

**VILLAGE OF SUSSEX
PARK AND RECREATION BOARD
6:30 PM TUESDAY, NOVEMBER 16, 2021
SUSSEX CIVIC CENTER – 2ND FLOOR COMMITTEE ROOM
N64W23760 MAIN STREET**

MINUTES

Meeting was called to order by Chairman Bob Fourness at 6:31 p.m.

1. Roll Call

Members Present: Chairman Bob Fourness, Nadine Coenen, Mike Waltz, Kelly Tetting, Chris Kostka (appeared virtually), Ron Wells and Chuck Vojtas.

Members Excused: None

Staff Present: Park & Recreation Director, Halie Dobbeck and Assistant Village Administrator, Kelsey McElroy-Anderson.

2. Comments from Citizens Present

Name: Jeanette Schilter

Address: N61W23772 Sumac Lane

Comments: Strongly encouraged the board to create resident preference for recreation programs.

Name: Jerrold Schilter

Address: N61W23772 Sumac Lane

Comments: The board's strategic plan mentions citizen engagement and believes that if citizens were asked about priority registration that they would want priority registration. There should also be increased program capacity.

3. Consideration and possible action on the minutes from the October 19, 2021 meeting.

Motion by Coenen seconded by Waltz to approve the October 19, 2021 minutes.

Motion carried 7-0.

4. Discussion and possible action on changes to existing program enrollment policy.

Waltz requested specific data on Waitlists to be brought back to a future meeting.

Motion by Fourness seconded by Tetting to suspend the rules and allow for public comment.

Motion carried 7-0.

Jerrold Schilter, N61W23772 Sumac Lane, stated that he believes waitlist numbers are skewed because people don't sign up when they see that there is a waitlist.

Motion by Fourness seconded by Tetting to recommend that the Village Board change registration for programs to three (3) day resident priority registration with review after one (1) year. Motion carried 7-0.

5. Discussion on Community Groups Field Reservations and Usage.

By consensus, the Park Board requested to see additional information on how other communities administer their field rentals.

6. Park & Recreation Director's Report

Ms. Dobbeck stated that Spooky Sussex saw 1,400 pre-registered and 490 walk up participants. We used over 145 volunteers and Village employees to pull off the event. We received 126 survey responses that were overwhelmingly positive. November 2nd, Kids around the World removed the Prides Crossing Playground. They will notify us as to where the playground gets sent to. The Templeton Middle School band will be performing at Tree Lighting on Friday December 3 at 6pm. Two Sussex Dance classes will also be performing at the event. We intend to return to our original style of event instead of repeating last year's drive thru. We're actively recruiting for a Part time Parks Maintenance Technician and have some good applicants for the position. The Winter/Spring Activity Guides were sent to the printer and are expected to be in mailboxes sometime during the week of November 29. Online registration starts December 6 and In-Person registration starts December 13.

7. Topics for Future Agenda Items

- No December Meeting; Next meeting is January 18, 2022
- Waitlist data for Park and Recreation programs
- Peer community analysis on ballfield reservation priority

8. Adjournment

Motion by Fourness seconded by Tetting to adjourn the meeting at 7:33 p.m.

Motion carried 7-0.

Respectfully Submitted,
Halie Dobbeck
Park & Recreation Director