

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
February 22, 2022**

**1. Roll Call**

The meeting was called to order by President LeDonne at 6:00 pm.

Members present: Greg Zoellick, Lee Uecker, President Anthony LeDonne, Ron Wells, Scott Adkins Benjamin Jarvis and Stacy Riedel.

Members excused: None.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Administrative Services Director Samuel Liebert, incoming Deputy Village Clerk Jennifer Moore and members of the Public.

**2. Pledge of Allegiance**

President LeDonne led the pledge of allegiance.

**3. Meeting Minutes**

A motion by Wells, seconded by Zoellick to approve the February 8, 2022 Village Board meeting minutes as amended by the village clerk. Motion carried 7-0.

**4. Communications and Public Hearings**

**A. Village President Report**

President LeDonne reported that on Tuesday, March 1<sup>st</sup>, the Public Works meets at 6:00 p.m. in the Civic Center Board Room and the Finance & Personnel Evaluation meets at 6:30 p.m. in the Civic Center Board Room. On Wednesday, February 16<sup>th</sup>, the Architectural Review Board meets from 4-5 p.m. in the Civic Center Committee Room.

**5. Committee Reports**

**A. Board of Fire Commissioners Report**

Trustee Uecker reported that the board did not meet this month. There is no meeting scheduled for March.

**B. Community Development Authority**

Trustee Adkins reported that the CDA did not meet this month.

**C. Park & Recreation Board Report**

1. A motion by Wells, seconded by Adkins to approve the Lisbon Central Cemetery Mowing Contract with Al Moros for 2022. Motion carried 7-0.

2. A motion by Wells, seconded by Uecker to approve the purchase of the Case 75A Tractor, not to exceed \$46,000.00. Motion carried 7-0.

3. A motion by Wells, seconded by Zoellick to approve the new Tournament Rain Date Policy, as presented. Motion carried 7-0.

4. A motion by Wells, seconded by Zoellick to approve the Summer Farmers Market for 2022 and potential Winter Market 2022-23, as presented. Motion carried 7-0.

**D. Pauline Haass Library Board Report**

Trustee Zoellick reported that the year started off strong at the library with 6,505 visits to the library and 71 new library cards issued. 26,703 items were checked out in January, a 27% increase from last year. 97 people used individual study rooms and 35 groups used the meeting rooms.

Storytime is going on 3 days a week; Tuesday, Wednesday, and Thursday. Many other programs are going on at this time. At Harry Potter Book Night on February 3, more than 200 attendees showed up to make their own wands, play Quidditch, mix up potions, and more.

Youth Art Month is coming up; throughout the month of March, artwork created by students in the Hamilton School District will be on display throughout the library. The Art Reception will be Thursday, March 4 from 4:00-6:00; stop in to meet the teachers and appreciate the art with students and their families.

The Space Needs and Facility Study is wrapping up with a community wide survey to get more feedback on library services and potential space uses and designs. The survey is open now and is available online; visit the library website to find it. Paper copies are also available at the library.

#### **E. Plan Commission Report**

1. A motion by Zoellick, seconded by Uecker to approve the Final Plat for Sussex Preserve Addition No. 5 (Peppertree Drive) subject to the standard conditions of Plat approval, meeting all comments and conditions of the Village Engineer, compliance with the Developer's Agreement, payment of all fees and subject to the standard conditions of Exhibit A. Motion carried 7-0.

#### **F. Public Safety and Welfare Report**

Trustee Wells stated that the committee did not meet this month.

#### **6. Staff Reports**

Ms. McElroy-Anderson thanked our Public Works' employees and their handling of the snow and ice. She gave an update on snow and salting operations. The village is hiring seasonal summer help and encourages the public to apply.

Mr. Smith reported that the new Deputy Clerk was in the audience this evening, Jennifer Moore. She comes to us from the Waukesha County Clerk's office and before that was the Clerk in Oconomowoc Lake. We're glad to have her on board and joining the team. The Town of Lisbon Public Hearing will be held at their Fire Station on March 17<sup>th</sup>, this hearing is being held by the Department of Administration. The art gallery at the library is a great event to attend and all should attend. We did cancel our recreation programs today, as we follow the lead of the school district. There are some bills circulating at the State Capitol that staff are monitoring.

Mr. Macy stated he had nothing to report.

Mr. Liebert stated tonight was his last meeting. He has accepted a new position with another community. He thanked his staff, the Village Board, Kelsey, John and Jeremy for the opportunity to work for Sussex.

#### **7. Comments from Citizens Present**

No one was present who wished to be heard.

#### **8. Old Business**

There was no old business to consider.

#### **9. New Business**

There was no new business to consider.

#### **10. Consideration on resignation and appointments**

There were none.

#### **11. Adjournment**

A motion by Adkins, seconded by Zoellick to Adjourn at 6:21 pm.

Motion carried 7-0.

Respectfully submitted,

Samuel Liebert  
Administrative Services Director, Clerk/Treasurer