

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
March 1, 2022**

**1. Roll Call:**

The meeting was called to order by Chairman Adkins at 6:00 p.m.

Members present: Trustee Scott Adkins, Trustee Lee Uecker, Trustee Benjamin Jarvis, and President LeDonne.

Also present: Village Administrator Jeremy Smith, Assistant Village Administrator Kelsey McElroy-Anderson, Village Engineer/Public Works Director Judith Neu, and members of the Public.

A quorum of the Village Board was present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Jarvis, seconded by LeDonne to approve the February 1, 2022 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens:**

There was no one present who wished to be heard.

**4. Consideration and possible action on bills for payment:**

A motion by Uecker, seconded by Jarvis to recommend to the Village Board approval of bills for payment in the amount of \$4,621.40.

Motion carried 4-0

**5. Consideration and possible action on Utility Items:**

**A. Water Model Update Contract Award**

A motion by LeDonne, seconded by Jarvis to recommend to Village Board to award the water model contract to Ruekert | Mielke in the amount of \$32,700.

President LeDonne asked if the Village solicited proposals. Staff responded that this model needs to  
Motion carried 4-0

**6. Consideration and possible action on Sidewalk and Street Items:**

**A. 2023 Road Program Design and Video Inspection Award**

A motion by Adkins, seconded by Jarvis to award the design services contract to Graef-USA and the video inspection services contract to Green Bay Pipe & TV for a total project cost, including the contingency, of \$140,142.75.

Discussion followed about the cost difference between the design proposals.

Motion carried 4-0

**B. Update on the Proposed Road Diet for Flintlock Court and Maize Court as part of the 2023 Road Program**

A motion by Jarvis, seconded by Adkins to abandon the proposed road diet program for Flintlock Court and Maize Court as part of the 2023 Road Program.

Trustee Adkins reported that he talked to two other residents on Maize Court who were opposed to the project. Discussion followed about maintenance concerns of adding a median and the proposed savings of the road diet.

Motion carried 4-0

**7. Consideration and possible action on Other Public Works Items:**

None.

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

**9. Other discussion for future agenda topics**

The committee would like the cost of alternates such as bulk item collection and weekly recycling when they review garbage/recycling contract proposals.

**10. Adjournment**

A motion by Adkins, seconded by Uecker to adjourn the meeting at 7:06 p.m.

Motion carried 4-0

Respectfully submitted,

Kelsey McElroy-Anderson  
Assistant Village Administrator