

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM
THE FINANCE COMMITTEE AND ARE
SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD**

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
April 6, 2021**

1. Roll Call

The meeting was called to order by Chairman Bartzen at 7:15 p.m.

Members present: Trustee Michael Bartzen, Trustee Lee Uecker, Trustee Scott Adkins, and Member Ben Jarvis

Also present: President LeDonne, Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Finance Director Nancy Whalen, and members of the press and public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes

A motion by Adkins, seconded by Jarvis to approve the March 2, 2021 meeting minutes as presented.

Motion carried 4-0.

3. Comments from Citizens

None

4. Operators Licenses

None

5. Check Register and P-card statements:

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of the March Check Register and P-Card statement in the amount of \$1,021,352.17.

Motion carried 4-0

6. Ace Hardware Purchases

A motion by Bartzen, seconded by Jarvis to recommend to the Village Board approval of the Ace Hardware purchases in the amount of \$521.00.

Motion carried 4-0

7. Temporary Class "B" Retail License for the Sussex Baseball Club (Cardinals) for the Hardball Concession Stand in Village Park

A motion by Bartzen, seconded by Uecker to recommend to the Village Board approval of a Class "B" Retail License for the Sussex Baseball Club (Cardinals) for the Hardball Concession Stand in Sussex Village Park, N63W24459 Main Street, Agent: Scott Wesline, for five months (May 1, 2021-September 30, 2021) subject to standard conditions of liquor license approval.

Motion carried 4-0

8. 2020 Surplus

There was discussion about the amount of surplus generated in 2019 and how that was allocated.

A motion by Bartzen, seconded by Uecker to recommend to the Village Board allocation of the 2020 surplus for the following purposes: \$125,000 for the dog park, \$151,293 to close the cycle gap for the Public Works Garage, and the remaining (approximately \$212,801) to Park buildings.

Motion carried 4-0

9. Insurance Renewals

A motion by Bartzen, seconded by Jarvis to recommend to the Village Board approval of the insurance renewals as presented.

Motion carried 4-0

10. Topics for Future Agendas

None

11. Adjournment

A motion by Bartzen, seconded by Adkins to adjourn the meeting at 7:37 p.m.

Motion carried 4-0.

Respectfully submitted,
Kelsey McElroy-Anderson
Assistant Village Administrator