

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of  
March 8, 2022**

**1. Roll Call**

Interim Clerk Jennifer Moore called the meeting to order and asked for nominations to act as chair in the absence of the Village President. Motion by Adkins, seconded by Uecker to nominate himself as chair of the meeting.

Motion carried 4-0.

Members present: Greg Zoellick, Lee Uecker, Scott Adkins, and Benjamin Jarvis.

Members excused: President Anthony LeDonne, Ron Wells, and Stacy Riedel.

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Interim Clerk Jennifer Moore and members of the Public.

**2. Pledge of Allegiance**

Trustee Adkins led the pledge of allegiance.

**3. Meeting Minutes**

Motion by Jarvis, seconded by Uecker, to approve the February 22, 2022 Village Board meeting minutes.

Motion carried 4-0.

**4. Communications and Public Hearings**

**A. Village President Report.**

Trustee Adkins reported that on Tuesday, March 15 the Senior Citizen Advisory Committee will meet at 4:00pm in the Civic Center Committee Room, Plan Commission will meet at 6:30pm in the Board Room, Park & Recreation Board will meet at 6:30pm in the Committee Room. Wednesday, March 16 the Pauline Haass Public Library Board will meet at 6:30pm in the Quad/Graphics Room in the library. Monday, March 21 Spring Break Hunt begins, watch for information on the village website and on social media. Tuesday, March 22 in person absentee voting begins for the April 5 spring election.

**B. Municipal Court Update from the Honorable Judge Timothy T. Kay**

Judge Timothy Kay gave an update and highlights from the 2021 Lake Country Municipal Court

**5. Committee Reports**

**A. Finance and Personnel Committee.**

1. Motion by Jarvis, seconded by Zoellick, to approve the February Check register and P-card purchases in the amount of \$4,952,963.74.  
Motion carried 4-0
2. Motion by Jarvis, seconded by Uecker, to approve Ace Hardware purchases in the amount of \$626.14.  
Motion carried 4-0
3. Motion by Jarvis, seconded by Zoellick, to approve the change of Agent for Kwik Trip #1124 (Highlands Drive).  
Motion carried 4-0
4. Motion by Jarvis, seconded by Zoellick, to approve the Class B License for the sale of Fermented Malt Beverages for Sussex Cardinals at the Hardball Field at Village Park May 1, 2022-September 30, 2022, Agent Scott Wesline, conditioned upon the standard conditions of liquor license approval.  
Motion carried 4-0.

5. Motion by Jarvis, seconded by Zoellick, to approve the Class B License for the sale of Fermented Malt Beverages and Intoxicating Liquors for the Kitchen N64W23316 Main Street April 1, 2022-June 30, 2022, President Gabriel J. Kolesari, for the indoor premises only and conditioned upon the standard conditions of liquor license approval. Motion carried 4-0
6. Motion by Jarvis, seconded by Uecker, to approve Resolution 22-06, Amending the 2022 Budget and Debt Service Budget, with respect to defeasing approximately \$1.2 million of callable general fund debt. Village Administrator Smith brought it to the Board's attention that this resolution requires a 2/3 majority per Wisconsin law and there are not enough board members present to vote. This item will be brought before the Board again at the March 22, 2022 meeting.

**B. Public Works Committee.**

1. Motion by Adkins, seconded by Jarvis, to approve Public Works bills for payment in the amount of \$4,621.40. Motion carried 4-0
2. Motion by Adkins, seconded by Jarvis, to approve the contract with Ruekert and Mielke for Water Model update in the amount of \$32,700. Motion carried 4-0
3. Motion by Adkins, seconded by Zoellick, to approve the contract with Graef-USA for 2023 road program design in the amount of \$34,400 and the contract with Green Bay Pipe and TV for video inspection services in the amount of \$93,002.50 for a total of \$127,402.50 with a 10% contingency for a total allocation of \$140,142.75. Motion carried 4-0

**6. Staff Reports**

Ms. McElroy-Anderson reported that weight restrictions on village roads will be put into effect on Monday.

Ms. Moore reported the spring election will take place on April 5, 2022, absentee ballots by mail will go out March 15, and in person absentee voting begins March 22.

**7. Comments from citizens present**

No one present wished to speak.

**8. Old Business**

There was no old business to consider.

**9. New Business**

There was no new business to consider.

**10. Consideration and possible action on resignations and appointments**

There were no resignations or appointments to consider.

**11. Adjournment**

Motion by Adkins, seconded by Jarvis, to adjourn at 6:37pm.

Motion carried 4-0

Respectfully submitted,

Jennifer Moore  
Interim Clerk