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**AGENDA**  
**PUBLIC SAFETY & WELFARE COMMITTEE**  
**VILLAGE OF SUSSEX**  
**6:00 P.M. TUESDAY, SEPTEMBER 20, 2022**  
**SUSSEX CIVIC CENTER – COMMITTEE ROOM 2<sup>nd</sup> FLOOR**  
**N64W23760 MAIN STREET**

Pursuant to the requirements of Section 19.84, Wis. Stats., notice is hereby given of a meeting of a Village Committee, at which a quorum of the Village Board may attend in order to gather information about a subject which they have decision making responsibility. The meeting will be held at the above noted date, time and location. Notice of Village Board Quorum, (Chairperson to announce the following if a quorum of the Village Board is in attendance at the meeting: Please let the minutes reflect that a quorum of the Village Board is present and that the Village Board members may be making comments under the Public Comments section of the agenda, during any Public Hearing(s) or if the rules are suspended to allow them to do so.)

1. Roll call
2. Consideration and possible action on minutes from meeting of May 17, 2022.
3. Discussion and possible action on Police Items:
  - A. Police Chief's Report
4. Discussion and possible action on Fire Items
  - A. Fire Chief's Report
5. Discussion and possible action on Emergency Government Items
  - A. Resolution 22-10, A Resolution to Adopt the Waukesha County All Hazzard Mitigation Plan.
6. Adjournment.

Stacey Riedel  
Chairperson

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Jeremy Smith  
Village Administrator

Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Jeremy Smith at 246-5200.

**DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM  
THE PUBLIC SAFETY AND WELFARE COMMITTEE AND ARE  
SUBJECT TO CHANGE UPON APPROVAL**

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

**Minutes of the Public Safety and Welfare Committee of  
May 17, 2022**

**1. Roll Call:**

The meeting was called to order at 6:00 p.m. at the Civic Center.

Members present: Ron Wells, Anthony LeDonne, and Stacy Riedel. (Ben Jarvis- excused).

Also present: Fire Chief Kris Grod, Lieutenant Cory Farrell, Assistant Administrator Kelsey McElroy,

**2. Consideration and possible action on minutes:**

A motion by Riedel, seconded by Wells to approve the January 18, 2022 minutes as presented.

Motion carried 3-0.

**3. Police Items:**

**A. Police Chief's Report**

Lieutenant Farrell summarized the report included in the meeting packet.

**4. Fire Items:**

**A. Fire Chief's Report**

Chief Grod summarized the report included in the meeting packet.

**B. Station Alerting System Upgrade**

A motion by LeDonne, seconded by Wells to recommend approval of the purchase of the Fire Station Alerting System Upgrade to the Village Board.

Motion carried 3-0

**5. Adjournment**

A motion by LeDonne, seconded by Wells to adjourn the meeting at 6:25p.m.

Motion carried 3-0.

Respectfully submitted,

Jeremy Smith  
Village Administrator



# Waukesha Sheriff Department North East Substation News

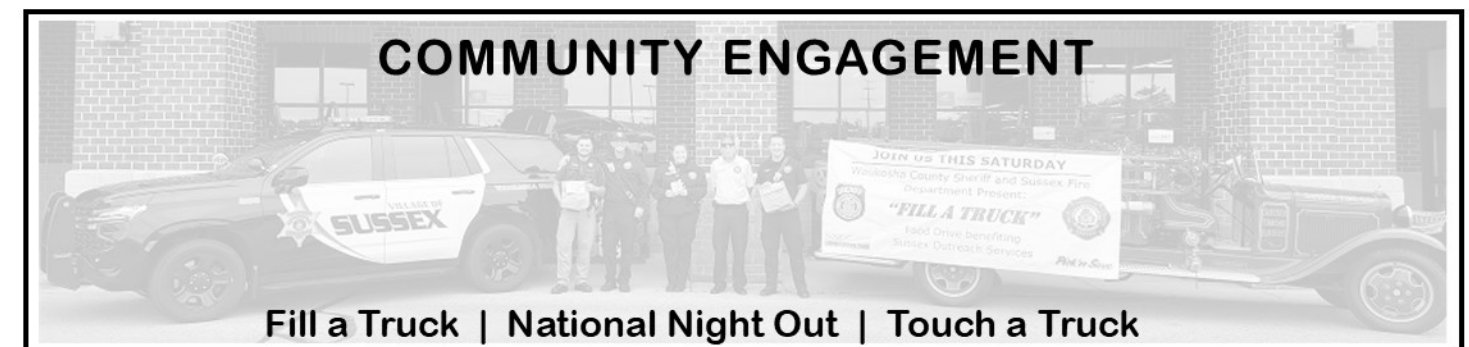
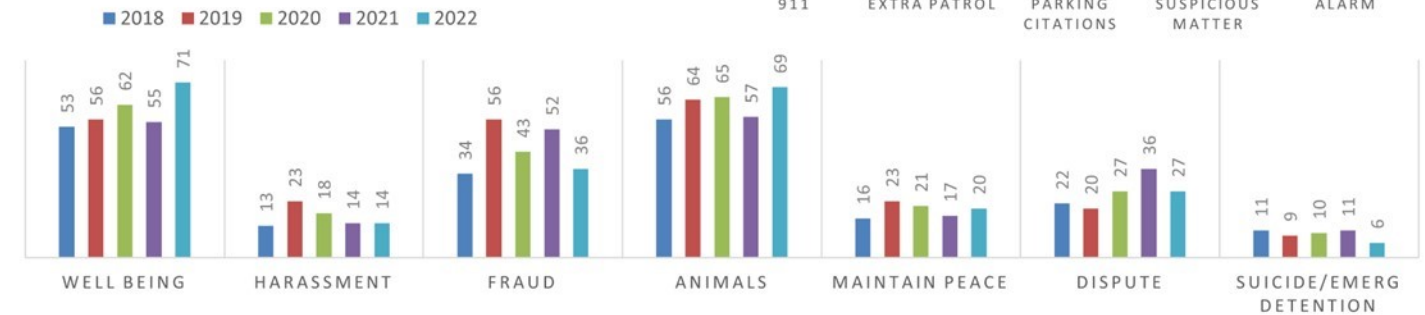
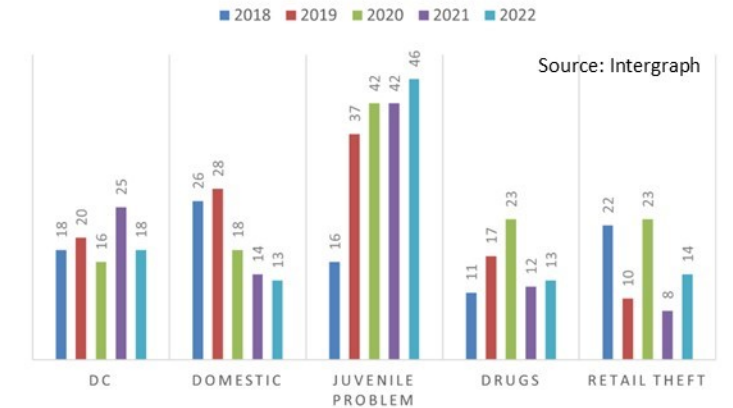
## January - June Comparison

### FLOCK CAMERAS



**Left:** Exploration of the purchase of fixed Flock ALPR cameras for the Village of Sussex to enhance safety and security of the community.

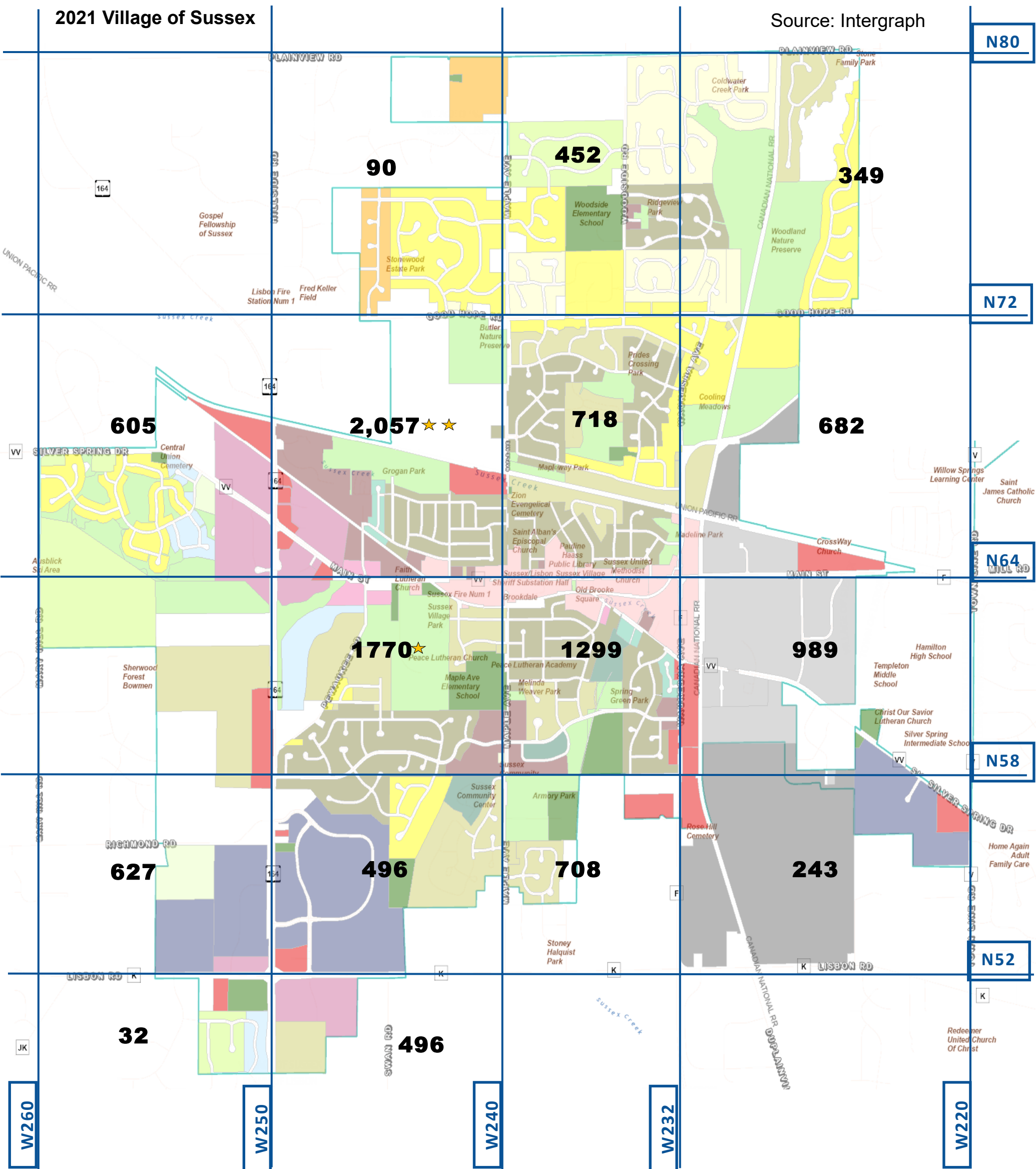
**Right:** Local deputies were able to "clear" a Criminal Damage to Property case in Village Park with the information from the Verkada village cameras.



Fill a Truck | National Night Out | Touch a Truck

2021 Village of Sussex

Source: Intergraph



N80  
N72  
N64  
N58  
N52  
W260  
W250  
W240  
W232  
W220

- Traditional Suburban Single-Family Residential (TS-1)
- Single-Family Residential (Rs-1)
- Single-Family Residential (Rs-2)
- Single-Family Residential (Rs-3)
- Single-Family Residential (Rs-4)
- Single-Family Attached (SFRD-3)
- Two-Family Residential (Rd-1)
- Two-Family Residential (Rd-2)
- Multi-Family Residential (Rm-1)
- Neighborhood Business (B-1)
- Regional Business (B-2)
- Highway Business (B-3)
- Central Mixed Use Business (B-4)
- Business Park District (BP-1)
- Office Park District (OP-1)
- Industrial (M-1)
- Quarry (Q-1)
- Institutional (I-1)
- Park (P-1, P-2)

★ Of 1,770  
1,019—Village Park  
541—Substation  
1,560 out of 1,770

★★ Of 2,057  
1,292—Business  
734—2 & Multi Family  
2,026 out of 2,057



**Village of Sussex Fire Department**  
**N63 W24335 Main Street**  
**Sussex, Wisconsin 53089**

Kristopher Grod  
 Fire Chief  
 Fire Station - *Business*  
 262-246-5235  
 Fire Station - *FAX*  
 262-246-5196

**DATE: September 9, 2022**

**TO: Village of Sussex Public Safety and Welfare Committee**

**FROM: Kristopher Grod, Fire Chief**

**RE: Fire Department Report**

**Average Response Times:** (For emergency responses, time of notification to arrival on scene)

Month	EMS	Fire	Month	EMS	Fire
January	4:54	4:50	July	4:34	5:17
February	5:06	5:33	August	4:58	5:45
March	4:32	6:33	September		
April	4:08	4:22	October		
May	4:36	5:24	November		
June	5:11	5:15	December		

**Activity Report**

Incident Type Summary	January 1, 2022, through August 31, 2022	
Incident Type	Count	Percentage of Total
Fire	26	4.1%
Overpressure Rupture, Explosion, Overheat (No Fire)	0	0%
Rescue and Emergency Medical Service (EMS) Incidents	474	74.9%
Hazardous Condition (No Fire)	12	1.9%
Service Call	28	4.4%
Good Intent Call	45	7.1%
False Alarm and False Call	48	7.6%
Severe Weather and Natural Disaster	0	0%
Special Incident Type	0	0%
<b>Total</b>	<b>633</b>	<b>100%</b>

**Mutual Aid Given – EMS**

Lisbon – 8  
 Menomonee Falls – 36  
 Pewaukee - 1  
 Germantown – 1

**Mutual Aid Received - EMS**

Lisbon - 9  
 Pewaukee – 1  
 Menomonee Falls – 1

Mutual Aid Received on EMS calls is assistance that is dispatched, upon request, by the local responding fire department. This type of aid is exchanged within our region on a regular basis and happens when one of the following occurs:

- Unavailability of an ambulance for response within the service area in which a medical emergency has occurred due multiple calls occurring in a short period of time.
- Unavailability of resources for Advanced Life Support in circumstances where the patient would reasonably benefit from Advanced Life Support.
- A major EMS incident in which the resources of the local EMS system are not adequate to provide effective and efficient pre-hospital care and transportation for the victims of the incident.

**Mutual Aid Given – Fire**

Lisbon – 4  
 Pewaukee – 1  
 Menomonee Falls – 2  
 Western Lakes – 1  
 Kettle Moraine - 1  
 Merton - 1

**Mutual Aid Received - Fire**

Merton – 6  
 Pewaukee – 6  
 Lisbon – 9  
 Menomonee Falls – 2  
 Richfield – 3  
 Hartland – 2  
 Lake Country – 2  
 City of Waukesha - 1

**Quarterly Hours of Operation on Apparatus:**

<b>Apparatus</b>	<b>Hours Starting January 1<sup>st</sup></b>	<b>Hours Ending August 31<sup>st</sup></b>	<b>Total Hours</b>
2957 – Ambulance	8	358	350
2958 – Ambulance	4682	4896	214
2961 – Engine	1472	1521	49
2971 – Quint	950	1085	135

**Apparatus Maintenance Costs**

<b>Apparatus</b>	<b>Maintenance Costs January 1<sup>st</sup> to August 31<sup>st</sup></b>
2957 – Ambulance (New)	\$836.73
2958 – Ambulance	\$87.68
2961 – Engine	\$5,660.78
2971 – Quint	\$3,035.46

**Fire Department Highlights:**

- Internal assessment center for Lieutenant promotional process occurred on September 8th, this is to fill our full-time Lieutenant position.
- Full-time firefighter/paramedic application period closes on September 16th at 4:00 PM.

**Resolution 22-10**

**A Resolution to Adopt the Waukesha County All Hazard Mitigation Plan**

**WHEREAS**, the Village of Sussex recognizes the threat that natural hazards pose to people and property; and

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

**WHEREAS**, an adopted all hazard mitigation plan is required by FEMA as a condition of future grant funding for mitigation projects under FEMA pre- and post-disaster mitigation grant programs; and

**WHEREAS**, the Village of Sussex participated jointly in the planning and update process with Waukesha County and other local units of government to prepare an All Hazard Mitigation Plan, which was made available for review and will reside permanently in the Waukesha County Office of Emergency Management; and

**WHEREAS**, the Wisconsin Emergency Management and Federal Emergency Management Agency, Region V, officials have reviewed the 2021 update and approved it contingent upon this official adoption of the participating governing body; and

**NOW THEREFORE IT IS HEREBY RESOLVED** that the Village of Sussex hereby adopts the 2021 Waukesha County All Hazards Mitigation Plan as an official plan and do hereby endorse and agree to participate in the implementation of the Waukesha County All Hazard Mitigation Plan as it applies to this jurisdiction.

Passed this \_\_\_\_ day of \_\_\_\_\_ 2022

\_\_\_\_\_  
Anthony LeDonne, Village President

ATTEST:

\_\_\_\_\_  
Jennifer Moore, Village Clerk

# Waukesha County Multi-Jurisdictional All Hazard Mitigation Plan Update

Executive Overview  
July 2022

The Waukesha County Multi-Jurisdictional All Hazard Mitigation Plan (Plan) was submitted to Wisconsin Emergency Management (WEM) and FEMA for review and approval in March of this year. FEMA guidance (Disaster Mitigation Act of 2000) requires that the Plan be updated every five years.

Waukesha County Emergency Management updated the 2016 Plan, which now includes 41 participating jurisdictions. The plan received FEMA's Approval Pending Adoption (APA) status on May 25, 2022. The county and participating jurisdictions must now adopt the plan, within one year of the aforementioned date, to have a FEMA-approved hazard mitigation plan and be eligible for funding through the Hazard Mitigation Grant Program (HMGP), the Building Resilient Infrastructure and Communities (BRIC) program, and the Flood Mitigation Assistance (FMA) program.

The planning area for the hazard mitigation plan encompasses Waukesha County and includes the incorporated and unincorporated jurisdictional areas of the county.

Adoption of the Plan makes participants eligible to apply for grants funds, and FEMA requires that each participating partner adopt the plan by resolution.

The following represent key elements from the Plan update:

- This plan includes all federally required elements of a hazard mitigation plan:
  - A description of the planning process
  - The public involvement strategy
  - A list of goals and objectives

## WHAT IS THIS PLAN?

*Mitigation is defined in this context as any sustained action taken to reduce or eliminate long-term risk to life and property from a hazard event. Mitigation planning is the systematic process of learning about the hazards that can affect the community, setting clear goals, identifying appropriate actions and following through with an effective mitigation strategy. Mitigation encourages long-term reduction of hazard vulnerability and can reduce the enormous cost of disasters to property owners and all levels of government. Mitigation can also protect critical community facilities, reduce exposure to liability and minimize post-disaster community disruption.*

## WHY IS THIS PLAN SO IMPORTANT?

*Adoption of the Hazard Mitigation Plan makes participants eligible to apply for grant funds through the Building Resilient Infrastructure and Communities Program, Flood Mitigation Assistance Program and Hazard Mitigation Grant Program.*



- A countywide hazard risk assessment
- Countywide mitigation initiatives
- A plan maintenance strategy

This plan has been set up in two volumes so that elements that are jurisdiction-specific can easily be distinguished from those that apply to the whole planning area:

**Volume 1** includes all federally required elements of a disaster mitigation plan that apply to the entire planning area. This includes the description of the planning process, public involvement strategy, goals and objectives, countywide hazard risk assessment, mitigation strategy, and a plan maintenance strategy. The following appendices at the end of Volume 1 include information or explanations to support the main content of the plan:

- Appendix A - Notice of Endorsement & Adoption
- Appendix B - Public Outreach & Participation
- Appendix C - Mitigation Project Examples
- Appendix D - Federal Funding Sources and Programs
- Appendix E - Benefit-Cost Analysis Guidance
- Appendix F - Acronyms and Definitions

**Volume 2** includes all federally required jurisdiction-specific elements, in annexes for each participating jurisdiction.

- 41 total jurisdictions participated in the 2022 Waukesha County Multi-Jurisdictional All Hazard Mitigation Plan.

Jurisdiction	Involvement
Waukesha County	Meetings; Mitigation Steering Committee Leadership; Mitigation Actions/Projects
Brookfield City	Meetings; Mitigation Actions/Projects
Delafield City	Meetings; Mitigation Actions/Projects
Muskego City	Meetings; Mitigation Actions/Projects
New Berlin City	Meetings; Mitigation Actions/Projects
Oconomowoc City	Meetings; Mitigation Actions/Projects
Pewaukee City	Meetings; Mitigation Actions/Projects
Waukesha City	Meetings; Mitigation Actions/Projects
Big Bend Village	Meetings; Mitigation Actions/Projects
Butler Village	Meetings; Mitigation Actions/Projects
Chenequa Village	Meetings; Mitigation Actions/Projects
Dousman Village	Meetings; Mitigation Actions/Projects
Eagle Village	Meetings; Mitigation Actions/Projects
Elm Grove Village	Meetings; Mitigation Actions/Projects
Hartland Village	Meetings; Mitigation Actions/Projects
Lac La Belle Village	Meetings; Mitigation Actions/Projects
Lannon Village	Meetings; Mitigation Actions/Projects
Menomonee Falls Village	Meetings; Mitigation Actions/Projects
Merton Village	Meetings; Mitigation Actions/Projects
Mukwonago Village	Meetings; Mitigation Actions/Projects

Nashotah Village	Meetings; Mitigation Actions/Projects
North Prairie Village	Meetings; Mitigation Actions/Projects
Oconomowoc Lake Village	Meetings; Mitigation Actions/Projects
Pewaukee Village	Meetings; Mitigation Actions/Projects
Summit Village	Meetings; Mitigation Actions/Projects
Sussex Village	Meetings; Mitigation Actions/Projects
Vernon Village	Meetings; Mitigation Actions/Projects
Wales Village	Meetings; Mitigation Actions/Projects
Waukesha Village	Meetings; Mitigation Actions/Projects
Brookfield Town	Meetings; Mitigation Actions/Projects
Delafield Town	Meetings; Mitigation Actions/Projects
Eagle Town	Meetings; Mitigation Actions/Projects
Genesee Town	Meetings; Mitigation Actions/Projects
Lisbon Town	Meetings; Mitigation Actions/Projects
Merton Town	Meetings; Mitigation Actions/Projects
Mukwonago Town	Meetings; Mitigation Actions/Projects
Oconomowoc Town	Meetings; Mitigation Actions/Projects
Ottawa Town	Meetings; Mitigation Actions/Projects
Lake Country Fire Dept	Meetings; Mitigation Actions/Projects
Eagle Springs Lake Management District	Meetings; Mitigation Actions/Projects
Western Lakes Fire District	Meetings; Mitigation Actions/Projects

- The **hazard identification and profiling** in the hazard mitigation plan addresses the following hazards considered to be of paramount importance within Waukesha County and listed in descending order of general risk to the county. It is important to note that the Disaster Mitigation Act of 2000 requires that all “**natural hazards**” be addressed in this plan. Hazard impacts were assessed in six categories: population exposure, catastrophic potential of the hazard, property damages, property exposure, future development trends, and economic potential of the hazard. The probability of occurrence of a hazard is indicated by a probability factor based on the likelihood of a “significant” incident occurring on an annual basis.

Hazard Event	Probability Factor	Sum of Weighted Impact Factors	Total (Probability x Impact)
Flooding	3	28	84
Tornadoes and High Winds	2	25	50
Winter Storms	2	24	48
Thunderstorms	3	15	45
Hail	3	13	39
Hazardous Materials Release	2	17	34
Extreme Cold	2	15	30
Utility Failure	2	15	30
Lightning	3	9	27

Earthquakes	1	24	24
Droughts and Dust Storms	2	10	20
Extreme Heat	2	10	20
Dam Failure	1	16	16
Forest and Wildfires	1	13	13
Political Hazard (Terrorism & Civil Disturbance)	1	13	13
Fog	2	6	12
Rail Transportation Incident	1	11	11

- One of the bedrock principles of emergency management is to approach issues from an all-hazards perspective. The planning committee used the all hazards approach to identify **mitigation goals** for the county and all of its municipalities. The purpose of the hazard mitigation plan is to identify hazard areas, assess the risks, analyze the potential for mitigation and recommend mitigation strategies, where appropriate. Potential mitigation projects will be reviewed using criteria that stress the intrinsic value of the increased safety for people and property in relation to the monetary costs to achieve this (i.e., a cost-benefit analysis). With that in mind, the planning goals for this entire plan, as determined by the mitigation planning committee are:

MITIGATION GOALS
<p><b>1. To preserve life and minimize the potential for injuries or death.</b></p> <ul style="list-style-type: none"> <li>• Identify natural and manmade hazards that threaten life in Waukesha County.</li> </ul>
<p><b>2. To preserve and enhance the quality of life throughout Waukesha County by identifying potential property damage risks and recommending appropriate mitigation strategies to minimize potential property damage.</b></p> <ul style="list-style-type: none"> <li>• Implement programs and projects that assist in protecting lives by making homes, businesses, essential facilities, critical infrastructure, and other property more resistant to losses from all hazards.</li> <li>• Improve hazard assessment information to make recommendations for discouraging new development and encouraging preventive measures for existing development in areas vulnerable to natural hazards.</li> <li>• Protect life and property by implementing state-of-the-art standards, codes and construction procedures.</li> </ul>
<p><b>3. To promote countywide coordination, planning, and training that avoids transferring the risk from one community to an adjacent community, where appropriate.</b></p> <ul style="list-style-type: none"> <li>• Continue developing and strengthening inter-jurisdictional coordination and cooperation in the area of emergency services.</li> <li>• Continue to support and develop comprehensive mutual aid agreements.</li> <li>• Continue providing county and municipal emergency services with training and equipment to address all identified hazards.</li> </ul>
<p><b>4. To identify potential funding sources for mitigation projects and form the basis for FEMA project grant applications.</b></p>
<p><b>5. Increase public awareness</b></p>

- Increase public awareness of existing threats and the means to reduce these threats by conducting educational and outreach programs to all the various community groups in the county.
  - Provide informational items, partnership opportunities and funding resource information to assist in implementing mitigation activities.
- The heart of the mitigation plan is the **mitigation strategy**, which serves as the long-term blueprint for reducing the potential losses identified in the risk assessment. The mitigation strategy describes how the county will accomplish the overall purpose, or mission, of the planning process. In this plan, **mitigation actions/projects** were updated/amended, identified, evaluated, and prioritized.
    - A total of **209** mitigation projects were identified for Waukesha County and participating jurisdictions.
    - **113** new mitigation projects were identified as part of this update.



**FEMA**

August 25, 2022

Ms. Guenevere Drewes  
State Hazard Mitigation Officer  
Wisconsin Emergency Management  
2400 Wright Street, P.O. Box 7865  
Madison, WI 53707-7865

Dear Ms. Drewes:

Thank you for submitting the adoption documentation for the Waukesha County, Wisconsin Hazard Mitigation Plan. The plan was reviewed based on the local plan criteria contained in 44 CFR Part 201, as authorized by the Disaster Mitigation Act of 2000. The Waukesha County plan met the required criteria for a multi-jurisdiction hazard mitigation plan and the plan is now approved for Waukesha County. Please submit the adoption resolutions for any remaining jurisdictions who participated in the planning process.

The approval of this plan ensures continued availability of the full complement of Hazard Mitigation Assistance (HMA) Grants. All requests for funding, however, will be evaluated individually according to the specific eligibility and other requirements of the particular program under which the application is submitted.

We encourage Waukesha County and the participating jurisdictions to follow the plan's schedule for monitoring and updating the plan, and to continue their efforts to implement the mitigation measures. The expiration date of the Waukesha County plan is five years from the date of this letter. To continue project grant eligibility, the plan must be reviewed, revised as appropriate, resubmitted, and approved no later than the plan expiration date.

Please pass on our congratulations to the participating jurisdictions for completing this significant action. If you or the communities have any questions, please contact Cadence Peterson at 312-408-5260 or at [cadence.peterson@fema.dhs.gov](mailto:cadence.peterson@fema.dhs.gov).

Sincerely,

Julia McCarthy  
Deputy Director  
Mitigation Division