

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
September 7, 2021**

**1. Roll Call:**

The meeting was called to order by Chairman Adkins at 6:00 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Benjamin Jarvis, and Member Markano

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, Trustee Greg Zoellick, Trustee Stacy Riedel, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Jarivs, seconded by Uecker to approve the August 3, 2021 meeting minutes as presented.

Motion carried 4-0.

**3. Comments from Citizens:**

There was no one present who wished to be heard.

**4. Consideration and possible action on bills for payment:**

A motion by Markano, seconded by Jarvis to recommend to the Village Board approval of bills for payment in the amount of \$323,441.29.

Motion carried 4-0.

**5. Consideration and possible action on Utility Items:**

None

**6. Consideration and possible action on Sidewalk and Street Items:**

None

**7. Consideration and possible action on Other Public Works Items:**

**A. Storm Brush Collection Policy**

Ms. Neu presented the memo and discussion followed. Direction was provided to amend the policy to state that every effort will be made to give at least one weeks' notice before curbside collection begins. The percent of the community impacted in order to open the Yard Waste Site was lowered from 10% to 5%. The policy should also clarify that the normal curbside collection and Yard Waste Site rules still apply in these instances.

A motion by Adkins, seconded by Markano to recommend to the Village Board approval of the Storm Brush Collection Policy as amended.

Motion carried 4-0.

**B. We Energies Easement on Village Property**

A motion by Adkins, seconded by Uecker to recommend to the Village Board approval of the We Energies easement as presented.

Motion carried 4-0.

**C. Street Light Conversion to LED**

Trustee Jarvis asked if the LED lights would be same brightness as the ones there currently. He expressed concerns about safety. Ms. Neu responded that the brightness would be the same. Trustee Adkins asked if the light spillage off the road, specifically near houses, would be the same. Ms. Neu stated that this was discussed with We Energies. President LeDonne asked if the ROI included the We Energies credit. Ms. Neu clarified that the Main Street credit was not included in the ROI calculation.

A motion by Markano, seconded by Uecker to recommend to the Village Board approval of the street light conversion as presented.

Motion carried 4-0.

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

**9. Other discussion for future agenda topics**

**10. Adjournment**

A motion by Adkins, seconded by Markano to adjourn the meeting at 6:49 p.m.

Motion carried 4-0.

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator