

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
March 1, 2022**

1. Roll Call

The meeting was called to order by Chairman Jarvis at 7:08 p.m.

Members present: Trustee Benjamin Jarvis, Trustee Stacy Riedel, Trustee Scott Adkins, and Member Michael Carlson

Also present: President Anthony LeDonne, Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, and Finance Director Nancy Whalen.

A quorum of the Village Board was present at the meeting.

There was consensus to adjust the order of the agenda items as reflected in these minutes.

7. Consideration and possible action on change of Agent for Kwik Trip #1124 (Highlands Drive).

A motion by Jarvis, seconded by Riedel to approve of the change of agent for Kwik Trip #1124 to Michael Barnes, subject to the standard conditions. Motion carried 4-0

8. Class B License for Sussex Cardinals at the Hardball Field at Village Park

A motion by Jarvis, seconded by Carlson to approve the Class B License for the sale of Fermented Malt Beverages for Sussex Cardinals at the Hardball Field at Village Park May 1, 2022-September 30, 2022, Agent Scott Wesline, subject to the standard conditions. Motion carried 4-0

9. Class B Combo License for “the” Kitchen, N64W23316 Main Street

A motion by Jarvis, seconded by Carlson to approve the Combination Class B License for the sale of Fermented Malt Beverages and Intoxicating Liquors for the Kitchen N64W23316 Main Street April 1, 2022-June 30, 2022, President Gabriel J. Kolesari, subject to the standard conditions. Motion carried 4-0

4. Operators Licenses

A motion by Jarvis, seconded by Adkins to recommend to Village Board the approval of an Operator’s License for Stephane E. Sulla, subject to the standard conditions. Motion carried 4-0

2. Consideration and possible action on minutes

A motion by Jarvis, seconded by Adkins to approve the February 1, 2022 meeting minutes as presented. Motion carried 4-0

3. Comments from Citizens

None

5. Check Register and P-card statements:

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of the February Check Register and P-Card statement in the amount of \$4,952,963.74. Motion carried 4-0

6. Ace Hardware Purchases

A motion by Jarvis, seconded by Riedel to recommend to the Village Board approval of the February Ace Hardware purchases of \$626.14. Motion carried 4-0

10. Resolution 22-06 Amending the 2022 Budget and Debt Service Budget

A motion by Jarvis, seconded by Adkins, to approve Resolution 22-06, amending the 2022 Budget and Debt Service Budget, with respect to defeasing approximately \$1.2 million of callable general fund debt.

Motion carried 4-0

11. Future Topics

None.

12. Adjournment

A motion by Jarvis, seconded by Carlson to adjourn at 7:22 p.m.

Motion carried 4-0

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator