

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
August 3, 2021**

1. Roll Call

The meeting was called to order by Chairman Jarvis at 6:36 p.m.

Members present: Trustee Benjamin Jarvis, Trustee Stacy Riedel, Trustee Scott Adkins, and President LeDonne

Also present: Village Administrator Jeremy Smith,

A quorum of the Village Board was present at the meeting.

2. Consideration and possible action on minutes

A motion by Jarvis, seconded by LeDonne to approve the June 1, 2021 meeting minutes as presented. Motion carried 4-0.

3. Comments from Citizens

None

4. Operators Licenses

None

5. Check Register and P-card statements:

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the June Check Register and P-Card statement in the amount of \$970,934.65. Motion carried 4-0

6. Ace Hardware Purchases

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the June Ace Hardware purchases of \$1,006.73. Motion carried 3-0. LeDonne abstained.

7. Combination Class "B" Retail License for Tap In.

A motion by Jarvis, seconded by Riedel to recommend to the Village Board approval of a Class B retail licence for Tap in, Agent Lori Flora for September 1, 2021 to June 30, 2022 subject to the standard conditions of liquor license approval. Motion carried 4-0

8. County Tax Services

A motion by Jarvis, seconded by Riedel to recommend to the Village Board approval of the Agreement for Tax billing services with Waukesha County. Motion carried 4-0

9. 2nd Quarter Investment Report

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the 2nd Quarter Investment Report. Motion carried 4-0

10. Citizen Committee Appointment process update

Mr. Smith updated the Committee that there would be a google file where the applications could be seen and the candidate would be sent at least a week before the meeting. The Committee was happy with the update.

11. Topics for Future Agendas

None

12. Adjournment

A motion by Jarvis, seconded by Adkins to adjourn the meeting at 6:47 p.m. Motion carried 4-0.

Respectfully submitted,
Jeremy Smith

Village Administrator