

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
October 12, 2021**

1. Roll Call

The meeting was called to order by President LeDonne at 6:02 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, Scott Adkins and Ben Jarvis.

Members excused: Ron Wells (joined meeting at 6:18 pm).

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, Finance Director Nancy Whalen and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

Motion by Jarvis, seconded by Zoellick to approve the September 28, 2021 Village Board meeting minutes.

Motion carried 6-0

4. Communications and Public Hearings

A. Village President Report

President LeDonne reported that Saturday, October 16, the Electronics Recycling Dropoff Collection takes place from 10 a.m. to 12 p.m. this Saturday, October 16, at Civic Center parking lot. Tuesday, October 19, the Community Blood Drive, 12:30 to 5:30 p.m. at The Grove at Village Park. The Community Development Authority meets at 5:30 p.m. in the Civic Center Board Room. The Parks & Recreation Board meets at 6:30 p.m. in the Community Room. The October Plan Commission meeting has been cancelled. On Wednesday, October 20, the Pauline Haass Library Board meets at 6:30 p.m. at the library. On Friday, October 22, Spooky Sussex takes place from 5 to 8:30 p.m. at Village Park. On Saturday, October 23, the Waukesha County Takeback Event for disposal of unused medications and medical sharps takes place from 10 a.m. to 2 p.m. at the Sussex Pick 'N Save. The Sussex fireworks display in 2022 will be the Sussex/Lisbon fireworks display. The town of Lisbon is donating \$10,000 towards the fireworks show and I thank them.

5. Committee Reports

A. Finance and Personnel Committee

5.A.1. Motion by Jarvis, seconded by Uecker to approve of the September Check Register and P-card Statement in the amount of \$1,557,166.80

Motion carried 6-0

5.A.2. Motion by Jarvis, seconded by Riedel to approve of the August Ace Hardware purchases in the amount of \$882.60

LeDonne Abstained

Motion carried 5-0

5.A.3. Motion by Jarvis, seconded by Zoellick to approve of a Combination Class "A" Retail Licenses for the Sale of Fermented Malt Beverages & "Class A" Retail License for the Sale of Intoxicating Liquors, October 13, 2021 to June 30, 2022 for Sussex Convenience Inc. (N62W23456 Silver Spring Drive), Agent Bishnu Adhikari, conditioned upon the standard conditions of liquor license approval.

Motion carried 6-0

5.A.4. Motion by Jarvis, seconded by Uecker to approve of Resolution 21-15, a redistricting Resolution for Village Wards based upon the 2020 census.

Motion carried 6-0

B. Public Works Committee

5.B.1. Motion by Adkins, seconded by Zoellick to approve of bills for payment in the amount of \$280,469.45.

Motion carried 6-0

6. Staff Reports

Ms. McElroy-Anderson reported that the village has begun hydrant flushing this week. We are expecting to be done with the south portion of hydrant flushing this week. At this time, we are unable to start the north portion because we are still painting the water tower. Leaf collection, we believe, will possibly begin next week. We will communicate that with the public. We are still looking for volunteers for Spooky Sussex for October 22. We are at 50% of our needs for volunteers.

Mr. Smith reported that 900 of the 1,400 spots for Spooky Sussex have been sold so far through preregistration. Tickets are \$6.00 per person. You can buy day-of tickets for \$8.00, but won't be able to do as much. Thank you to Sussex Area Service Club for helping this year with selling concessions at Spooky. The village has permitted 77 new homes this year, which is the highest it has been in 15 years. We believe we will be probably be close to 100 by the end of the year.

Mr. Macy reported that the legislature is in the process of passing a housing package. The League of Wisconsin Municipalities has gone on record opposing them.

Mr. Liebert reported that there will be a resolution coming forward in December for appointing Election Inspectors for the next two years. We are looking for additional help and ask that anyone willing to serve as an Election Inspector to reach out to the Village Clerk's office or email info@villagesussex.org for more information.

7. Comments from Citizens Present

Carl Vanderwerff, N57W24537 Raven Ct, asked where he could find more information about being an election worker.

Mr. Liebert stated that he could go to www.villagesussex.org, go under the tabs that say 'I want to' and 'Apply' and 'Job' tabs, there is information available there for how to apply and what requirements are needed to become an Election Inspector.

Trustee Ron Wells took his seat at the dais at 6:18 pm.

8. Old Business

8.A. Discuss was had in regards to the proposed 2022 budget.

Trustee Zoellick had concerns about the \$21,000 in the budget for making the Economic Development Director a full time position.

Mr. Smith stated he could come back to the Finance & Personnel Committee with a job description.

Trustee Riedel asked if the board could get an estimated cost to outsource the Finance Director position.

Mr. Smith stated that staff could bring that information back to the board.

Motion by LeDonne, seconded by Wells to set the 2022 Budget Public Hearing for November 12, 2021.

Motion carried 7-0

9. New Business

There was no new business to be had.

10. Consideration on resignation and appointments

There were no resignations or appointments to consider.

11. Adjournment

Motion by Adkins, seconded by Zoellick to adjourn at 6:52 pm.

Motion carried 7-0

Respectfully submitted,

Samuel Liebert
Administrative Services Director, Clerk/Treasurer