request of the senior if they prefer. Because this is our only senior holiday celebration, treat bags will also be distributed with the help of VOWS and Meijer.

**7. Directors Report – Dobbeck Reported**

New software is set to launch sometime around the first week of August as well as our new Village Website.

Saturday, July 25 will be the ribbon cutting ceremony for the splash pad, playground and sport courts at “The Grove” in Village Park.

Our first village Pints in the Park for 2020 will be held Thursday - Saturday, July 23-25 in Village Park. Only Village Park will be the site of the Pints celebrations this year as to create space for social distancing.

**8. President/Village Administrators Report –**

**President LeDonne:** Thanked everyone for their work during this difficult time.

**Village Administrator Smith:** Kwik Trip is building a new building at K & STH 164 to open in November. Dunkin Donuts will be building a new store on STH 164 next to Taco Bell.

**9. Topics for Future Agendas – next meeting, Tuesday, September 15, 2020.**

**10. Adjournment:** Motion made by Moe, Second by Zoellick to adjourn the meeting at 4:25 pm. Motion carried.

Submitted by,

Jean Horner

Senior Program Coordinator