

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
April 27, 2021**

**A. OATH CEREMONY**

Waukesha County Circuit Court Judge, The Honorable Jack Melvin administered the ceremonial swearing in Oath of Office to Trustee Benjamin Jarvis and Trustee Stacy Riedel.

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:06 pm.

Members present: Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Benjamin Jarvis, Scott Adkins and Stacy Riedel.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

Motion by Wells, seconded by Zoellick to approve the April 13, 2021 Village Board meeting minutes.

Motion carried 5-0  
Jarvis and Riedel Abstained

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne reported that on Wednesday, April 28 Associated Appraisal, the Village assessor, will hold in-person office hours at the Civic Center. This is an opportunity for residents to get answers to any questions they may have about their assessment or the assessment process prior to Open Book, which takes place on Tuesday, May 4. Friday, April 30 the Village will celebrate being designated a Tree City USA by the Arbor Day Foundation, the Village will host a free Arbor Day event at The Grove at Village Park at 5:00 pm. The event will include a live tree planting, "Ask the Arborist" with Certified Arborists from Wachtel Tree Science, Inc., kid's activities and a tree giveaway to the first 200 participants. Tuesday, May 4, Open Book takes place at 2:00 pm via phone or teleconference. Call Associated Appraisal Consultants for an appointment. Public Works Committee meets at 6:00 pm in the Civic Center Board Room, immediately followed by the Finance & Personnel Committee. Wednesday, May 5 the Architectural Review Board meets at 4:00 pm in the Civic Center Committee Room. Friday, May 7, the Sussex Area Rummage Sale takes place from 8:00 am to 3:00pm Friday, May 7, and Saturday, May 8. Saturday, May 8, the Electronics Recycling Drop-off Event takes place in the Civic Center Parking Lot from 10:00am to 12:00pm. Details are on the Village website.

1. President LeDonne read aloud the Village of Sussex Arbor Day Proclamation declaring April 30, 2021 as Arbor Day in the Village of Sussex, WI.

B. There were no Public Hearings to be held.

**5. Committee Reports**

**A. Board of Fire Commissioners**

Trustee Uecker reported that the board met on April 20.

**B. Community Development Authority**

President LeDonne reported that the CDA did not meet in April.

### **C. Park & Recreation Board**

1. Motion by Wells, seconded by LeDonne to accept the bid from Northway Fence including Alternate Item 1 in the amount of \$34,000 plus a standard 10% contingency for a total project budget of \$37,400, and to also add landscaping around the fence.

Trustee Adkins asked if the \$34,000 included the cost of additional landscaping.

Administrator Smith stated that the cost would be about \$5,000. Assistant Administrator McElroy-Anderson added that the cost for staff, in-house to install the landscaping would be about \$1,000.

Discussion was had by the board on alternative options to a fence: Separating the pickleball court and basketball court, having a shorter fence, refurbishing the old tennis courts in Village Park to a basketball or pickleball court.

Trustee Adkins asked if cost analysis had been done to repair other courts or to separate the basketball from pickleball.

Mr. Smith stated that if the fence was not acted upon this evening, and at a future point a fence was still wanted by the Village, that the project would have to be rebid and would most likely increase in cost due to steel prices rising.

Trustee Jarvis stated he was in support of tabling the item to explore other options.

Trustee Zoellick stated that adding a fence to the park would defeat the purpose and hurt the aesthetics of an open park. He would also like to hear from the basketball players. He would be in favor of tabling this item to gather additional information.

Trustee Uecker stated he is also in support of tabling this item. There are two problems: One is the joint pickleball and basketball on one court, the other reason is due to the pickleballs going into the grass and the possibility of people slipping and falling.

Motion by Adkins, seconded by Jarvis to table this item and send it back to the Park & Recreation Committee for further analysis.

Motion carried 6-1  
Wells voted Nay

2. Motion by Wells, seconded by Uecker allow the Jr. Chargers Baseball Club to move forward with the construction of two batting cages at Armory Park between Diamonds A1 and A2 and start depreciating the replacement value with the 2022 budget (\$5,000). The funding for these batting cages will be paid for by Sussex Area Service Club (\$12,325) and the Jr. Chargers Baseball Club (\$37,675) for an estimated total of \$50,000. Once construction is completed, the batting cages will become the property of the Village of Sussex.

Motion carried 7-0

Motion by LeDonne, seconded by Adkins to move up Agenda Item 7.

Motion carried 7-0

### **7. Comments from Citizens Present**

President LeDonne stated that anyone wishing to speak should state their name and address for the record. They will be allowed to speak up to three minutes.

Greg Robb of W242N6296 Oak Drive stated the basketball hoops could be taken out or moved to different ends of the court. He believes that pickleball will not go the way of tennis.

Patricia Coburn of N70W23493 Prides road stated she is with the Sussex Pickleball Advisory Group which was formed last year. It serves as a liaison between the pickleball players and village staff and to advocate for the sport. She coordinates the night time group and sees problems on the court. Not playing with a fence is a problem. There is also garbage left behind several times at the courts. She is concerned with the damage being done to the court by kids.

Tom Johnson of N60W23728 Juniper Lane stated that he was upset that many of these questions were not asked before the courts were installed. He supports building the fence as quick as possible and not slowing down the process. He stated

that additional funds should be used to add space for basketball or pickleball.

Sylvia Carlson of N57W24185 North Sycamore Circle stated that several weeks ago she and other pickleball players were harassed by a group of kids and weren't respectful.

#### **D. Pauline Haass Library Board**

Trustee Zoellick reported that total circulation for the month of March was 29,228. Total for the year to date is 75,061. The library was open 242.5 hours in March and for the year it was open 570 hours. George Arnold, president of the Pauline Haass Public Library Foundation, gave a presentation on the history of the Foundation and the role it plays in enhancing library services by funding special projects outside of the operating budget.

#### **E. Plan Commission**

1. Motion by Adkins, seconded by Uecker to approve of the CSM for Highlands Business Park to divide Tax Key #SUXV0273999007 to create two lots, subject to review by the Village Engineer, the standard conditions of CSM approval and Exhibit A. Motion carried 7-0

#### **E. Public Safety and Welfare**

Trustee Wells stated they met on April 20 at the Public Safety Building where they had a tour of the facility. There are no updates at this time.

#### **6. Staff Reports**

Mrs. McElroy-Anderson stated that the village currently has a large number of seasonal job openings right now and asked that the trustees please share these openings on their social media pages.

Mr. Smith stated that the contractor for pavement removal will start tomorrow at the intersection of Good Hope and Waukesha. The traffic will be one way through there for the next month with panel repairs. He also stated that the court case with Lisbon has been pushed back. Lisbon's contracted attorney passed away last weekend, and the case has been pushed back until a new attorney can get caught up on the case.

Mr. Macy stated that there was a recent court ruling that affects TIF law.

Mr. Liebert stated that Park & Recreation is sending out a survey to neighborhoods surrounding Prides Park about updating the park. Residents can send the survey back by mail or fill out the survey online. The Park & Recreation Board meeting will take place May 18 in Prides Park to share the results of the survey. Assessment letters from the Assessor have gone out.

#### **8. Old Business**

There was no old business.

#### **9. New Business**

President LeDonne asked if it could be possible to move the Plan Commission or Park Board meeting on May 18 so that trustees could attend the Park meeting at Prides Park.

President LeDonne stated that the board has been invited to march in the VFW Memorial Day Parade on May 31.

#### **10. Consideration on resignation and appointments**

10.A. Motion by LeDonne, seconded by Wells to appoint Andrew Wilson to the Board of Fire Commission and to appoint Mike Schulist and Roger Johnson to the Plan Commission. Motion carried 7-0

Motion by LeDonne, seconded by Zoellick to make the following trustee committee appointments:

Board of Fire Commission: Lee Uecker

Architectural Review Board: Stacy Riedel

Plan Commission: Greg Zoellick

Public Safety and Welfare: Chair-Ron Wells, Ben Jarvis, Stacy Riedel

Park and Recreation Board: Ron Wells

Public Works: Chair-Scott Adkins, Ben Jarvis, Lee Uecker  
Finance and Personnel: Chair-Ben Jarvis, Scott Adkins, Stacy Riedel  
Pauline Haass Library: Greg Zoellick  
Senior Citizen Advisory Committee: Greg Zoellick  
Community Development Authority: Scott Adkins  
Board of Review: Lee Uecker

Motion carried 7-0  
*A supermajority of the board voted in the affirmative for the Plan Commission trustee appointment.*

**11. Adjournment**

Motion by LeDonne, seconded by Zoellick to Adjourn at 6:58 pm.

Motion carried 7-0

Respectfully submitted,

Samuel Liebert  
Administrative Services Director, Clerk/Treasurer