

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM  
THE PUBLIC WORKS COMMITTEE AND ARE  
SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD**

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
April 6, 2021**

**1. Roll Call:**

The meeting was called to order by Chairman Adkins at 6:00 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Michael Bartzen, and Member Keith Markano.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, President Anthony LeDonne, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Uecker, seconded by Markano to approve the March 2, 2021 meeting minutes as presented.

Motion carried 4-0.

**3. Comments from Citizens:**

There was no one present who wished to be heard.

**4. Consideration and possible action on bills for payment:**

A motion by Markano, seconded by Bartzen to recommend to the Village Board approval of bills for payment in the amount of \$10,381.65.

Motion carried 4-0.

**5. Consideration and possible action on Utility Items:**

**A. DNR Stormwater Discharge Permit Annual Report**

Mrs. Neu summarized the Annual Report included in the meeting packet. No action was taken.

**B. Silver Spring Lateral Extension**

Trustee Adkins expressed concerns about the restoration of the driveways and landscaping. A hold harmless agreement needs to be signed by the homeowners. Trustee Uecker asked if this is similar to Brandon Oaks to which Mr. Smith responded that they are very different situations because Brandon Oaks is clearly a private system to be maintained by the homeowners association. There was consensus that the homeowners should be responsible for a portion of the expenses.

A motion by Uecker, seconded by Markano to recommend to the Village Board to extend the laterals to the public main in the amount of \$33,000 less the cost of the abandonment of the existing system which is to be paid by the homeowners.

Motion carried 4-0.

**C. Maple Avenue and Good Hope Road Special Assessment Update**

Mrs. Neu summarized the memo included in the meeting packet. No action was taken.

**6. Consideration and possible action on Sidewalk and Street Items:**

**A. Resolution 21-06 Closing Roads for the VFW Parade**

A motion by Adkins, seconded by Markano to recommend to the Village Board approval of Resolution 21-06 to close the road for the VFW parade.

Motion carried 4-0.

**7. Consideration and possible action on Other Public Works Items:**

**A. Bid on Fence for Village Park**

A motion by Uecker, seconded by Bartzen to recommend to the Village Board acceptance of the bid from Northway Fence including Alternate Item 1 in the amount of \$34,000 plus a standard 10% contingency for a total project budget of \$37,400.

Motion carried 4-0.

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

**9. Other discussion for future agenda topics**

None

**10. Adjournment**

A motion by Adkins, seconded by Markano to adjourn the meeting at 7:10 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator