

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
January 11, 2022**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Benjamin Jarvis, Scott Adkins and Stacy Riedel.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

A motion by Jarvis, seconded by Zoellick to approve the December 14, 2021 Village Board meeting minutes.

Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

President LeDonne reported that on Thursday, January 13 the Library Spark Session will take place, 9 a.m. to 6 p.m. at the Library. The Assessor will hold Office Hours, 10 a.m. to 6 p.m. at the Civic Center. The Library Public Advisory Task Force meeting is 6 p.m., at the Library. Friday, January 14, the Library Spark Session will continue, 9 a.m. to 6 p.m. at the Library. The Library Public Advisory Task Force will be meeting, 6 p.m., at the Library. Tuesday, January 18 the Community Development Authority meets at 5:30 p.m. in the Civic Center Board Room, the Public Safety & Welfare Committee meets at 6 p.m. in the Civic Center Committee Room, the Plan Commission meets at 6:30 p.m. in the Civic Center Board Room and the Senior Citizen Advisory Committee and Parks & Recreation Board meetings are cancelled. Wednesday, January 19, the Pauline Haass Library Board meets at 6:30 p.m. at the Library.

5. Committee Reports

A. Finance and Personnel Committee

1. Motion by Jarvis, seconded by Uecker to approve of the December Check Register and P-card Statement in the amount of \$847,049.00. Motion carried 7-0.

2. Motion by Jarvis, seconded by Zoellick to approve of the December Ace Hardware purchases in the amount of \$1,190.90. Motion carried 6-0.
LeDonne Abstained.

3. Motion by Jarvis, seconded by Riedel to approve of a Temporary Class B License for the sale of Fermented Malt Beverages and Wine for Hamilton Jr. Chargers Baseball Tournament at Armory Park and Village Park July 22-24, 2022, President Patrick Buchanan. Motion carried 7-0.

4. Motion by Jarvis, seconded by Adkins to approve of the Red Flag Rules – 2021 Annual Report. Motion carried 7-0.

5. Motion by Jarvis, seconded by Zoellick to approve of Resolution 22-03, the 2021 Annual Budget Amendment. Motion carried 7-0.

6. Motion by Jarvis, seconded by Riedel to approve of Resolution 22-04 Designating Public Depositories and Approving Other Financial Institutions for Investment. Motion carried 7-0.

B. Public Works Committee

1. Motion by Adkins, seconded by Jarvis to approve of bills for payment in the amount of \$109,548.93.
Motion carried 7-0.
2. Motion by Adkins, seconded by Zoellick to approve the purchase of E-Series Water meters not to exceed \$85,000.
Motion carried 7-0.
3. Motion by Adkins, seconded by Zoellick to approve of bid from Langer Roofing for \$441,320 with a 10% contingency authorization for the replacement of roofs at the WWTF and Well #5.
Motion carried 7-0.
4. Motion by Adkins, seconded by Riedel to approve of Resolution 22-1 setting forth the Main Street road closure for the Lions Daze Parade on July 17, 2022 and allowing the use of Village equipment for Lions Daze Special Event in 2022.
Motion carried 6-0.
LeDonne Abstained.
5. Motion by Adkins, seconded by Uecker to approve of Resolution 22-2 Accepting the Improvements and starting the warranty period for the Sussex Preserve Subdivision.
Motion carried 7-0.

6. Staff Reports

Ms. McElroy-Anderson gave an update on the citizen survey about Trick-or-treating. Based on those survey results staff will keep Trick-or-Treating hours the same for 2022. The village has also posted the Finance Director Position and Community Development Director Positions. If anyone knows of retirees or people looking for a second job, we need help during the summer and encourage people to apply.

Trustee Adkins recommended that some of the lawn mowing or park jobs be made available only during the weekend to increase the pool of applicants looking for a second job.

The SAFER Grant was released, a grant which helps offset fire department costs. We'll be working in the next three weeks on submitting our application. The library spark session is happening on Thursday and Friday and we strongly encourage the board and public to attend and give their input. This process is critical to the future of the library and what the building will look like.

Mr. Smith reported that the Pickle ball Open House will take place February 2, 4:00 pm – 7:00 pm at the Civic Center. This will be an opportunity for the community to come and view different options to address the growth of pickle ball in Sussex. The ice rink is open. During normal hours the vestibules and restrooms are open for warming, 8:00 am – 5:00 pm.

Mr. Macy stated that he had no report this evening.

Mr. Liebert reported that AARP tax preparation appointments have begun. The program runs February 14 – April 11. Residents can call 262-246-5200 to make an appointment. There will be three candidates for village trustee for the spring election. Names will be drawn this coming Friday at 9:00 am for order on the ballot. We are in the final phase of hiring a new Deputy Clerk.

7. Comments from Citizens Present

No one was present who wished to be heard.

8. Old Business

There was no bold business to discuss.

9. New Business

There was no new business to discuss.

10. Consideration on resignation and appointments

Motion by LeDonne, seconded by Zoellick to accept Melissa Granicki's resignation from the Architectural Review Board.
Motion carried 7-0.

11. Adjournment

A motion by Jarvis, seconded by Zoellick to Adjourn at 6:27 pm.

Motion carried 7-0.

Respectfully submitted,

Samuel Liebert
Administrative Services Director, Clerk/Treasurer