

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
April 12, 2022**

1. Roll Call

President LaDonne called the meeting to order at 6:00pm.

Members present: Stacy Riedel, Greg Zoellick, Lee Uecker, President Anthony LeDonne, Scott Adkins, Ron Wells and Benjamin Jarvis.

Members excused: None

Also present: Administrator Jeremy Smith, Attorney John Macy, Assistant Village Administrator Kelsey McElroy-Anderson, Interim Clerk Jennifer Moore, and members of the Public.

2. Pledge of Allegiance

President LaDonne led the pledge of allegiance.

3. Meeting Minutes

Motion by Uecker, seconded by Adkins, to approve the March 22, 2022 Village Board meeting minutes.

Motion carried 7-0

4. Communications and Public Hearings

A. Village President Report.

April 15 – Village offices closed

April 15 - Coffee with a cop

April 18 – 22 Spring hydrant flushing

April 19 – VB Organizational meeting

April 20 – Library Board

April 30 – Prescription take back event

5. Committee Reports

A. Finance and Personnel Committee.

1. Motion by Jarvis, seconded by Zoellick to approve the March Check register and P-card purchases in the amount of \$1,115,975.40. Motion carried 7-0
2. Motion by Jarvis seconded by Zoellick to approve Ace Hardware purchases in the amount of \$543.73. Motion carried 7-0
3. Motion by Jarvis seconded by Riedel, to approve the temporary Class “B” retail licenses for the sale of Wine and Fermented Malt Beverages for The Hamilton Junior Chargers Summer C Series at Armory Park and Village Park on June 4, 2022, Agent: Andrew Koelbl. Motion carried 7-0
4. Motion by Jarvis, seconded by Zoellick, to approve the temporary Class B License for the sale of Fermented Malt Beverages to The Sussex Lions Club for Sussex Lions Daze at Village Park beginning July 15, 2022 and ending July 17, 2022, conditioned upon the standard conditions of liquor license approval, Agent: Rick Vodicka. Motion Carried 7-0
5. Motion by Jarvis, seconded by Zoellick, to approve the temporary Class B License for the sale of Fermented Malt Beverages to The Sussex Area Service Club Big Engine Show and Threshing Bee event at Village Park beginning August 26, 2022 and ending August 28, 2022, conditioned upon the standard conditions of liquor license approval, Agent: Rick Vodicka. Motion carried 7-0

6. Motion by Jarvis, seconded by Zoellick, to approve the Class B License for the sale of Fermented Malt Beverages for SBA Operations, LLC for the Village Park Concession Stand, beginning May 1, 2022 and ending November 1, 2022, conditioned upon the standard conditions of liquor license approval. Agent: Samantha May
Motion carried 7-0
7. Motion by Jarvis, seconded by Riedel, to approve the Class A License for the sale of Fermented Malt Beverages to FSA LLC (Clark) N64W23270 Main Street, beginning April 12, 2022 and ending June 30, 2022, conditioned upon the standard conditions of liquor license approval. President Faraz Ansaree,
Motion carried 7-0
8. Motion by Jarvis, seconded by Adkins, to approve the Class A License for the sale of Fermented Malt Beverages and Intoxicating Liquors to MK Business, Inc. (Sussex Mobil) W232N6116 Waukesha Avenue, beginning April 12, 2022 and ending June 30, 2022, conditioned upon the standard conditions of liquor license approval, President Manpreet Kaur Talbert.
Motion carried 7-0
9. Motion by Jarvis, seconded by Zoellick, to approve the Amusement Device License and Arcade License to MK Business, Inc. (Sussex Mobil) W232N6116 Waukesha Avenue, beginning April 12, 2022 and ending June 30, 2022, President Manpreet Kaur Talbert.
Motion carried 7-0
10. Motion by Jarvis, seconded by Zoellick, to approve Cigarette and Tobacco Products License to MK Business, Inc. (Sussex Mobil) W232N6116 Waukesha Avenue, beginning April 12, 2022 and ending June 30, 2022, President Manpreet Kaur Talbert.
Motion Carried 7-0
11. Motion by Jarvis seconded by Zoellick, to approve renewal of the Village of Sussex insurance for the upcoming policy period \$218,419.00.
Motion Carried 7-0

B. Public Works Committee.

1. Motion by Adkins, seconded by Jarvis, to approve Public Works bills for payment in the amount of \$3,661.500
Motion carried 7-0
2. Motion by Adkins, seconded by Zoellick, to approve the letter of Agreement between Lannon Stone and the Village of Sussex
Motion carried 7-0
3. Motion by Adkins, seconded by Uecker, to reject both bids received for the North East sanitary sewer interceptor project for exceeding reasonable cost for the project and direct staff to review other options to complete the work at a lower cost in the future.
Motion carried 7-0
4. Motion by Adkins, seconded by Riedel, to approve TAPCO quote of \$8,740 per intersection for RRFD Flashing Pedestrian Sign installation at the Bug Line Crossing intersection at the Public Safety Building and at Bug Line at Silver Spring intersection and include a contingency fund of \$1,000 per intersection to cover miscellaneous costs to complete the installation.
Motion Carried 7-0
5. Motion by Adkins, seconded by Jarvis, to introduce Resolution No: 22-07, a Resolution to Vacate and Discontinue a Portion of Business Drive. Public hearing be schedule for May 24 at 6:00pm.
Motion Carried 7-0
6. Motion by Adkins, seconded by Wells, to approve Resolution No: 22-08, A Resolution closing Village Streets for Various Village Special Events.
Motion Carried 7-0

6. Staff Reports

- a. Assistant Village Administrator McElroy – Anderson
 - i. Park and Rec department is looking for volunteers for the Arbor Day 5k
 - ii. Yard Waste site officially open for the season
 - iii. Building Pride’s Park playground next week
- b. Village Administrator Smith
 - i. Because of the organizational meeting public safety will move to May
 - ii. Egg drop was very successful – sold out
- c. Attorney Macy
 - i. Will keep the Village apprised of legislative information
- d. Interim Clerk Moore
 - i. No Report

7. Comments from citizens present

Patty Mitchell, Salem Drive – Voiced her concern with regard to local elections and the impact elections have on the community. Local elections are supposed to be non-partisan.

8. Old Business

There was no old business to consider.

9. New Business

There was no new business to consider.

10. Consideration and possible action on resignations and appointments

There were no resignations or appointments to consider.

11. Adjournment

Motion by Adkins, seconded by Uecker to adjourn at 6:27pm.

Motion carried 7-0

Respectfully submitted,

Jennifer Moore
Interim Clerk