

VILLAGE OF SUSSEX
SUSSEX, WISCONSIN

Minutes of the Plan Commission meeting held on April 19, 2022

Village President LeDonne called the meeting to order at 6:32p.m.

Members present: Village President Anthony LeDonne, Commissioners Jim Muckerheide via zoom, Mike Knapp and Trustee Greg Zoellick, Roger Johnson, and Deb Anderson.

Members excused: Commissioner Mike Schulist.

Others present: Attorney John Macy, Administrator Jeremy Smith, Assistant Administrator Kelsey McElroy-Anderson, Village Engineer Judy Neu, IT Coordinator Diane Bruns, Interim Village Clerk Jennifer Moore and applicants.

A quorum of the Village Board was not present at the meeting.

Consideration and possible action on the minutes on the Plan Commission meeting of March 15, 2022.

A motion by Johnson, seconded by Anderson to approve the minutes of the Plan Commission meeting of March 15, 2022 as presented. Motion carried 6-0

Consideration and possible action on plan of operation for El Jimador Mexican Grill and Bar LLC. (N65W24838 Main Street Suite 300-400)

A representative from the owner was present to answer questions. The board had no concerns with the plan of operations or property maintenance concerns.

A motion by Zoellick, seconded by Knapp to approve the plan of operation for El Jimador Mexican Grill and Bar, LLC Cortez (N65W24838 Main Street Suite 300-400) subject to the standard conditions of Exhibit A. Motion carried 6-0

Consideration and possible action on site plan, landscape plan, architecture plan, and lighting plan for Sussex Highlands Site II (W250N5350 Business Drive).

Mark Lake with Wangard Partners was present to explain the plans and answer questions for construction to begin in May.

A motion by Anderson, seconded by Zoellick to approve the site plan, landscape plan, architecture plan, and lighting plan for Sussex Highlands Site II (W250N5350 Business Drive) subject to the conditions of approval from the ARB, recording of the CSM, and standard conditions of Exhibit A Motion carried 6-0

Introduction of Plan of Operation and Conditional Use application for a new owner at MK Business Inc. (Sussex Mobil) (W232N6116 Waukesha Avenue).

Representatives of the new owners were present to answer questions.

A motion by Zoellick , seconded by Anderson to schedule the public hearing for the Plan of Operation and Conditional Use application for the May Plan Commission meeting.

Motion carried 6-0

Introduction of Plan of Operation and Conditional Use Application for Private Car Hobby (N63W23991 Main Street).

President LaDonne recused himself from this agenda item.

A representative was in attendance to answer questions.

A motion by Johnson, seconded by Anderson to schedule the public hearing for the Plan of Operation and Conditional Use application for the May Plan Commission meeting.

Motion carried 6-0

Consideration and possible action on Resolution No 22-07 A Resolution of the Village Board of the Village of Sussex to Vacate and Discontinue a portion of Business Drive

A motion by Zoellick, seconded by Muckerheide to recommend to the Village Board approval of Resolution No. 22-07, A Resolution of the Village Board of the Village of Sussex to Vacate and Discontinue a portion of Business Drive.

Motion carried 6-0

Consideration and possible action on resident concern about pool restrictions on triple frontage lots.

Petitioner is present – Chris W238N6526 Elmwood Avenue – Wants to put in a temporary seasonal pool 15' wide circular by 48" high. No permanent structure.

Policy issue for this specific type of yard. The Plan Commission would have to initiate a change in Village Code.

Plan Commission directed staff to write a draft code change and bring forth to the Plan Commission at the May meeting.

Other items for future discussion

None

Adjournment

A motion by LaDonne seconded by Zoellick to adjourn the meeting at 7:22p.m. Motion carried 6-0

Respectfully submitted,

Jennifer A. Moore
Interim Village Clerk