



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

**AGENDA
VILLAGE OF SUSSEX
PARKS & RECREATION BOARD
6:30 PM TUESDAY, MAY 17, 2022
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1ST FLOOR
N64W23760 MAIN STREET**

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Village of Sussex Park & Recreation Board, at which a quorum of the Village Board may attend virtually in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is virtually in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under any area where the public may comments or if the rules are suspended to allow them to do so.)

1. Roll call
2. Consideration and possible action on the minutes from the April 19, 2022 meeting
3. Comments from Citizens Present
4. Election of Chair and Vice Chair
5. Discussion on Exploring the Addition of a Cultural Event to the Special Events Line Up
6. Park & Recreation Director's Report
7. Topics for Future Agenda Items
 - a. Splash Pad Shade Structure
 - b. Melinda Weaver Park Design
8. Adjournment

Robert Fourness
Chairperson

Jeremy Smith
Village Administrator

**VILLAGE OF SUSSEX
PARK AND RECREATION BOARD
6:30 PM TUESDAY, APRIL 19, 2022
SUSSEX CIVIC CENTER – COMMUNITY ROOM 1st FLOOR
N64W23760 MAIN STREET**

DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM
THE SUSSEX PARK & RECREATION BOARD
AND ARE SUBJECT TO CHANGE UPON APPROVAL OF THE PARK & RECREATION BOARD

DRAFT MINUTES

Meeting was called to order by Chairperson Bob Fourness at 6:31 p.m.

1. Roll Call

Members Present: Chairman Bob Fourness, Nadine Coenen, Mike Waltz, Kelly Tetting, Chris Kostka, and Trustee Ron Wells.

Members Excused: Chuck Vojtas

Staff Present: Park & Recreation Director, Halie Dobbeck

2. Consideration and action on minutes from the March 15, 2022 meeting.

Motion by Waltz, seconded by Tetting to approve of the March 15, 2022 meeting minutes.

Motion carried 6-0.

3. Comments from Citizens Present

No citizens were present that wished to be heard.

4. Discussion and Possible Action on Fourth of July Fireworks Contract with Wolverine Fireworks Display, Inc.

Dobbeck explained that the fireworks increase is due to the support of the Village of Sussex, the Town of Lisbon, NorthShore Bank, and Meijer.

Motion by Wells, seconded by Tetting to approve the contract as presented.

Motion carried 6-0.

5. Discussion and Possible Action on Gator replacement for Parks

Dobbeck read the memo in the packet. Wells requested warranty information.

A motion by Tetting, seconded by Waltz to approve the purchase of the John Deere Gator 835M for \$17,424.66.

Motion carried 6-0.

6. Discussion and Possible Action on Zero Turn Mower replacement for Parks

Dobbeck presented the memo in the packet.

A motion by Kostka, seconded by Coenen to approve the purchase of the Scag Turf Tiger Zero Turn Mower for \$13,879.00.

Motion carried 6-0.

7. Park & Recreation Director's Report

Dobbeck shared the following information:

- Village Park Entry Sign has stopped working. We have it turned off but will be exploring a replacement cost for the budget process.
- Melinda Weaver Letters were mailed to resident's whose property meets Melinda Weaver and informed of the changes/updates that are being explored. We are surveying the area to assess drainage concerns.
- Egg Drop was a success! We had 400 kids signed up over 4 time slots. Weather could've been better, but we love partnering with the fire department on this event.
- The Arbor Day 5K is Saturday April 30. We have 101 runners currently signed up and 46 kids run participants. We have community booths as well that will be at the event that anyone can come and visit.
- Farmers Market is planning to start on June 19; 9:30am-1pm. They currently have 11 vendors including a farmer and a coffee vendor. They are currently soliciting community booths to participate as well.
- Adults Over 50 Coordinator – we have a new Adults Over 50 coordinator, Lydia Vanderpoel who starts tomorrow 4/20. We are excited to have her on board as she brings a wealth of experience and insight to the role.
- Armory Park Bathrooms – were significantly vandalized on Sunday April 10. We are working through clean up and repairs and exploring camera systems for the exterior of all of our park bathrooms. Tetting requested staff explore adding a portable restroom by A4 while bathrooms are being repaired.
- Baseball Fields have been difficult to keep open with this rainy spring. Because of the rain, plus the location of the fields, it's causing difficulties with rescheduling practices/games due to our extremely full schedule. Tetting requested staff explore moving up the deadline for field closures to better convenience families.

8. Topics for Future Agenda Items

None

9. Adjournment

Motion by Tetting, seconded by Kostka to adjourn at 7:03 p.m.

Motion carried 6-0.

Respectfully Submitted,
Halie Dobbeck
Park & Recreation Director