

MINUTES
VILLAGE OF SUSSEX
SUSSEX, WISCONSIN
BOARD OF FIRE COMMISSIONERS
FRIDAY, AUGUST 5, 2022

Jeff Knollenberg called the meeting to order at 11:00 p.m.

Members Present: Jeff Knollenberg, Andrea Weber, Ray Christianson, Andrew Wilson, and John Schneider.

Members Excused: Trustee Lee Uecker

Others Present: Village President Anthony LeDonne, Assistant Village Administrator Kelsey McElroy-Anderson, and Fire Chief Kristopher Grod.

A quorum of the Village Board was not present at the meeting.

Minutes

A motion by Wilson, seconded by Weber, to approve the minutes as presented for the meeting held on May 17, 2022. Motion carried 5-0

Personnel Changes

- a. New hires
- b. Appointments
- c. Resignations
 - a. Daniel Kinishi: Part-Time (effective June 24, 2022)
 - b. Michael Peterson: Resigned from fulltime but plans to remain on the department part-time (effective August 17, 2022)
- d. Personnel issues

A motion by Schneider, seconded by Weber, to acknowledge the resignations as presented Motion carried 5-0

Fulltime Lieutenant Promotional Process and Fulltime Firefighter/Paramedic Hiring

Chief Grod presented his recommendation for the Lieutenant promotional process and the fulltime Firefighter/Paramedic hiring processes as outlined in the memo included in the packet. Discussion followed. Chief Grod clarified that any fulltime Firefighter/Paramedic would be eligible to participate in the promotional process, they just wouldn't be appointed to the position until they met all minimum qualifications. Chief Grod would like to keep the eligibility list active for one year. Commissioner Knollenberg expressed reservations about changing the Driver/Operator – Pumper certification from required at time of hire to required within one year of appointment. Discussion followed about this change. Chief Grod stated that he discussed this change with the Union Steward and no concerns were raised from a union perspective. Commissioner Schneider expressed concerns about the Driver/Operator – Aerial being a preferred and not required certification. He would like this to be required within 18 months of employment. Ms. McElroy explained that this change has not been discussed with the Union so we would like to wait to implement that until we've had a chance to discuss it with them. Chief Grod will discuss this change with the Union Steward with the goal of implementing for the next recruitment.

A motion by Wilson, seconded by Christianson to approve the fulltime Lieutenant promotional

process and fulltime Firefighter/Paramedic process as proposed by Chief Grod, including changing the Driver/Operator – Pumper from required at time of hire to required within one year of appointment.

Motion carried 5-0.

Topics for Future Agendas

None

A motion by Schneider, seconded by Wilson, to adjourn the meeting at 1:02 p.m.

Motion carried 5-0

Respectfully submitted,

Kelsey McElroy-Anderson
Assistant Village Administrator