



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Park & Recreation Board meeting held on March 16, 2021.

1. Roll call

Members Present: Kelly Tetting, Nadine Coenen, Chairman Bob Fourness, Mike Waltz, Chuck Vojtas, Trustee Ron Wells
Members Present Virtually: Chris Kostka

Village Board Present: President Anthony LeDonne

Staff Present: Parks and Recreation Director, Halie Dobbeck; Administrative Services Director, Sam Liebert; Assistant Village Administrator Kelsey McElroy-Anderson

2. Meeting Minutes

A motion by Tetting; Seconded by Waltz to approve the minutes from the February 16, 2021 meeting as presented. Motion Carried 7-0

3. Comments from Citizens Present

None

4. Wolverine Fireworks Display, Inc. Fireworks Contract

A motion by Waltz; seconded by Wells to approve the fireworks contract as presented. Motion Carried 7-0

5. Village Park Concession Stand Contract

A motion by Waltz; seconded by Coenen to approve the contract as presented. Motion Carried 7-0

6. Farmers Market Applications

Dobbeck presented the memo in the packet and introduced Linda Saladin and Gabe Kolasari to the Park Board to further discuss their proposed markets.

Saladin corrected the memo to state that they would be prepared to start the market with a summer market in late May 2021. Their tentative plan would be to operate every other Sunday unless vendors requested a weekly market.

Kolasari clarified his position to state that his company, Polar Bear Kitchen, would not be on any signs or promotion of the Community Market. He said he is not doing the market to make money and will donate monthly net profits to a local non-profit. He plans to operate the market every Sunday. Kolasari said he would be using his father and friends as resources for starting the market. Waltz stated that if we are committed to offering a market, then the board needs to be prepared to make concessions on the fees.

Park Board consensus was that the same fee structure, as historically offered to non-profit markets, should be offered to both the proposed non-profit and for-profit markets. Park Board also came to a consensus on requesting a seasonal summary of donations from the market. They preferred that there are no road closures for the market but will reevaluate after the market begins if there are pedestrian safety concerns.

Coenen, Votjas, Wells, and Waltz voted in favor of the Polar Bear Kitchen Community Market. Tetting, Kostka, and Fourness voted in favor of the Sussex Farmers Market.

A motion by Wells; seconded by Coenen to recommend to Village Board the approval of The Polar Bear Kitchen (Kolasari) to operate the Community Market on Sundays from 9am-1pm at the Civic Center and to offer him:

- Historic Fee Structure (Free Summer Plaza, \$125/market Winter facility space)
- No road closure
- Community Market promotion must contain no for-profit promotion
- Must provide a seasonal summary of donations
- Exempt from the Food Truck Policy

Motion Carried 7-0

7. Future Park Developments

Dobbeck shared about the future park developments (Vista Run Subdivision Park, Sledding Hill Park from Lannon Stone, and Prides Crossing Park update) as requested by Park Board at the February meeting.

8. Park & Recreation Director's Report

The Village Board tabled the **Batting Cages** for a month in hopes that a community organization may be able to fund the additional funds that the Jr. Chargers are seeking. Dobbeck reached out the SAS Club, Lions Club and SYLBA to consider funding options. The SAS Club is interested in the project and we will hopefully have an update at the April Park Board Meeting.

Fence Dobbeck met with the Pickleball Advisory Committee to seek input on the Multisport Court fence. The committee recommended minor changes in fence height (from 4-5 ft.) and added a gate on NE side. Contractors were able to obtain bids starting last Wednesday. The bid opening is Thursday March 25 at 10am.

Tree City The Village of Sussex was awarded its first Tree City designation for 2020. We will be celebrating this at our Arbor Day celebration on Friday April 30 from 5-7pm.

The **Egg Drop** is Saturday from 9-11am. We are full at 70 kids per time slot and 4 time slots every 30 minutes. We are excited to host our first in person event in over a year.

Splash Pad will open Friday, May 28 for Memorial Day weekend.

I Run the Village 5K Update The I Run the Village 5k committee met last week and are planning to move forward with the run this year. We are planning to add on a "I Run the Park 1K" for a kids fun run that will be offered free of charge.

We will be purchasing **bleachers** for A4 diamond from Family Strong Sussex who no longer has a need for them.

Pints in the Park voting is done – Ridgeview and Madeline won.

Summer Activity Guide has gone to print – session starts in May. We will be bringing back Senior Cards, Blood Pressure Checks and Book Club.

9. Topics for Future Agenda Items

Park Planning for Prides Crossing Park

Meeting Time Change

Butler Wetlands Mowing

May Park Board Meeting will be held at Prides Crossing Park, weather permitting.

10. Adjournment

A motion by Votjas; Seconded by Tetting to adjourn the meeting at 8:40 p.m.

Motion Carried 7-0

Respectfully Submitted,

Halie Dobbeck
Parks & Recreation Director