

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of  
March 2, 2021**

**1. Roll Call**

The meeting was called to order by Chairman Bartzen at 6:25 p.m.

Members present: Trustee Michael Bartzen, Trustee Lee Uecker, Trustee Scott Adkins, and President LeDonne.

Members Excused: Member Ben Jarvis.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Sam Liebert, and members of the press and public.

**2. Consideration and possible action on minutes**

A motion by Adkins, seconded by Uecker to approve the February 2, 2021 meeting minutes as presented.  
Motion carried 4-0.

**3. Comments from Citizens**

None

**4. Operators Licenses**

None

**5. Check Register and P-card statements:**

A motion by Bartzen, seconded by Adkins to recommend to the Village Board approval of the February Check Register and P-Card statement in the amount of \$6,256,284.93. Motion carried 4-0

**6. Ace Hardware Purchases**

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of the Ace Hardware purchases in the amount of \$594.81. Motion carried 4-0

**7. Temporary Class "B" Retail License for the Optimist Club for the July 4th Celebration at Village Park**

Trustee Adkins asked if the license was for the entire summer or just the Fourth of July event. Mr. Liebert clarified that it was just for the Fourth of July event and that this would be clarified in the final documents.

A motion by Uecker, seconded by Adkins to recommend to the Village Board approval of a Temporary Class "B" Retail License for the Optimist Club of Sussex-Lisbon-Lannon and Butler for the July 4th celebration in Sussex Village Park, N63W24459 Main Street, Agent: Diane Matuszak, subject to standard conditions of liquor license approval. Motion carried 4-0

**8. Topics for Future Agendas**

None

**9. Adjournment**

A motion by Adkins, seconded by LeDonne to adjourn the meeting at 6:34 p.m. Motion carried 4-0.

Respectfully submitted,  
Kelsey McElroy-Anderson  
Assistant Village Administrator