

DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM
THE SUSSEX VILLAGE BOARD
AND ARE SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
October 26, 2021**

1. Roll Call

The meeting was called to order by President LeDonne at 6:01 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, Scott Adkins and Ben Jarvis and Ron Wells.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

Motion by Uecker, seconded by Jarvis to approve the October 7 and October 12, 2021 Village Board meeting minutes.
Motion carried 7-0

4. Communications and Public Hearings

A. Village President Report

President LeDonne reported that Saturday, October 30, Trick or Treating takes place from 6:00 p.m. to 8:00 p.m. throughout the community. Monday, November 1, there will be a Community Blood Drive, 12:00 to 5:00 p.m. at The Grove at Village Park. Tuesday, November 2, the Public Works Committee meets at 6 p.m. in the Civic Center Board Room, immediately followed by the Finance & Personnel Evaluation Committee. On Wednesday, November 3, the Architectural Review Board meets at 4:00 p.m. in the Civic Center Board Room.

5. Committee Reports

A. Board of Fire Commissioners

Trustee Uecker stated the commission did not meet this month. There is currently no future meeting planned at this time.

B. Community Development Authority

Trustee Adkins stated the CDA met this past Tuesday. There was discussion on future agenda items. Mr. Smith gave a great presentation on economic goals that have been achieved.

C. Park & Recreation Board

Trustee Wells stated that Park and Recreation met on October 19. The main item that was discussed was Spooky Sussex and updates on that event. The board will meet next in November.

D. Pauline Haass Library Board

Trustee Zoellick stated that the library circulated 27,453 items in September. Circulation for the year is up 17%. 64 new cards were also issued. The board approved an update to the Purchasing Policy with minor revisions. Aaron Davis from FEH Design presented an update on the space needs and facility study. Library Director Adele Loria has been serving on the Act 150 Committee, which reviews and makes changes to the Waukesha County Library Services Plan. The plan includes the funding formula used by Waukesha County to reimburse library for usage by non-residents. In the newest version of the plan, the committee will recommend including electronic circulation in that formula for the first time.

The RFID conversion project is nearing completion, with over 70% of the collection tagged. This will result in a quicker and easier checkout process for patrons, a better workflow for staff, and increased accuracy and security.

1. Pauline Haass Library Director, Adele Loria, gave a presentation on the Library Facility Study process. She handed out a flyer with information on the Advisory Task Force that will explore the future needs of the library.

E. Plan Commission

Trustee Zoellick stated he had nothing to report at this time.

F. Public Safety and Welfare

Trustee Wells stated they did not meet this month and will meet next in November.

G. Senior Advisory Committee

1. Motion by Zoellick, seconded by Uecker to approve of the Senior Scholarship policy as presented-

Motion carried 7-0

2. Motion by Zoellick, seconded by Wells to approve of Resolution 21-20 updating the Senior Dinner Party fees to \$10 and \$15 for a Senior Special Event.

Motion carried 7-0

6. Staff Reports

Ms. McElroy-Anderson reported that leaf collection has started in the village. Public Works is hosting a chili cook-off tomorrow for staff. The event is held at the Wastewater Treatment plant.

Trustee Adkins stated that staff and volunteers deserve 'kudos' for all of their hard work that was put into Spooky this year. The board concurred with Trustee Adkins' statement.

Mr. Smith reported that we had 145 volunteers and staff help make Spooky a success this year. There were 2,100 tickets sold to the event this year. November 4 is the joint meeting with the Hamilton School Board. Public Safety will be November 9 at 5:00 p.m. next month. We're looking to schedule a Public Hearing with Lisbon in regards to the Boundary Agreement on Tuesday, November 30.

Mr. Macy reported that the legislature did pass three bills that impact local municipalities. One was in regards to raising of buildings and the other two didn't impact the village. The municipal raising order bill puts the onus on the insurance company. ATV/UTV speed limits can now be posted by communities and there was a change to TIDs for site remediation.

Mr. Liebert reported that the Legislative Audit Bureau finished their audit of the 2020 Elections and found that our election was "safe and secure". The village is still looking for additional election inspectors as well. Interested persons can reach out to the clerk's office or apply online.

7. Comments from Citizens Present

Lamar Buchholz of W244N6546 Westchester Drive, stated he was in support of Sussex having a public pool.

8. Old Business

8.A. Ms. McElroy-Anderson gave an update and presentation on the Community Satisfaction Survey. By consensus, the board agreed to do a monthly question through social media, email and physical form. Each question will also ask: 1. Are you a resident of Sussex? 2. If not, what brings you to Sussex? The monthly question will be called "Feedback Fridays". Staff will collect the data as to create a 'base line' for reference for future questions.

9. New Business

9.A. Motion by Uecker, seconded by Jarvis to approve of the of the LRIP grant application as presented.

Motion carried 7-0

10. Consideration on resignation and appointments

There were no resignations or appointments to consider.

11. Adjournment

Motion by Jarvis, seconded by Wells to adjourn at 7:08 pm.

Motion carried 7-0

Respectfully submitted,

Samuel Liebert
Administrative Services Director, Clerk/Treasurer