

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Finance & Personnel Evaluation Committee of
October 4, 2022**

1. Roll Call

The meeting was called to order by Trustee Jarvis at 6:37pm.

Members present: Trustee Benjamin Jarvis, Trustee Stacy Riedel, Trustee Scott Adkins, and Michael Carlson

Absent: None

Also present: Village Administrator Jeremy Smith, President LeDonne, and members of the public.

A quorum of the Village Board was not present at the meeting.

2. Consideration and possible action on minutes

A motion by Jarvis, seconded by Adkins to approve the September 6, 2022 meeting minutes as presented.

Motion carried 4-0

3. Comments from Citizens: None

4. Check Register and P-card statements:

A motion by Jarvis, seconded by Carlson to recommend to the Village Board approval of the September Check Register and P-Card statement in the amount of \$1,509,609.13.

Motion carried 4-0

5. Ace Hardware Purchases

A motion by Jarvis, seconded by Riedel to recommend to the Village Board approval of the September Ace Hardware Purchases in the amount of \$747.47.

Motion carried 4-0

6. Consideration and possible action on temporary Class B wine and fermented malt beverage license

A motion by Jarvis, seconded by Adkins to recommend to the Village Board approval of a temporary Class B wine and fermented malt beverage license for Sussex Area Service Club October 21, 2022, at Village Park Spooky Sussex, Agent: Rick Vodicka.

Motion carried 4-0

7. Consideration and possible action on Operator License approval policy

The Committee directed the Village Clerk to return at the December meeting with her recommendation on possible questions and discussion points when an applicant for an Operator's License is required to attend a committee meeting.

8. Future Topics

9. Adjournment

A motion by Jarvis, seconded by Carlson to adjourn the meeting at 7:00pm.

Motion carried 4-0

Respectfully submitted,

Jeremy Smith
Village Administrator