

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
February 8, 2022**

1. Roll Call

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Benjamin Jarvis, Scott Adkins and Stacy Riedel.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, and members of the Public.

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

Motion by Wells, seconded by Jarvis to approve the January 25, 2022 Village Board meeting minutes.

Motion carried 7-0.

4. Communications and Public Hearings

A. Village President Report

President LeDonne reported that on Tuesday, February 15, the Plan Commission meets at 6:30 p.m. in the Civic Center Board Room and the Parks & Recreation Board meets at 6:30 p.m. in the Civic Center Committee Room. Wednesday, February 16, the Pauline Haass Library Board meets at 6:30 p.m. at the Library.

5. Committee Reports

A. Finance and Personnel Committee

1. Motion by Jarvis, seconded by LeDonne to approve of the January Check Register and P-card Statement in the amount of \$9,731,478.59. Motion carried 7-0.

2. Motion by Jarvis, seconded by Riedel to approve of the December Ace Hardware purchases in the amount of \$2,728.44. Motion carried 6-0.
LeDonne abstained.

3. Motion by Jarvis, seconded by Uecker to approve of the 4th Quarter Investment Report. Motion carried 7-0.

B. Public Works Committee

1. Motion by Adkins, seconded by Jarvis to approve of bills for payment in the amount of \$5,359.64. Motion carried 7-0.

2. Motion by Adkins, seconded by Wells to approve of the contract, including Alternate #1, be awarded to Globe Construction, Inc., at the unit prices specified in their bid for work actually performed and that a 10% contingency fund (\$91,792.05) be included for a total allocation not to exceed \$1,009,712.55. Motion carried 7-0.

3. Motion by LeDonne, seconded by Uecker to approve of the easement with Adron Tool Corp. Motion carried 6-0.
Adkins abstained.

4. Motion by Adkins, seconded by Jarvis to approve the repair of Raw Sewage Pump #3 with approved funds in the 2022 budget, not to exceed \$95,000.00. Motion carried 7-0.

5. Motion by Adkins, seconded by Wells to approve the purchasing of the Metal Press plow from Brooks Tractor with approved funds in the 2022 budget, not to exceed \$40,900.00. Motion carried 7-0.

6. Staff Reports

Mrs. McElroy-Anderson stated that it is time to begin thinking about community chats for the summer. Staff would recommend having a table at pre-existing events. Two events to consider would be National Night Out and the Senior Picnic. No decision is needed tonight.

President LeDonne stated he would like to see some of the community chats at the Pints-In-The-Park events.

President LeDonne asked the village board to think of ideas and dates for community chats this summer.

Mr. Smith stated that the VFW Market has informed the village that they would not be renewing their market this year. Staff has reached out to the former market to see if there is interest in running a market. That group may be coming to the Park and Recreation board soon. The pickleball open house had about 50 people come in person and another 80 voted online. The results will move onto the Park and Recreation Board for review in consultation with the Pickleball Advisory Committee. There are currently a lot of bills pending in the legislature that staff are watching to see what will pass and how it could affect the village.

Mr. Macy stated that he was also actively following the activity at the legislature.

Mr. Liebert stated that there is no primary election in February for Sussex residents. The first election this year will be on April 5th. We have an accepted offer for a new Deputy Clerk and she will be starting on Monday, February 28th.

7. Comments from Citizens Present

No one present wished to speak.

8. Old Business

There was no old business.

9. New Business

There was no new business to consider.

10. Consideration on resignation and appointments

There were no resignations or appointments to act on.

11. Adjournment

Motion by Adkins, seconded by Jarvis to adjourn at 6:18 pm.

Motion carried 7-0.

Respectfully submitted,

Samuel E. Liebert
Administrative Services Director, Village Clerk/Treasurer