

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
May 25, 2021**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Benjamin Jarvis, Scott Adkins and Stacy Riedel.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

Motion by Wells, seconded by Uecker to approve the May 11, 2021 Village Board meeting minutes.

Motion carried 5-0  
Jarvis and Riedel Abstained

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne reported that on Wednesday, May 26 that Board of Review meets at 5:00 pm in the Civic Center Board Room. Monday, May 31, the Civic Center Offices and Yard Waste Center closed in observance of Memorial Day. Tuesday, June 1 Public Works Committee meets at 6:00 pm in the Civic Center Board Room, immediately followed by the Finance & Personnel Committee. The Village Board Strategic Planning meets immediately following the Finance & Personnel Committee in the Civic Center Board Room. Wednesday, June 2, the Architectural Review Board meets at 4:00 pm in the Civic Center Committee Room.

**B. Public Hearing on an Ordinance to Amend the Land Use Plan and an Ordinance to Rezone the Brown Farm with PDO Overlay (Agriculture and BP-1 Business Park with PDO) (North side of CTH K, West of the Highlands Business Park)**

Mark Lake, Vice President of Planning & Development at Wangard Partners gave a presentation on their proposal.

President LeDonne open up the Public Hearing.

Jason and Andrea Lorenz of N55W25519 Richmond Road stated that they were happy there will be residential happening. They were concerned with possible noise level from industrial development and how close the industrial development will be to their property line.

Mr. Smith stated that the residential plans could change in the future, but that there is a process for that. He stated that BP-1 Industrial is not a heavy industrial use district, it is similar to what is across the street, light manufacturing.

Mr. Lake stated that the Lorenz property is over 1,000 feet away and downhill from where the industrial area will be. He also stated that there will be trees and wetlands between the properties.

Joan Kolokoski of N56W25236 Richmond Road asked if there was a time frame on the residential development and if there will be access onto Richmond Road.

Mr. Lake stated that the only access for residential would be off of Richmond Road. As for a timeline, there would most likely be at least a two-year process that would need to take place before a subdivision could begin to be developed.

Mr. Smith stated, for the record, some trees could be cut down in future developments, but that he could not speak for any potential developer.

Mr. Lorenz asked if the new development would use well water or municipal water.

Mr. Smith stated that all new developments coming into the village will be connected to municipal water and wastewater.

Mr. Smith read a letter from Keith and Jennifer Braden of N51W25281 Lisbon Road into the record. The Braden's are opposed to the rezoning and loss of green space. They stated they had concern with possible noise and light pollution from future development. They urged the board to consider the impact to the environment, residents and property values and to preserve the rural nature of the area.

Motion by LeDonne, seconded by Uecker to close the Public Hearing.

Motion carried 7-0

## **5. Committee Reports**

### **A. Board of Fire Commissioners**

Trustee Uecker reported that the board met on May 20<sup>th</sup> at 12:30pm. Chief Grod presented his current staffing levels and personnel changes made. Board approved the personnel changes. There is no future meeting planned at this time.

### **B. Community Development Authority**

Trustee Adkins reported that the CDA met last Tuesday. There were conversations about the proposed TIF district. There is not future meeting planned at this time.

### **C. Park & Recreation Board**

Trustee Wells stated that the board had a very well attended meeting last week at Prides Park to gain input from the neighborhood.

### **D. Pauline Haass Library Board**

Trustee Zoellick stated that there were 54 new cards issued in April. Library visits were 5,819. Computer usage 175 hours. Average usage was 33 minutes. Former resident, Morris LeRay, bequeathed over \$355,000 to the library in their estate. These funds will be put towards the library expansion fund. Mask requirements have been removed at the library. RIFD scanning system should be installed soon. Summer Reading begins June 1 in person. There were 6 proposals submitted for expansion designs which are under review.

### **E. Plan Commission**

Motion by Zoellick, seconded by Wells to approve Ordinance #878 to amend the Land Use Plan Map, a component of the Comprehensive Plan for the property north of Lisbon Road west of Highlands Business Park.

A rollcall vote was taken.

Motion carried 7-0

Motion by Zoellick, seconded by Uecker to approve Ordinance #876 to rezone the 44 acres north of Lisbon Road west of Highlands Business Park, from A-1 to BP-1 with a Planned Development Overlay. The industrial portion would be zoned BP-1 with an overlay district to match the existing business park zoning. The PDO calls for higher design standards.

A rollcall vote was taken.

Motion carried 7-0

### **F. Public Safety & Welfare**

Trustee Wells stated they did not meet in April.

## **5. Staff Reports**

Mrs. McElroy-Anderson reported that the Village has begun to share news and updates through the 'Stories' section of Facebook and Instagram.

Mr. Smith reported that Rock A Thon was a great success this morning raising money for Senior programming in the Village. The splash pad is now open. Due to nice weather, it was opened ahead of schedule. There has also been some vandalism at Village Park and staff are fully engaged with the police department on this issue.

Mr. Macy reported that he had no updates at this time.

Mr. Liebert reported that the final property tax installment is due by May 31.

**7. Comments from Citizens Present**

There was no one present who wished to speak.

**8. Old Business**

There was no old business.

**9. New Business**

Motion by Wells, seconded by Jarvis to approve a temporary class B fermented malt beverage license for Jr. Chargers June 5th Tournament at Armory and Village Park Concession buildings and ball diamonds, Agent Patrick Buchanan.

Motion carried 7-0

**10. Consideration on resignation and appointments**

There were no resignations or appointments to consider.

**11. Adjournment**

Motion by LeDonne, seconded by Zoellick to Adjourn at 6:38 pm.

Motion carried 7-0

Respectfully submitted,

Samuel Liebert  
Administrative Services Director, Clerk/Treasurer