

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
November 23, 2021**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Scott Adkins and Benjamin Jarvis.

Members excused: None.

Also present: Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Attorney John Macy, Administrative Services Director Samuel Liebert, Finance Director, Nancy Whalen and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

Motion by Jarvis, seconded by Wells to approve the November 4 and November 9, 2021 Village Board meeting minutes. Motion carried 7-0.

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne reported that on Tuesday, November 30, the Village will hold a joint public hearing with the Town of Lisbon in regards to the proposed Cooperative Plan. That meeting starts at 6:30pm and takes place at the Civic Center in the Board Room. Friday, December 3, the Village Tree Lighting takes place at the Civic Center, 6:00pm to 8:00pm.

**B. 2022 Budget Public Hearing**

Mr. Smith gave an overview of the proposed 2022 budget.

President LeDonne opened up the public hearing at 6:25pm.

No one present wished to speak.

The public hearing was closed.

**5. Committee Reports**

**A. Board of Fire Commissioners**

Trustee Uecker stated the board did not meet this month. At this time, there is no future meeting scheduled.

**B. Community Development Authority**

Trustee Adkins stated the board did not meet this month and that their next meeting will be in January.

**C. Park and Recreation Board**

Motion by LeDonne, seconded by Zoellick to approve a 3-Day Early Registration Period for Park & Recreation Programs for Sussex Residents, starting with summer programming in 2022. Motion carried 7-0.

**D. Pauline Haass Library Board**

Trustee Zoellick reported that 64 new cards were issued in October. There were 6,951 visits in October. The number of circulations was 26,802. To date, the total number of items check out from the library is 275,492. The library was open for 253 hours in October. Total hours open for year so far is 2,238 hours. 259 people used the internet in October. The library board reviewed and updated its collection development policy and public internet policy. They approved the annual CAFE library membership agreement. The FEH study is progressing and the next Advisory Task Force meeting will be Monday, November 29 at 6:00 pm.

#### **E. Plan Commission**

Trustee Zoellick stated he had nothing to report at this time.

#### **F. Public Safety and Welfare**

Trustee Wells stated that that he had nothing to report at this time.

#### **6. Staff Reports**

Ms. McElroy-Anderson reported that village has begun its third pass through the community for leaf pickup. We ask that all residents get out their last leaves to the curb sooner than later. The activity guide is also now available online.

Mr. Smith reported that our offices will be closed Thursday and Friday for Thanksgiving.

Mr. Macy reported that there are currently no bills related to municipalities that are pending in the legislature. We are currently monitoring three bills at this time that could impact the village.

Mr. Liebert reported that we will finalize bills after the budget is approved and get those out soon. Offices will be closed on December 30 and 31 with the exception of tax collection. The drop box is also available for residents to drop off tax bills. Candidates can begin collecting signatures starting December 1. The minimum number of signatures required to obtain ballot status is 20.

#### **7. Comments from Citizens Present**

There was no one present who wished to speak.

#### **8. Old Business**

A. Motion by LeDonne, seconded by Jarvis to approve of Resolution 21-21 Adopting the 2022 Budget of the Village of Sussex, its Utilities and special funds, and levying property taxes, and directing implementation for the same including directing the Clerk to not place certain debt on the tax levy, and the Administrator to implement the personnel, policy, and programs of the budget. Motion carried 7-0.

B. Motion by LeDonne, seconded by Zoellick to approve of Resolution 21-22 implementing the various fee changes for 2022 included as part of the 2022 budget. Motion carried 7-0.

C. Motion by LeDonne, seconded by Zoellick to approve of Resolution 21-23 approving the Municipal Court Budget. Motion carried 7-0.

#### **9. New Business**

A. Motion by LeDonne, seconded by Riedel to approve of Resolution 21-24 approving the Successor Agreement for the Operation of the Lake Country Municipal Court a/k/a Municipal Court for Western Waukesha County. Motion carried 7-0.

B. Motion by LeDonne, seconded by Uecker to approve of Resolution 21-25 Combining Wards for the 2022 election cycle. Motion carried 7-0.

#### **10. Consideration on resignation and appointments**

There no resignations or appointment to consider.

#### **11. Adjournment**

Motion by Adkins, seconded by Uecker to Adjourn at 7:03 pm.

Motion carried 7-0.

Respectfully submitted,

Samuel Liebert  
Administrative Services Director, Clerk/Treasurer