

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
November 9, 2021**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:10pm.

Members present: Trustees Stacy Riedel, Greg Zoellick, Lee Uecker, Scott Adkins, Ben Jarvis, Ron Wells, and President Anthony LeDonne

Members excused: None

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Captain Lisa Panas, Deputy Clerk Caren Brustmann, IT Coordinator Diane Bruns and members of the public

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

Motion by Wells, seconded by Uecker to approve the October 26, 2021 Village Board meeting minutes.

Motion carried 7-0

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne reported that on Tuesday, November 16<sup>th</sup> the Plan Commission meets in the Civic Center Board Room at 6:30pm. Also on November 16<sup>th</sup>, the Parks & Rec Board meets at 6:30pm in the Civic Center Committee Room. The CDA and Senior Citizen Advisory meetings have been cancelled for the month. On Wednesday, November 17<sup>th</sup>, the Library Board meets at 6:30pm at the Library.

**5. Committee Reports**

**A. Finance and Personnel Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.**

**1. Recommendation and possible action on October Check Register and P-card Statement.**

Motion by Jarvis seconded by Wells to approve of the October Check Register and P-card Statement in the amount of \$1,356,823.39.

Motion carried 7-0

**2. Recommendation and possible action on Ace Hardware Purchases.**

Motion by Jarvis seconded by Uecker to approve of the October Ace Hardware purchases in the amount of \$611.10.

Motion carried 6-0 (LeDonne abstained)

**3. Recommendation and possible action on 3rd Quarter Investment Report.**

Motion by Jarvis, seconded by Wells, to approve the 3<sup>rd</sup> Quarter Investment Report.

Motion carried 7-0

**4. Recommendation and possible action on Resolution No. 21-16, a Resolution providing for the Sale of Approximately \$6,500,000 Water System Revenue Refunding Bonds.**

Motion by Jarvis seconded by Uecker to approve Resolution No. 21-16, a Resolution providing for the Sale of Approximately \$6,500,000 Water System Revenue Refunding Bonds. Motion carried 7-0

**5. Recommendation and possible action on Resolution No. 21-17, a Resolution providing for the Sale of Approximately \$1,260,000 General Obligation Refunding Bonds.**

Motion by Jarvis seconded by Uecker to approve Resolution No 21-17, a Resolution providing for the Sale of Approximately \$1,260,000 General Obligation Refunding Bonds. Motion carried 7-0

**6. Recommendation and possible action on Resolution No. 21-18, a Resolution authorizing the redemption of the General Obligation Refunding Bonds, Series 2013, Dated March 5, 2013.**

Motion by Jarvis seconded by Uecker to approve Resolution No 21-18, a Resolution authorizing the redemption of the General Obligation Refunding Bonds, Series 2013, Dated March 5, 2013. Motion carried 7-0

**7. Recommendation and possible action on Resolution No. 21-19, a Resolution authorizing the redemption of the General Obligation Corporate Purpose Bonds, Series 2013, Dated May 1, 2013.**

Motion by Jarvis seconded by Uecker to approve Resolution No 21-19, a Resolution authorizing the redemption of the General Obligation Corporate Purpose Bonds, Series 2013, Dated May 1, 2013. Motion carried 7-0

**8. Recommendation and possible action on Job Description for Community Development Director.**

Trustee Zoellick stated it would be more appropriate to act upon the job description in 2022 and inquired why the position was going from part time to full time. President LeDonne suggested the job description be acted upon after the salary comparison was complete. Trustee Jarvis noted this full time position will be an asset to the Village, including economic development.

Motion by Jarvis seconded by Uecker to approve the job description for Community Development Director as presented. Motion carried 5-2 (Zoellick and LeDonne opposed)

**B. Public Works Committee. Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.**

**1. Recommendation and possible action on Public Works bills for payment.**

Motion by Adkins seconded by Wells to approve the Public Works bills for payment in the amount of \$143,105.11. Motion carried 7-0

**2. Recommendation and possible action on Use of Public Streets for Head Bangers Half Marathon c/o Silver Circle Sports Events, LLC. Agent: Sean Osborne**

Motion by Adkins seconded by Uecker to approve the use of public streets for Head Bangers Half Marathon c/o Silver Circle Sports Events, LLC. Agent: Sean Osborne. Motion carried 7-0

**3. Recommendation and possible action on Vista Run Public Utility Easement.**

Motion by Adkins seconded by Riedel to approve the Vista Run Public Utility Easement. Motion carried 7-0

**6. Staff Reports**

Ms. McElroy-Anderson reported that the Public Works crew has completed their first pass around the Village for leaf collection, likely passing through 3 more times this season. The Library Director attended the last board meeting to discuss strategic planning and CIP. This task force will be meeting Wednesday, November 10<sup>th</sup> at 6:00pm, and all are invited to attend.

Mr. Smith reported that the federal infrastructure bill has passed, and funds will be available to apply for the purchase of generators in 2022. 11 out of 12 communities applied for the LRIP grant and the Village will be receiving LRIP funds in the amount of \$30k to utilize in 2022 or 2023 for road construction.

Mr. Macy reported that they are monitoring AB608 and awaiting to see how the Senate will handle the bill, which requires high density workforce housing for any community that has sewer or water. If the League sends out any communication regarding AB608, the Board will be notified.

**7. Comments from Citizens Present** - None

**8. Old Business** - None

**9. New Business**

**A. Recommendation and possible action on Ordinance 879 to Repeal and Recreation Subsection 9.09(21) Entitled "SEXUAL OFFENDER RESIDENCY RESTRICIONS, CHILD SAFETY ZONES" of the Village of Sussex Municipal Code**

Trustee Wells noted this Ordinance was recommended for approval in the PSW meeting that was held prior to this meeting. (Recommended changes to Ordinance 879 are highlighted in red and included in the meeting packet). Administrator Smith noted it has been since 2017 that the Village has last reviewed and updated the ordinance, deeming it appropriate at this time. Changes include updating the language, and redefining the term "sex offender" to "designated offender" as used in current law. It should also be noted it maintains the 1000 feet requirement for a child safety zone. This ordinance removes the original domicile provision, which prohibits residency of sex offenders who are not from the municipality at the time of the offense.

Motion by Wells seconded by Uecker to adopt Ordinance 879 to Repeal and Recreation Subsection 9.09(21) Entitled "SEXUAL OFFENDER RESIDENCY RESTRICIONS, CHILD SAFETY ZONES" of the Village of Sussex Municipal Code.

A roll call vote was taken;

Adkins – Nay

Uecker – Aye

Riedel – Aye

Zoellick – Aye

Wells – Aye

Jarvis- Nay

LeDonne – Aye

Motion carried 5-2(Adkins & Jarvis opposed)

**10. Consideration on resignation and appointments**

There were no resignations or appointments to consider.

**11. Consideration and possible action on a motion to convene into executive session under 19.85(1)(e) when deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to an intergovernmental agreement between the Village of Sussex and Town of Lisbon.**

Motion by LeDonne seconded by Adkins to convene into executive session under 19.85(1)(e) when deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session with respect to an intergovernmental agreement between the Village of Sussex and Town of Lisbon.

A roll call vote was taken;

Adkins – Aye  
Uecker – Aye  
Riedel – Aye  
Zoellick – Aye  
Wells – Aye  
Jarvis- Aye  
LeDonne – Aye

Motion carried 7-0

The Village Board entered into executive session at 7:14pm. The Village Board entered back into open session and no motions were made.

**12. Adjournment**

Motion by Jarvis seconded by Uecker to adjourn at 8:12pm.

Motion carried 7-0

Respectfully submitted,

Caren Brustmann  
Deputy Clerk