

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
May 4, 2021**

1. Roll Call

The meeting was called to order by Chairman Jarvis at 6:32 p.m.

Members present: Trustee Benjamin Jarvis, Trustee Stacy Riedel, Trustee Scott Adkins, and President LeDonne

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, and members of the press and public.

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes

A motion by Adkins, seconded by Jarvis to approve the April 6, 2021 meeting minutes as presented.

Motion carried 4-0.

3. Comments from Citizens

None

4. Operators Licenses

A motion by Jarvis, seconded by Adkins to recommend to the Village Board, approval of an operator license application to Stephanie Whipple subject to the standard conditions of operator license approval.

Motion carried 4-0.

5. Check Register and P-card statements:

A motion by Jarvis, seconded by LeDonne to recommend to the Village Board approval of the April Check Register and P-Card statement in the amount of \$2,780,729.93.

Motion carried 4-0

6. Ace Hardware Purchases

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the Ace Hardware purchases in the amount of \$595.32.

Motion carried 3-0 (LeDonne abstained)

7. Temporary Class "B" Retail Licenses

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of a temporary Class "B" Retail License for The Lion's Club for Lions Daze and The S.A.S. Club for the Big Engine Show as proposed

Motion carried 3-0 (LeDonne abstained)

8. Class "B" Retail License for the SBA Operations, LLC.

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of a Class "B" Retail License for the SBA Operations, LLC. for the concession stand in Sussex Village Park from May 12, 2021 through October 31, 2021, Agent: Samantha May.

Motion carried 4-0

9. Investment Report

A motion by Jarvis, seconded by Adkins to recommend to the Village Board acceptance of the 2021 1st Quarter Investment Report.

Motion carried 4-0

10. Topics for Future Agendas

Trustee Jarvis asked for an update about the Mexican restaurant that was granted a liquor license to operate at Mammoth Springs at the corner of Silver Spring and Main Street. Mr. Smith stated that there is a signed lease for the restaurant and Sawall Development is now completing the restaurant buildout. They are hoping to open in the fall.

11. Adjournment

A motion by Jarvis, seconded by Adkins to adjourn the meeting at 6:54 p.m.

Motion carried 4-0.

Respectfully submitted,
Kelsey McElroy-Anderson
Assistant Village Administrator