

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
Minutes of the Public Works Committee of
March 2, 2021**

1. Roll Call:

The meeting was called to order by Chairman Adkins at 6:00 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Michael Bartzen, and Member Keith Markano.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, President Anthony LeDonne, Administrative Services Direction Sam Liebert, and members of the Public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes:

A motion by Markano, seconded by Bartzen to approve the February 2, 2021 meeting minutes as presented.

Motion carried 4-0.

3. Comments from Citizens:

There was no one present who wished to be heard.

4. Consideration and possible action on bills for payment:

A motion by Markano, seconded by Adkins to recommend to the Village Board approval of bills for payment in the amount of \$53,416.48.

Motion carried 4-0.

5. Consideration and possible action on Utility Items:

A. West Loop Connection

Trustee Adkins asked if this project was included in the budget and if it should be bid out by the Village. Mr. Smith responded that it wasn't included in the budget because the funding source is reserved capacity assessments, which is dedicated funding for projects such as this. The project was bid out by the developer so the Village doesn't have it solicit bids again. Trustee Bartzen asked if the entire project would be paid this year to which Mr. Smith responded that it would be.

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of payment for the West Loop Connection water main extension per the Developer's Agreement for Woodland Preserve and Woodland Trails Development in the amount of \$297,200 plus inspection costs.

Motion carried 4-0.

6. Consideration and possible action on Sidewalk and Street Items:

A. Resolution 21-05 Closing Roads for Various Special Events

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of Resolution 21-05 to close roads for various special events.

Motion carried 4-0.

7. Consideration and possible action on Other Public Works Items:

A motion by Uecker, seconded by Markano to recommend to the Village Board approval of the request by the Lion's Club to utilize Village equipment for Lions Daze and the application permit to close Main Street for the Lions Daze parade on July 11, 2021.

Motion carried 4-0.

8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:

A. Engineer's Report

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

9. Other discussion for future agenda topics

None

10. Adjournment

A motion by Adkins, seconded by Bartzen to adjourn the meeting at 6:23 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator