

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
February 23, 2021**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Michael Bartzen, Scott Adkins and Wendy Stallings.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

Motion by Bartzen, seconded by Zoellick to approve the February 9, 2021 Village Board meeting minutes.

Motion carried 7-0

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne reported that on Tuesday, March 2nd the Public Works Committee meets at 6:00 pm in the Civic Center Board Room, immediately followed by the Finance & Personnel Evaluation Committee. Wednesday, March 3rd the Architectural Review Board meets at 4:00 pm in the Civic Center Committee Room.

**B.1. Public Hearing on an Ordinance to Repeal and Recreate Section 14.905(2)(b) regarding Official Maps of Chapter 14 Stormwater Management of the Village of Sussex Code.**

Administrator Jeremy Smith gave a brief presentation explaining the purpose of the hearing and the changes proposed.

President LeDonne opened the public hearing.

No one was present who wished to be heard.

Motion by LeDonne, seconded by Uecker to close the Public Hearing.

Motion carried 7-0

**B.2. Public Hearing on an Ordinance to Create Sub Section 17.0418.A.5.(k) regarding Animal Boarding in the B-3 Highway Business District as a Permitted Use and to Repeal and Recreate Sub Section 17.0506.A.6.(a) regarding Animal Boarding as a CU in the General Services category of the Village of Sussex Municipal Code.**

Administrator Jeremy Smith gave a brief presentation explaining the purpose of the hearing and the changes proposed.

President LeDonne opened the public hearing.

No one was present who wished to be heard.

Motion by LeDonne, seconded by Stallings to close the Public Hearing.

Motion carried 7-0

**5. Committee Reports**

**A. Board of Fire Commissioners**

Trustee Uecker reported that the board did not meet this month.

**B. Community Development Authority**

Trustee Stallings reported that the CDA did not meet this month.

**C. Park & Recreation Board**

1. Motion by LeDonne, seconded by Wells to table the request by the Jr. Chargers Baseball Club for one month.  
Motion carried 7-0

2. Motion by LeDonne, seconded by Stallings to approve of the 2021 Lisbon Central Cemetery Lawn Services Contract with Al Moros at a cost of \$155 per mowing.  
Motion carried 7-0

#### **D. Pauline Haass Library Board**

Trustee Zoellick reported the there were 31 new library cards issued in January. There were 3,209 visits. This week we begin home delivery drop off of books. The RFP for the facility study goes out this week. The state annual report has asked for data on COVID-specific services; in 2020 there were 2,252 curbside pickups and 5,520 interactions with virtual programming.

#### **E. Plan Commission**

1. Motion by Adkins, seconded by Bartzen to approve Ordinance 872 to Repeal and Recreate Section 14.905(2)(b) regarding Official Maps of Chapter 14 Stormwater Management of the Village of Sussex Code. Motion carried 7-0

2. Motion by Adkins, seconded by Uecker to approve Ordinance 873 to Create Sub Section 17.0418.A.5.(k) regarding Animal Boarding in the B-3 Highway Business District as a Permitted Use and to Repeal and Recreate Sub Section 17.0506.A.6.(a) regarding Animal Boarding as a CU in the General Services category of the Village of Sussex Municipal Code.  
Motion carried 7-0

3. Motion by Adkins, seconded by Uecker to approve of the Final Plat Phase 3 for Johanssen Farms located south of Clover Drive and east of Maple Avenue subject to the standard conditions of Plat approval. Motion carried 7-0

#### **E. Public Safety and Welfare**

1. Motion by Stallings, seconded by Wells to approve the purchase of a new Ford F550 Ambulance in the amount of \$283,278.  
Motion carried 7-0

#### **6. Staff Reports**

Mrs. McElroy-Anderson stated that spring-weight restrictions on the roads will be happening soon. Public Works is also monitoring known areas that flood in the village as snow continues to melt. The fire department is looking forward to interviews with applicants for the full-time firefighter/paramedic position.

Mr. Smith stated that he spoke with the League of Municipalities this week about adjusting some language in the developer's bill of rights.

Mr. Macy stated the legislature passed a department of revenue 'clean up' bill. The only major part of the bill that affects the village, is that one person a year has to get training for Board of Review. This does go into place until 2022.

Mr. Liebert stated that the ice rink will soon be closing as the weather begins to warm up. Saturday, March 20<sup>th</sup>, the 'Egg Drop' special event is looking for volunteers. The event is from 9:00am to 11:00am.

#### **7. Comments from Citizens Present**

No one was present who wished to be heard.

#### **8. Old Business**

1. Motion by LeDonne, seconded by Wells to approve of Offer #2 in the amount of \$87,000 for the sale of Well #1 N69W23759 Donna Drive and to authorize the Village Administrator to sign on behalf of the village at closing.  
Motion carried 6-0  
Adkins abstained.

#### **9. New Business**

There was no new business to discuss.

#### **10. Consideration on resignation and appointments**

10.A. Motion by LeDonne, seconded by Zoellick to appoint Trustee Greg Zoellick to the Plan Commission.

A roll call vote was taken:

Adkins – Nay  
Uecker – Nay  
Stallings – Nay  
Zoellick – Aye  
Wells – Aye  
Bartzen- Nay  
LeDonne – Aye

The motion failed 3-4, due to a super majority of 2/3 of the board not in agreement. Per Village Ordinance, Village Board members appointed to the Plan Commission require a 2/3 vote for approval.

**11. Adjournment**

A motion by LeDonne, seconded by Stallings to Adjourn at 6:35 pm.

Motion carried 7-0

Respectfully submitted,

Samuel Liebert  
Administrative Services Director, Clerk/Treasurer