

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

Minutes of the Plan Commission meeting held on August 16, 2022

In the absence of the Village President Clerk Moore called the meeting to order at 6:30p.m. and asked for nominations to act as chair. A Motion by Johnson, seconded by Anderson to nominate Trustee Zoellick as chair of the meeting. Motion carried 5-0

Members present: Trustee Greg Zoellick, Commissioners Jim Muckerheide, Mike Knapp, Roger Johnson
Debbie Anderson

Members excused: Village President Anthony LeDonne and Commissioner Mike Schulist

Others present: Community Development Director Gabe Gilbertson, Village Administrator Jeremy Smit, Attorney John Macy, Village Clerk Jennifer Moore, Village Engineer Judy Neu, Assistant Village Administrator Kelsey McElroy-Anderson, and applicants.

A quorum of the Village Board was not present at the meeting.

Consideration and possible action on the minutes on the Plan Commission meeting of June 21, 2022.

A motion by Zoellick, seconded by Knapp to approve the minutes of the Plan Commission meeting of June 21, 2022 as presented. Motion carried 5-0

Consideration and possible action on plan of operation, site, architecture, lighting, and landscape plans for Industrial Controls (N56W24842 North Corporate Circle).

Scott Meier, Ayres Assoc., representative for the owner was present to discuss the 10,000sf building addition in the business park.

This addition will double the size of the current building. Architectural Review Board recommends approval. The board had no concerns with the plan of operations or property maintenance concerns.

A motion by Knapp, seconded by Muckerheide to approve the plan of operation, site, architecture, lighting, and landscape plans for Industrial Controls (N56W24842 North Corporate Circle) - subject to the standard conditions of Exhibit A. Motion carried 5-0

Consideration and possible action on plan of operation, site, architecture, lighting, and landscape plans for Quest (W245N5604 South Corporate Circle).

Caitlin LaJoie, Briohn Building was present to represent the owner. This will be a new 10,000sf building.

The board had no concerns with the plan of operations.

A motion by Johnson, seconded by Anderson to approve plan of operation, site, architecture, lighting, and landscape plans for Quest (W245N5604 South Corporate Circle) - subject to the standard conditions of Exhibit A.

Motion carried 5-0

Consideration and possible action on plan of operation for Mane Street Salon (N64W22630 Main Street)

Richard and Crystal Vodicka, purchasers, were present to answer question. This is a simple ownership change and all other aspects of the business will remain the same.

The board had no concerns with the plan of operations or property maintenance concerns.

A motion by Anderson, seconded by Muckerheide to approve the plan of operation for Mane Street Salon (N64W22630 Main Street) - subject to the standard conditions of Exhibit A.

Other items for future discussion

Administrator Smith introduced Gabe Gilbertson, new Community Development Director, to the Plan Commission

Adjournment

A motion by Johnson, seconded by Anderson to adjourn the meeting at 6:45p.m.

Motion carried 5-0

Respectfully submitted,

Jennifer Moore
Village Clerk