

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
June 22, 2021**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Benjamin Jarvis, Scott Adkins and Stacy Riedel.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

Motion by Wells, seconded by Uecker to approve the June 1, 2021 and June 8, 2021 Village Board meeting minutes.

Motion carried 7-0

4. Communications and Public Hearings

A. Village President Report

President LeDonne reported that Thursday, June 24, the first Pints in the Park Traveling Beer Garden of 2021 takes place from 5 to 8 p.m. at Madeline Park. Monday, June 28, the June StoryWalk starts at Village Park and will run through Sunday, July 4. Tuesday, June 29, the Village Board Strategic Planning meeting takes place at 5:30 p.m. at The Grove at Village Park. Sunday, July 4, Independence Day Celebrations, including a morning kiddie parade to Village Park and evening fireworks. Monday, July 5, Civic Center Offices and Yard Waste Site will be closed. Wednesday, July 7, the Architectural Review Board meets at 4 p.m. in the Civic Center Board Room. Saturday, July 10, the "I Run the Village" 5K, benefiting the Recreation Scholarship Fund, takes place at 8:30 a.m. at Village Park. Tuesday, July 13, the Village Board Strategic Planning meeting takes place at 5:30 p.m. at The Grove at Village Park. Tuesday, July 20, the Senior Citizens Advisory Committee meets at 4 p.m. in the Civic Center Community Room, the Community Development Authority meets at 5:30 p.m. in the Civic Center Committee Room, the Plan Commission meets at 6:30 p.m. in the Civic Center Board Room and the Parks & Recreation Board meets at 6:30 p.m. in the Community Room. Wednesday, July 21, an Afternoon Concert in the Park takes place from 1 to 3 p.m. at Village Park and the Pauline Haass Public Library Board meets at 6:30 p.m. at the library. Thursday, July 22, the Summer StoryWalk begins and runs through July 29, a "Community Chat" at Ridgeview Park takes place from 4:30 to 5:30 p.m. at Ridgeview Park and Pints in the Park Traveling Beer Garden takes place from 5 to 8 p.m. at Ridgeview Park.

5. Committee Reports

A. Board of Fire Commissioners

Trustee Uecker reported that the board did not meet this month. At this time, there is no future meeting scheduled.

B. Community Development Authority

Trustee Adkins reported that the Community Development Authority did not meet this month. There is nothing to report at this time.

C. Park & Recreation Board

1. Paul Giles, Technical Services Director for Lannon Stone, gave a presentation on the proposed Sledding Hill Park that would be leased to the Village of Sussex. This sledding hill park would be in lieu of a Letter of Credit for the Village's

security net, in the event Lannon Stone went out of business, ownership of the sledding hill park would transfer to the Village.

By consensus, the Village Board agreed to move forward with the proposed plan and for a contract to return to the Park Board and Village Board for final approval.

2. Motion by LeDonne, seconded by Wells to approve the SAS Club Blood Drive Event for November 1, 2021 at the Grove from 11:00 am – 6:30 pm and to also amend the SAS Club 10 Year Contract to reflect blood drive events.

Motion carried 7-0

3. Motion by Wells, seconded by LeDonne to approve the Quarry Communities Relay for Life event scheduled for September 24, 2021 at Village Park from 4:00 pm to 12:00 am.

Motion carried 7-0

4. Motion by Wells, seconded by Adkins to approve of the Alfa Romeo Italian Care and Motorcycle Show event scheduled for September 26, 2021 at Village Park from 9:00 am – 4:00 pm.

Motion carried 7-0

D. Pauline Haass Library Board

Trustee Zoellick stated that there has been a total circulation number of 126,358 items that have been checked out. Total library visit for the month of May were 5,433. There were 79 new library cards issued in May. June 28-July 6 is the Story Book Walk. For the library space-needs study, the committee has asked to bring back two finalists to give presentations to the full library board. There will be a special Library Board meeting on July 7 for the presentations.

E. Plan Commission

1. Motion by Zoellick, seconded by LeDonne to approve of Final Plat Addition No. 1 for Woodland Trails Subdivision conditioned upon the obligations of the Developers Agreement being met, final review by the Village Engineer and subject to the standard conditions of Plat approvals and Exhibit A.

Motion carried 7-0

2. Motion by Zoellick, seconded by Wells to approve the transfer of well house #3 W233N6048 Lilac Drive and to vacate the pedestrian walkway subject to review by the Village Engineer, the standard conditions of CSM approval and Exhibit A.

Motion carried 7-0

F. Public Safety & Welfare

Trustee Jarvis stated that Public Safety and Welfare met last Tuesday, June 15. At that meeting, Chief Grod and Captain Panas gave updates to the committee. There had been 264 pound of medication collected in the spring. Total calls from January to May were 4,134. The Sheriff's Office has increased their patrols in Village Park. 31% of EMS calls this year required a fire engine response. Trustee Jarvis recently did a ride-a-long with the Sheriff's Department and praised them for the work they do for our community.

5. Staff Reports

Mrs. McElroy-Anderson reported that the Village is putting out a water conservation message to our residents. Recently, wells had been operating 17 hours a day, where staff prefers the wells to be operating 12 or fewer hours a day. Since the rainfall this past week, we don't believe we'll need to implement water restrictions. Good Hope Road closes tomorrow and we encourage everyone to find alternate routes. The railroad crossing repairs are complete on Main Street and the Village Engineer is competent in the work that was completed.

Mr. Smith reported there appears to be an increase in code complaint calls in the community and has increased staff time being committed to these calls. Village staff has begun to work with SOS to help coordinate with residents who may need assistance with yard maintenance and upkeep. The Joint Finance Committee has met and agreed to remove personal property taxes with the budget.

Mr. Macy reported that the Joint Finance Committee has completed their work in regards to the budget. Federal guidance will be coming out soon on how the recovery funds can be spent. There is a possibility, if Sussex wanted to, to join in a lawsuit in regards to the opioid epidemic. There may be pre-emptive laws passed soon by the Wisconsin Legislature, but wanted the Village Board to be aware of this.

Mr. Liebert reported that we've hired a new Administrative Assistant on the first floor and she will be working Monday through Wednesday each week. We had a successful classic cruise night until the rain began and almost 100 cars were in the cruise route. There will be letters going out soon to property owners along Good Hope Road in regards to the Village's policy on whether we will continue to mow or not mow properties. If the board gets calls about this policy, they can reach out to my office. The "I Run The Village" is still looking for volunteers.

Trustee Adkins thanked the staff for slowing down the cruise this year.

7. Comments from Citizens Present

There was no one present who wished to speak.

8. Old Business

There was no old business.

9. New Business

A. Motion by Wells, seconded by Adkins to approve of the Intermunicipal Agreement with Hamilton School District for watermain project, agreement to purchase for \$1, and easement for the same. Motion carried 7-0

B. Scott Hughes, the applicant for Tundra Treats, gave a brief presentation on his business plan to operate in Sussex.

Motion by LeDonne, seconded by Wells to approve the Application for Mobile Food Vendor License for Tundra Treats, LLC. Motion carried 7-0

C. Motion by LeDonne, seconded by Uecker to approve of the WE Energies Easements within Village of Sussex Easement/right of way/stormwater outlot areas within the Sussex Preserve Subdivision. Motion carried 7-0

10. Consideration on resignation and appointments

Motion by LeDonne, seconded by Wells to approve of the following Citizen Committee Appointments:

Architectural Review Board:

Gary Foxe

Board of Appeals:

Mike Knapp

Mike Schulist

CDA:

Dan Badalamente

Park and Recreation:

Robert Fourness

Nadine Coenen

Senior Citizen Advisory Committee:

Claire Moe

Jennifer Waltz

Shirley Johnson

Roger Johnson

Karen Vojtas

John "Jake" White

Motion carried 7-0

11. Closed Session

President LeDonne read aloud that the Village Board of Sussex would now take up the consideration and possible action on a motion to convene into executive session under 19.85(1)(e) when deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to a new agreement between the Village of Sussex and Town of

Lisbon.

Motion by LeDonne, seconded by Uecker to enter Closed Session.

A rollcall vote was taken.

Motion carried 7-0

The Board went into Closed Session at 6:59 pm.

The Board went back into Open Session at 8:09 pm.

12. Items Arising from Closed Session

Motion by LeDonne, seconded by Riedel to approve the Resolution waiving the Attorney conflict of interest for a new agreement between Lisbon and Sussex.

Motion carried 7-0

Adjournment

Motion by LeDonne, seconded by Jarvis to adjourn at 8:10 pm.

Motion carried 7-0

Respectfully submitted,

Samuel Liebert
Administrative Services Director, Clerk/Treasurer