



N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
FAX (262) 246-5222  
Email: [info@villagesussex.org](mailto:info@villagesussex.org)  
Website: [www.villagesussex.org](http://www.villagesussex.org)

**PUBLIC WORKS COMMITTEE  
VILLAGE OF SUSSEX  
6:00 PM TUESDAY, SEPTEMBER 6, 2022  
SUSSEX CIVIC CENTER- VILLAGE BOARD ROOM 2<sup>nd</sup> FLOOR  
N64W23760 MAIN STREET**

Pursuant to Section 19.84, Wis. Stats., notice is hereby given of a meeting of the Sussex Public Works Committee, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. If a Quorum of the Village Board is present the Chairman shall note that a quorum of the Village Board is present and that the Village Board members may be making comments if the rules are suspended to allow them to do so.)

1. Roll call.
2. Consideration and possible action on minutes of the August 2, 2022 Public Works meeting.
3. Comments from Citizens
4. Consideration and possible action on bills for payment.
5. Consideration and possible action on Utility Items:
  - A. The Courtyard Hydrant Maintenance Agreement
  - B. The purchase of the flail mower
6. Consideration and possible action on Sidewalk and Street Items:
  - A. The Highlands Stormwater Easement
7. Consideration and possible action on Other Public Works Items:
  - A. Sled Bugs Use of Village Trail(s) for Snowmobiles
8. Staff report, update and issues, and possible action regarding subdivision, developments, and projects:
  - A. Engineer's Report
9. Other discussions for future agenda topics
10. Adjournment

Scott Adkins  
Chairperson

\_\_\_\_\_  
Jeremy Smith  
Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 246-5200.

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM  
THE PUBLIC WORKS COMMITTEE AND ARE  
SUBJECT TO CHANGE UPON APPROVAL**

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Works Committee of  
August 2, 2022**

**1. Roll Call:**

The meeting was called to order by President LeDonne at 6:08 p.m.

Members present: Member Keith Markano, Trustee Lee Uecker, Trustee Benjamin Jarvis, and President Anthony LeDonne.

Members Excused: Trustee Scott Adkins

Also present: Village Engineer/Public Works Director Judith Neu, Village Administrator Jeremy Smith, and members of the Public.

A quorum of the Village Board was not present at the meeting.

**2. Consideration and possible action on minutes:**

A motion by Markano, seconded by Jarvis to approve the June 7, 2022 meeting minutes as presented.

Motion carried 4-0

**3. Comments from Citizens:**

There was no one present who wished to be heard.

**4. Consideration and possible action on bills for payment:**

There are no bills to approve. No action taken.

**5. Consideration and possible action on Utility Items:**

A. The Annual Report from the intern program was presented by both Ethan Hadler and Ben Heinen

B. A motion by Jarvis, seconded by Uecker to recommend to the Village Board approval of the purchase of Mecalac 9MWR Demo unit excavator with all attachments from LF George for \$234,621.00.

Motion carried 4-0

**6. Consideration and possible action on Sidewalk and Street Items:**

A motion by Jarvis, seconded by Uecker to recommend to the Village Board approve the 5-year contract with Badgerland / LRS for garbage and recycling services beginning January 1, 2023.

Motion carried 4-0

**7. Consideration and possible action on Other Public Works Items:**

**8. Staff Reports, update and issues, and possible action regarding subdivision, developments, and projects:**

**A. Engineer's Report**

Mrs. Neu summarized the Engineer's Report included in the meeting packet.

**9. Other discussion for future agenda topics**

**10. Adjournment**

A motion by Jarvis, seconded by Markano to adjourn the meeting at 7:07p.m.

Motion carried 4-0

Respectfully submitted,

Jeremy Smith  
Village Administrator

VILLAGE OF SUSSEX

PUBLIC WORKS COMMITTEE

BILLS FOR PAYMENT

9/6/2022

VENDOR	AMOUNT		%COMPLETED	NOTES
GLOBE CONTRACTORS	\$ 19,812.00	CTH VV & PLAINVIEW ROAD - WATER MAIN - 5/18-8/12/2022	68.0%	
JACKED UP LLC	\$ 2,600.00	SIDEWALK RAISING	100.0%	PREPAID - DUE DATE
R A SMITH	\$ 2,138.50	VISTA RUN PHASE 1 - PROF. SERV. JULY 2022	ONGOING	
R A SMITH	\$ 1,194.56	VISTA RUN PHASE 2 - JUNE 2022	ONGOING	BILL TO DEVELOPER - NEUMANN
R A SMITH	\$ 1,576.38	WOODLAND TRAILS S/D PHASE 1 - JULY 2022	ONGOING	BILL TO DEVELOPER - NEUMANN
STARK PAVEMENT CORP.	\$ 21,450.31	CONCRETE REPAIRS - GOOD HOPE ROAD/MAPLE AVENUE	100.0%	PREPAID - DUE DATE
TOTAL	\$ 48,771.75			



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## MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: August 30, 2022  
**Re: The Courtyard Hydrant Maintenance Agreement**

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In 2020, the Village entered into a Hydrant Maintenance Easement / agreement with Real Property Health for the Courtyard at Sussex senior housing at Silver Spring Drive and Hickory Drive. During the final design and construction stages of the project, the location of the hydrant was adjusted slightly such that it was no longer located in the easement. In addition, access to the hydrant in the original agreement was from Pembroke Street, which is meant to be for emergency access only. Therefore, the owner's attorney had a new easement location map created to formalize the access route from Hickory Drive and memorialize the actual location of the hydrant to be maintained. This prompted the need for a new hydrant maintenance agreement.

The Agreement terminates and replaces the former Hydrant Maintenance Easement and creates a new easement. The terms of the new easement / agreement match those of the original agreement. Staff recommends that the Committee and Board approve the Agreement.

HYDRANT MAINTENANCE EASEMENT

Document Number

Document Name

**This Easement**, made between Wilshire Drive Property LLC, Grantor, and the Village of Sussex, a Wisconsin Municipal Corporation, Grantee, and respective heirs, successors, and assigns. This easement hereby terminates and replaces the Hydrant Maintenance Easement on the Site recorded September 24, 2018, in the Waukesha County Register of Deeds office as Document 4362314 by and between Real Property Health, Corp., Grantor, and Village of Sussex, Grantee.

**Witnesseth**, That Grantor, in exchange for \$1 and other good and valuable consideration, receipt and sufficiency of which is acknowledged, grants and warrants to Grantee a permanent exclusive easement upon, within, and beneath a part of Grantor's land hereinafter referred to as the "easement area" in Waukesha County, State of Wisconsin:

Said easement area is described as a strip of land 450 feet long being a part of the following described property:

Part of CSM #11576 located in part of the Northeast 114 of the Northwest 114 of Section 26, Town 8 North, Range 19 east in the Village of Sussex, Waukesha County, Wisconsin.

The Gross area of said Parcel contains 330,039 Square Feet (or 7.5767 Acres) of land, more or less. The Net area of said Parcel after the Right-of-Way dedication of "Pembroke Street" contains 318,820 Square Feet (or 7.3191 Acres) of land, more or less.

The location and legal description of the easement area with respect to the Grantor's land is as shown on Exhibits "A" and "B" (which are attached hereto and hereby incorporated by reference).

1. Purpose: The Grantor, through its operating partner, Sussex Assisted Living LLC, has received a conditional use permit from the Grantee for the construction and operation of a senior housing development on the site shown on Exhibit "A". Said plans for the site require Grantor to install private fire hydrants necessary for the protection of the site on privately owned lands, and Grantor and Grantee desire that the Grantee perform certain inspections and maintenance functions pertaining to the Site's private fire hydrants located on private water mains. Grantee is willing to perform said inspection and maintenance functions pertaining to the Site's private fire hydrants in accordance with the terms of this easement agreement.

2. Access: Grantor shall, at all times, provide and allow the Grantee, its employees, agents, contractors, and consultants, reasonable access to the Site for purposes of conducting routine inspections, and routine and emergency repairs to the hydrants.

3. Inspection and Maintenance Service Activities: The Grantee will, from time-to-time, perform such routine maintenance, repairs, and emergency repairs on the hydrants and isolating valves located on the Site, hereinafter referred to as "Service". The frequency of inspections by the Grantee, and the repairs performed on the Site shall be consistent with the Grantee's practices pertaining to publicly owned hydrants and valves inspected and/or owned by the Grantee. Trees, bushes, branches, and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.

Recording Area

Name and Return Address

Jennifer Moore – Clerk Treasurer  
Village of Sussex  
N64W23760 Main Street  
Sussex, WI 53089

SUXV0246961

Parcel Identification Number (PIN)

4. Payment: Grantor shall pay to the Grantee the full Time and Material Expenses incurred by the Grantee in performing services under this Agreement. For purposes of this Agreement, "Time and Material Expenses" shall consist of:

- a. Personnel costs-All wages (or prorated salary) and benefits (including, without limitation, vacation, holiday, overtime pay, and employer's share of state and federal employment taxes), as determined by the Grantee from time-to-time, for efforts expended by Grantee personnel under this Agreement.
- b. Actual expenses incurred by the Grantee for independent contractors, consultants, and other persons or companies performing some or all of the services called for under this Agreement.
- c. Usage and depreciation charges for Grantee vehicles and equipment used in performing services under this Agreement as such charges are determined and modified by the Grantee from time-to-time; and
- d. Actual expenses incurred by the Grantee for the purchase or rental of parts, tools, equipment, or other supplies used in performances described herein.

5. Billing: Grantor shall pay the Grantee the Time and Material Expenses within thirty (30) days of receipt of an invoice from the Grantee for said amount. Amounts not paid after said thirty (30) days may be assessed as a special charge against the property pursuant to Section 66.0627 of the Wisconsin Statutes. Upon Grantor's failure to pay any invoice for Time and Material Expenses, Grantee may, but is not required to, discontinue service under this Agreement.

6. Notice: The Grantee will attempt to notify Grantor orally at least one (1) business day prior to conducting routine maintenance or routine repairs under this Agreement. If the Grantee determines that emergency repairs are necessary, it will attempt to, but is not required to, notify Grantor prior to making said emergency repairs. Routine inspection and maintenance and emergency notices to Grantor under this Agreement shall be made to:

Name:	Thomas Ostrom
Telephone:	312-780-7406
Alternate Telephone No.:	312-462-4462

7. Approvals: Nothing in this Agreement shall be construed to require the Grantee to obtain Grantor's verbal or written permission prior to conducting inspections or repairs under this Agreement.

8. Indemnification: Grantor shall indemnify and hold the Grantee, its officers, agents, employees, contractors, and consultants harmless from any and all loss (including, but not limited to, expenses, damages, and legal fees) arising out of, or associated with, the Grantee's performance under this Agreement except to the extent such loss results directly from negligence or intentional wrongful acts of the Grantee, its officers, employees, agents, contractors, and/or consultants in the performance of this Agreement.

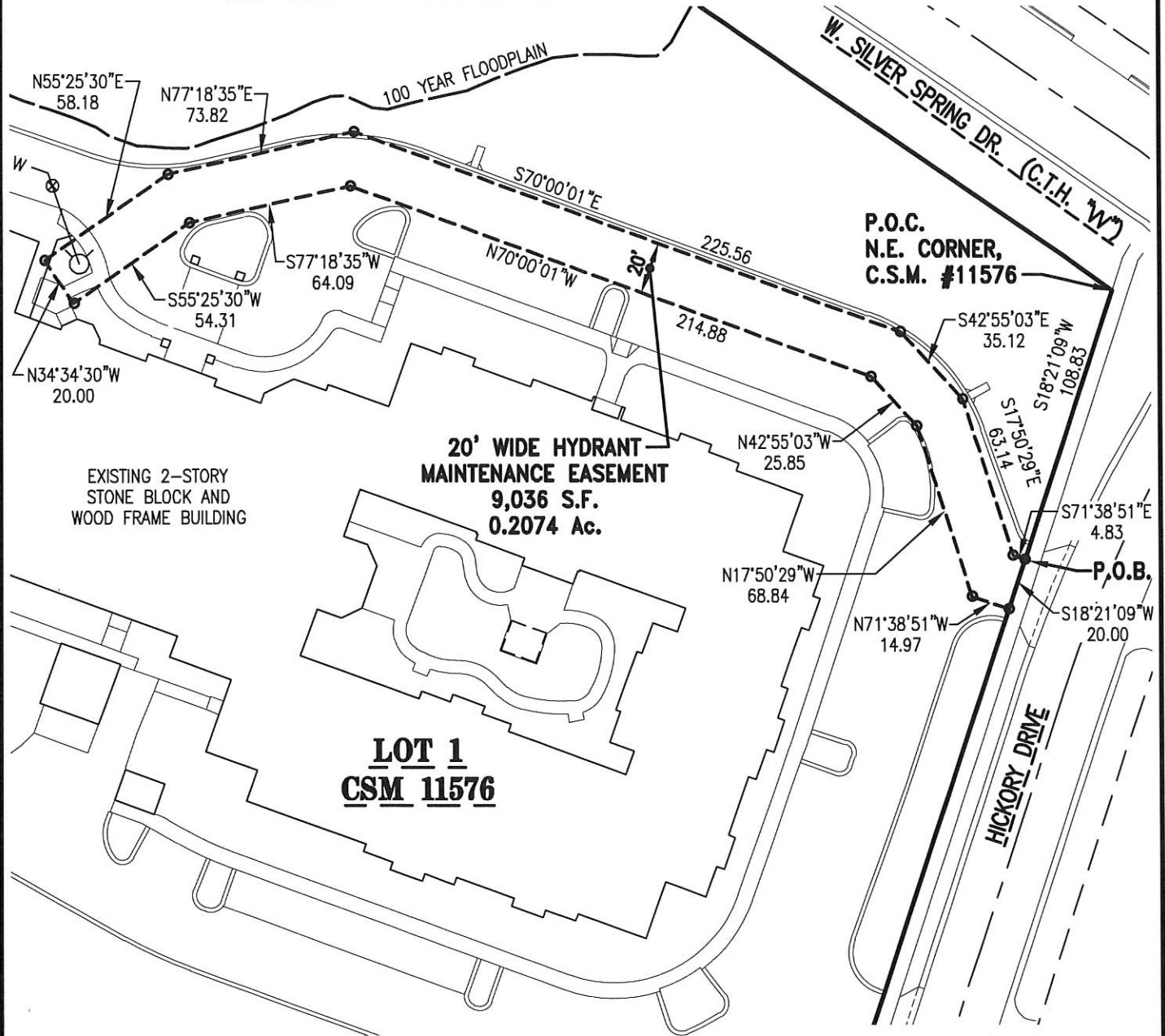
9. Insurance: Grantor acknowledges that Grantor is solely responsible for providing such insurance for its property as it deems appropriate, and the Grantee will not maintain insurance for Grantor's property and shall not be responsible for any loss or damage or any consequential loss or damage to Grantor's property.

10. Termination of Service: The Service shall continue in force and effect until such time as it is terminated by a party providing the other party with not less than sixty (60) days written notice prior to the requested termination date of the Service. In the event of termination of the Service by either party, Grantor



# EXHIBIT "A"

## 20' WIDE HYDRANT MAINTENANCE EASEMENT



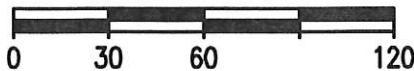
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**4100 N. Calhoun Road  
Suite 300  
Brookfield, WI 53005  
Phone: (262) 790-1480  
Fax: (262) 790-1481**



**SCALE: 1" = 60'**



**THIS EXHIBIT WAS PREPARED BY GRADY L. GOSSER, P.L.S. (S-2972)**

**DATE: 8/8/22**



# EXHIBIT "B"

## 20' WIDE HYDRANT MAINTENANCE EASEMENT

### LEGAL DESCRIPTION:

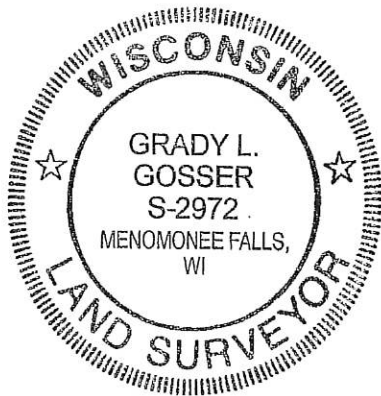
All that part of Lot 1 of Certified Survey Map No. 11576, being a part of the Northeast 1/4 of the Northwest 1/4 of Section 26, Town 8 North, Range 19 East, in the Village of Sussex, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

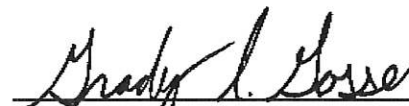
Commencing at the Northeast Corner of said Certified Survey Map No. 11576; Thence South 18°21'09" West and along the West Right-of-Way line of "Hickory Drive", 108.83 feet to the place of beginning of lands hereinafter described;

Continuing thence South 18°21'09" West and along the said West Right-of-Way line, 20.00 feet to a point; Thence North 71°38'51" West, 14.97 feet to a point; Thence North 17°50'29" West, 68.84 feet to a point; Thence North 42°55'03" West, 25.85 feet to a point; Thence North 70°00'01" West, 214.88 feet to a point; Thence South 77°18'35" West, 64.09 feet to a point; Thence South 55°25'30" West, 54.31 feet to a point; Thence North 34°34'30" West, 20.00 feet to a point; Thence North 55°25'30" East, 58.18 feet to a point; Thence North 77°18'35" East, 73.82 feet to a point; Thence South 70°00'01" East, 225.56 feet to a point; Thence South 42°55'03" East, 35.12 feet to a point; Thence South 17°50'29" East, 63.14 feet to a point; Thence South 71°38'51" East, 4.83 feet to the point of beginning of this description.

Said Easement contains 9,036 Square Feet (or 0.2074 Acres) of land, more or less.

Date: 8/8/22



  
Grady L. Gosser, P.L.S.  
Professional Land Surveyor S-2972  
**TRIO ENGINEERING, LLC**  
4100 N. Calhoun Road, Suite 300  
Brookfield, WI 53045  
Phone: (262)790-1480



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## MEMORANDUM

To: Public Works Committee  
From: Scott Ascher, Public Works Foreman  
Date: August 31, 2022  
**Re: Flail Mower**

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The time has come to replace our 1997 New Holland Flail mower. This heavy-duty mower is used for the cutting of our right of ways, fields we own, and stormwater facilities such as ponds and ditches. Stormwater facilities have increased and will continue to increase as more development takes place here, as have the equipment needs. This new tractor will be equipped with a cab to keep bugs, dust, debris, and most importantly harmful allergens out. The tractor has been quoted with 2 mower decks verses the 3 we have now. This is due to the cost of the deck verses how much we use the 3<sup>rd</sup> deck.

3 quotes were gathered for tractor and mower packages, and they are as follows.

Case IH Vestrum tractor with Tiger Mowers: Farmers, Inc., Allenton	\$153,800.00
John Deere 6110 tractor with Tiger Mowers: Proven Power, Inc., Waukesha	\$144,578.93
John Deere 6110 tractor with Diamond Mowers: Mid-State Equipment, Jackson	\$141,042.00

The tractor from Proven Power is \$10,793.35 cheaper than the tractor from Mid-State and is in stock, although the mowers would likely not arrive until February. The unique option of the Tiger mower that the Diamond mower doesn't offer is that the rear mower can shift from the left to the right. This is very important for 2 reasons. 1 being that as the mower traverse's uneven terrain the operator can shift the rear deck to prevent the gouging of the ditch or pond. 2<sup>nd</sup> is the deck isn't hanging over to the right in transport mode, which is a big safety issue. The Tiger mowers have larger ground rollers on the decks, a heavier gauge metal shell, balanced cutter shaft, and Tiger uses both frame rails of the tractor to mount their decks that also integrates into the rear axle of the tractor preventing the snapping of axles.

### Recommendation:

The replacement of the Flail Mower was in the 2022 Storm Water Utility Budget for \$130,000. The unprecedented inflationary price increases that have occurred in 2022 have caused most equipment prices to rise with further price increases for the mower coming in October and the tractor will go up another 14% in January. The Stormwater Utility depreciation fund has sufficient funds to cover the additional cost. Staff recommends purchasing the John Deere 6110 tractor and Tiger mower for Proven Power Inc. for \$144,578.93 prior to the October price increase on the mower.



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## MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: August 30, 2022  
**Re: The Highlands Stormwater Easement**

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The Stormwater Easement from the Highlands Business Park (Brown Farm) is needed to ensure that the proposed drainage paths through the industrial section of the site are preserved as the site develops. The easements would typically be included on a Certified Survey Map, but we are not ready to split the Brown Farm any further at this time.

The eastern easement contains a large ditch that drains an area north of Richmond Road through the site to CTH K. This water will not enter the pond on Outlot 1. The easement along the north and west lot lines conveys the Redford Hills storm pond discharge and a second large ditch from a second area north of Richmond Road. This stormwater drains to the pond on Outlot 1.

The easement document contains standard language that matches easements we have in many other areas of the Village. Staff recommends that the Committee and Board approve the Easement.

STORM WATER EASEMENT

DOCUMENT NO.:

This Stormwater, Access, Ingress and Egress Easement, made between Sussex Corporate Park II LLC, a Wisconsin limited liability company, Grantor and the Village of Sussex, a Wisconsin Municipal Corporation and its heirs, successors, and assigns, Grantee.

Witnesseth, That Grantor, in exchange for \$1.00 and other good and valuable consideration, receipt and sufficiency of which is acknowledged, grants and warrants to Grantee a permanent exclusive stormwater easement upon, within, and beneath a part of Grantor's land hereinafter referred to as the "easement area" in Waukesha County, State of Wisconsin:

Said easement area is described as a strip of land of various widths being a part of the following described property:

The location of the easement area with respect to the Grantor's land is as shown on Exhibit "A" (which is attached hereto and hereby incorporated by reference).

- 1. Purpose: The purpose of this Easement is to install, operate, maintain, and replace underground and above ground stormwater utility facilities, together with all necessary and appurtenant equipment under and above the ground as deemed necessary by Grantee, all to transmit stormwater. Trees, bushes, branches, and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. Access: Grantee, and its employees, agents, and independent contractors shall have the right to enter upon the easement area for the purpose of exercising its rights in the easement area.
3. Buildings and Other Structures. Grantor agrees that no structures will be erected in the easement area, or in such close proximity to the facilities, such as to prevent Grantee from exercising its rights under this easement.
4. Elevation. Grantor agrees that the elevation of the existing ground surface within the easement area will not be altered by more than four (4) inches without the written consent of Grantee.
5. Restoration. Grantee agrees to restore or cause to have restored the Grantor's land to grade and replace sod or grass disturbed. This restoration, however, does not apply to the initial installation or to any trees, bushes, branches, or roots which may interfere with Grantee's use of the easement area.
6. Exercise of Rights: It is agreed that the complete exercise of rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.

This Easement shall run with the land and shall be binding upon and inure to the benefit of and be enforceable by Grantor and Grantee and their respective heirs, personal representatives, successors and assigns.

Dated this \_\_\_ day of \_\_\_, 2022.

Grantor: Sussex Corporate Park II LLC

By: [Signature]
Stewart M. Wangard, Manager

State of Wisconsin }
Milwaukee ss.
County of Waukesha }

Personally, came before me this 4th day of August, 2022, the above-named Stewart M. Wangard, Manager of Sussex Corporate Park II LLC, to me known to be the person who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

[Signature]
ANNE M. WHITE
Notary Public, State of Wisconsin
My Commission: expires 6/20/2024

This instrument was drafted by Timothy J. Voeller, Esq. Wangard Partners, Inc.



RETURN TO:

Grantee: Village of Sussex

By: \_\_\_\_\_  
Anthony J. LeDonne, Village President

By: \_\_\_\_\_  
Jennifer Moore, Village Clerk

State of Wisconsin }  
                                  }ss.  
County of Waukesha }

Personally, came before me this \_\_\_\_ day of \_\_\_\_\_, 2022, the above-named Anthony J. LeDonne, as Village President, and Jennifer Moore, as Village Clerk, of the Village of Sussex, to me known to be the persons who executed the foregoing instrument by its authority and on its behalf and acknowledged the same.

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission:



**EXHIBIT A**  
Stormwater Easement Description

Being a part of the Southwest ¼ of Section 33, Town 8 North, Range 19 East, in the Village of Sussex, Waukesha County, Wisconsin, more particularly described as follows:

Commencing at the southwest corner of Section 33-8-19; thence N 00°25'16" E along the west line of said Southwest ¼, 581.91 feet; thence N 90°00'00" E, 57.20 feet to the point of beginning; thence N 3°43'39" W, 597.26 feet; thence N 8°05'18" E, 283.00 feet; thence N 87°15'11" E, 392.53 feet; thence N 00°05'21" W, 41.61 feet to the north line of Lot 1 of Certified Survey Map No. 12340; thence N 89°54'39" E along said north line, 25.00 feet; thence S 00°05'21" E, 33.82 feet; thence N 71°32'28" E, 37.08 feet; thence N 84°34'43" E, 238.22 feet to said north line; thence N 89°54'39" E along said north line, 369.98 feet to point "A"; thence S 42°35'43" W, 27.21 feet; thence S 89°54'39" W, 350.61 feet; thence S 84°34'43" W, 235.00 feet; thence S 71°32'28" W, 26.76 feet; thence S 0°00'00" E, 26.47 feet; thence N 90°00'00" W, 39.52 feet; thence S 87°15'11" W, 361.33 feet; thence S 8°05'18" W, 250.44 feet; thence S 3°43'39" E, 595.59 feet; thence S 89°28'07" W, 35.05 feet to the point of beginning.

**Also** that part described as follows:

Commencing at point "A"; thence N 89°54'39" E along the north line of Lot 1 of Certified Survey Map No. 12340, 100.52 feet to the point of beginning; thence S 32°20'28" E, 124.00 feet; thence S 00°33'24" E, 706.55 feet to the north line of Highlands Court, said point being point "B"; thence S 89°59'58" E along said north line, 10.00 feet to the southeast corner of a 20 foot wide public storm sewer easement as shown on Certified Survey Map No. 12340; thence N 00°33'24" E, along the west line of said easement, 708.05 feet; thence continuing along said easement line, N 36°28'39" W, 128.42 feet to the point of beginning.

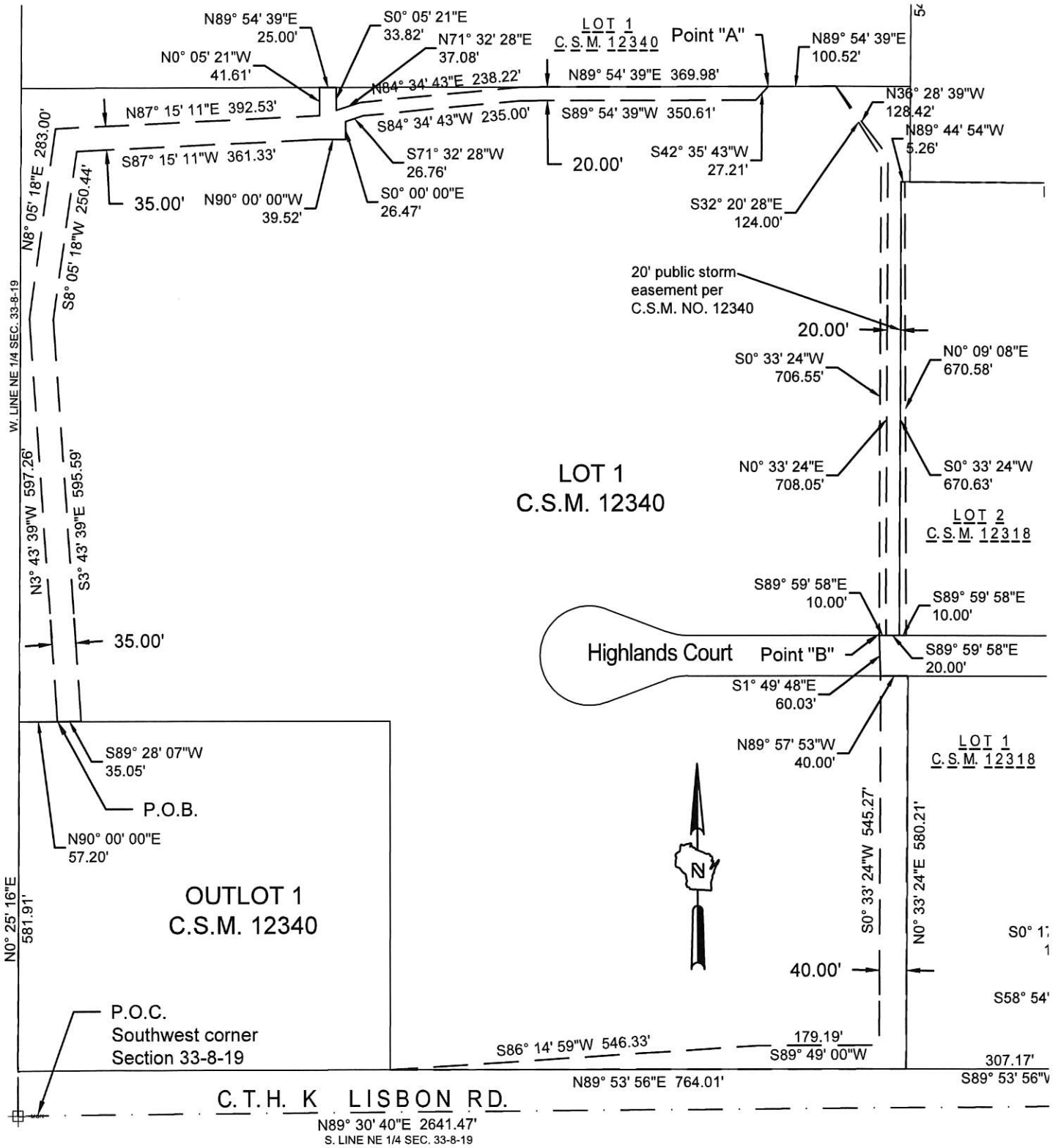
**Also** that part described as follows:

Commencing at point "B"; thence S 89°59'58" E, 30.00 feet to the southeast corner of a 20 foot wide public storm sewer easement as shown on Certified Survey Map No. 12340, and the point of beginning; thence S 89°59'58" E, 10.00 feet; thence N 00°09'08" E, 670.58 feet; thence N 89°44'54" W, 5.26 feet to the northeast corner of said easement; thence S 00°33'24" W, along the east line of said easement, 670.63 feet to the point of beginning.

**Also** that part described as follows:

Commencing at point "B"; thence S 1°49'48" E, 60.03 feet to the north line of Highlands Court and the point of beginning; thence S 00°33'24" W, 545.27 feet; thence S 89°49'00" W, 179.19 feet; thence S 86°14'59" W, 546.33 feet to the north right of way line of County Truck Highway "K" (North Lisbon Road); thence N 89°53'56" E along said north line, 764.01 feet; thence N 0°33'24" E, 580.21 feet; thence N 89°57'53" W, 40.00 feet to the point of beginning.

Exhibit A - Continued



**THE SIGMA GROUP**  
 Single Source. Sound Solutions.  
 www.thesigmagroup.com  
 1300 West Canal Street  
 Milwaukee, WI 53233  
 Phone: 414-643-4200  
 Fax: 414-643-4210

GRAPHIC SCALE  
 0 200' 400'  
 PROJECT NUMBER 19629 DRAFTED BY K. SLOTKE 7-15-22

Exhibit A



**Sussex Sled Bugs  
Snowmobile Club, Inc.**

N68 W23775 Donna Drive  
Sussex, WI 53089-0222

August 24, 2022

% Village of Sussex  
N64 W23760 Main Street  
Sussex, WI 53089

**RE: Village Board meeting  
September 13, 2022, 6:00 PM**

Kelsey:

In confirmation of my telephone call, the **Sussex Sled Bugs Snowmobile Club, Inc.** would appreciate being on the agenda, for the above referenced meeting. Club representatives will plan to attend the meeting at the Civic Center on Tuesday, September 13, to meet the current Committee members and to answer any questions they might have.

We will send a copy of our Certificate of Liability Insurance to the Village when received from our agent.

The desired sections of property for the 2022-2023 snowmobile season remain the same properties that we were granted for use, in the 2021-2022 season.

If you have any questions or need any other information, please call me, (262) 617-1137.

Sincerely,

**SUSSEX SLED BUGS SNOWMOBILE CLUB, INC.**

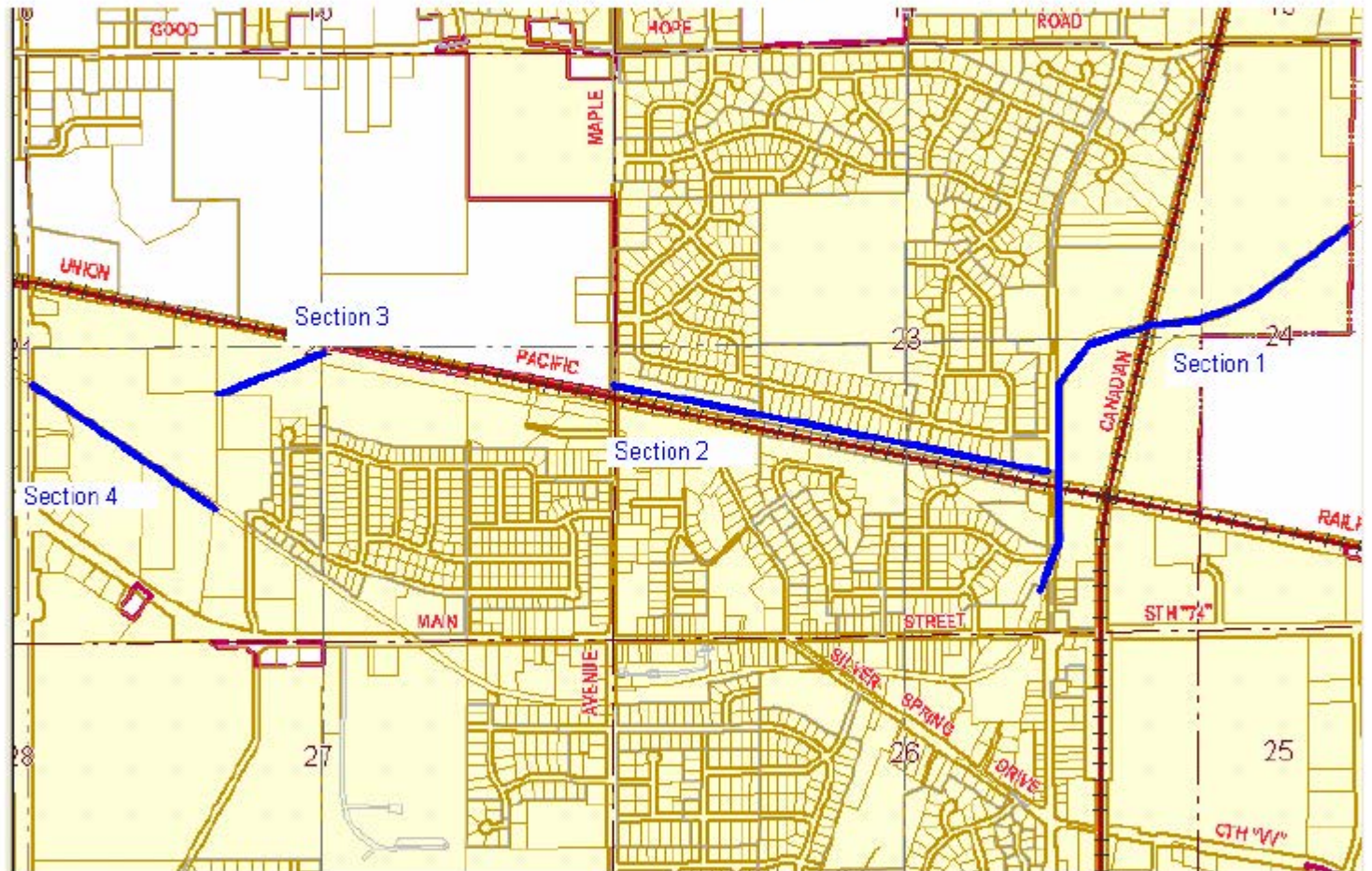
Karen Jeras, Secretary

cc: Jerry Fink, Trail Coordinator  
Aaron Stehling, President  
Monique Taylor, Vice President

e:\sussex sled bugs\2022-2023 season\illage board.doc2022-2023.docx



## Village of Sussex – Sled Bug Trails





N64W23760 Main Street  
Sussex, Wisconsin 53089  
Phone (262) 246-5200  
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## MEMORANDUM

To: Public Works Committee  
From: Judith A. Neu, Village Engineer  
Date: September 1, 2022  
**Re: Engineering Monthly Report – September 2022**

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### CTH VV and Plainview Water Main:

- We still do not have a date for the Valve work along Waukesha Avenue. All other work on this project is done.

### Miscellaneous:

- The Public Works Team has started trimming trees throughout the Village.
- The new Roller and Mecalac machines have been delivered.
- Brush collection starts September 26<sup>th</sup> at 7:00 AM. We make only one pass through the Village.
- Tire collection day is Saturday, October 1<sup>st</sup> from 8:30 AM to 11:00 AM. The cost is \$2 / tire. Note that under the new contract with Badgerland/LRS next year, the cost will increase to \$18 / tire. Starting in 2023, residents will be allowed to dispose of 2 tires per month and up to 6 tires per year at no additional cost through the bulk item collection option. Given the significant cost increase, the Committee and Board may want to discontinue the tire collection day in the future.
- We're nearing completion on the new garbage and recycling contract with Badgerland/LRS.

### Developments:

- Vista Run: Utility installation has started in Phase 2. Paving is tentatively scheduled for the end of September.
- Redford Hills: Utility installation has started. Patching of Business Drive is scheduled for September 8 & 9.
- Highlands Court (Brown Farm): Grading has started. Utility work will start in about 4-6 weeks. The developer anticipates having the road paved by mid-November.
- Silver Spring Water Main Extension, High School to Miller Way: The plans have been reviewed and revisions are expected soon.
- Woodland Trails: All but the top lift of asphalt is done in phase 2 of the subdivision.

### 2023 Road Program:

- Soil borings have been completed on those roads where pavement replacement is planned so that we can understand the gravel and subgrade conditions to properly plan for any necessary improvements to the soil. All other research data has been sent to GRAEF so they can prepare the construction plans. We are on pace to be ready to bid in January.