



N64W23760 Main Street
Sussex, Wisconsin 53089
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Email: info@villagesussex.org
Website: www.villagesussex.org

VILLAGE BOARD
VILLAGE OF SUSSEX
6:00 PM - TUESDAY, NOVEMBER 22, 2022
SUSSEX CIVIC CAMPUS – BOARD ROOM 2nd FLOOR
N64W23760 MAIN STREET

1. Roll call.
2. Pledge of Allegiance.
3. Consideration and possible action on minutes from the Village Board meetings held on November 8, 2022.
4. Communications and Public Hearing(s)
 - A. Village President Report. Report on meetings attended/up-coming, communications, and recognitions.
 - B. 2023 Budget Public Hearing
5. Committee Reports
 - A. Board of Fire Commissioners Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
 - B. Community Development Authority Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
 - C. Park & Recreation Board Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
 - D. Pauline Haass Library Board Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
 - E. Plan Commission Report on discussion and action taken at the previous meeting, future agenda items and upcoming scheduled meetings.
 - F. Public Safety and Welfare Report on discussion and action taken at the previous meeting, future agenda items and upcoming meetings.
6. Staff Reports on upcoming events, projects in process, future agenda items and meetings.
7. Comments from citizens present.
8. Old Business.
 - A. Recommendation and possible action on Resolution 22-13 Adopting the 2023 Budget of the Village of Sussex, its Utilities and special funds, and levying property taxes, and directing implementation for the same including directing the Clerk to not place certain debt on the tax levy, and the Administrator to implement the personnel, policy, and programs of the budget.

B. Recommendation and possible action on Resolution 22-14 implementing the various fee changes for 2023 included as part of the 2023 budget.

C. Recommendation and possible action on Resolution 22-15 approving the 2023 Municipal Court Budget.

9. New Business.
10. Consideration and possible action on resignations and appointments.
11. Adjournment

Anthony LeDonne
Village President

Jeremy Smith
Village Administrator

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 262-246-5200.

DISCLAIMER- THE FOLLOWING ARE DRAFT MINUTES FROM
THE SUSSEX VILLAGE BOARD
AND ARE SUBJECT TO CHANGE UPON APPROVAL OF THE VILLAGE BOARD

**VILLAGE OF SUSSEX
SUSSEX, WISCONSIN**

**Minutes of the Village Board Meeting of
November 8, 2022**

1. Roll Call

President LeDonne called the meeting to order at 6:00pm.

Members present: Stacy Riedel, Lee Uecker, Greg Zoellick, President Anthony LeDonne, Ron Wells,
and Benjamin Jarvis.

Members excused: Trustee Scott Adkins

Also present: Administrator Jeremy Smith, Assistant Administrator Kelsey McElroy-Anderson,
Attorney John Macy, and members of the Public

2. Pledge of Allegiance

President LeDonne led the pledge of allegiance.

3. Meeting Minutes

Motion by Zoellick, seconded by Jarvis to approve the October 25, 2022 Village Board meeting
minutes as presented. Motion Carried 6-0

4. Communications and Public Hearings

A. Village President Report.

The Village President listed several upcoming meetings and events in the Village of
Sussex.

5. Committee Reports

A. Finance and Personnel Committee

1. Motion by Jarvis, seconded by Zoellick to approve the October Check Register and P-
card Statement in the amount of \$1,483,736.39. Motion Carried 6-0
2. Motion by Jarvis, seconded by Riedel to approve the October Ace Hardware purchases
in the amount of \$1,073.54.
(President LeDonne abstained) Motion Carried 5-0
3. Motion by Jarvis, seconded by Zoellick to accept the 2022 3rd Quarter Investment
Report. Motion Carried 6-0

B. Public Works Committee

1. Motion by Uecker, seconded by Zoellick to approve the October invoices in the amount of \$147,790.42. Motion Carried 6-0

2. Motion by Uecker, seconded by Jarvis to approve the bid from Veolia-Utility Services in the amount of \$30,000 for the repair of the Woodside water tower riser pipe. Motion Carried 6-0

3. Motion by Uecker, seconded by Wells to approve the new three-year contract with Badger State Waste for 2023, 2024, and 2025 with the two-year mutual renewal options in 2026 and 2027. Motion Carried 6-0

6. Staff Reports

A. Administrator Smith

The Clerk asked him to report that three board members are up for reelection in 2023. Papers can start to be circulated for signatures beginning December 1. Please contact the clerk for paperwork to either run for reelection or non-candidacy paperwork.

B. Attorney Macy – No report

7. Comments from citizens present

No one present wished to speak.

8. Old Business

None

9. New Business

None

10. Consideration and possible action on resignations and appointments

None

11. Adjournment

Motion by LeDonne seconded by Zoellick to adjourn at 6:18pm.

Motion Carried 6-0

Respectfully submitted,
Jennifer Moore
Village Clerk



N64W23760 Main Street
Sussex, Wisconsin 53089
Phone (262) 246-5200
FAX (262) 246-5222
Email: info@villagesussex.org
Website: www.villagesussex.org

MEMORANDUM

To: Village Board
From: Jennifer Moore, Clerk/Treasurer
Re: Village Board Meeting- November 22, 2022
Date: November 18, 2022

4.A. Village President Report- report on meetings attending and upcoming communications, and recognitions including Successfully Sussex Awards.

4.B. Open and Hold the Public Hearing on proposed 2023 Budget. Staff will have a brief presentation.

8.A. Staff recommends approval of Resolution 22-13 Adopting the 2023 Budget of the Village of Sussex, its Utilities and special funds, and levying property taxes, and directing implementation for the same including directing the Clerk to not place certain debt on the tax levy, and the Administrator to implement the personnel, policy, and programs of the budget. Please see the budget, Resolution, and Exhibits for more information.

8.B. Staff recommends approval of Resolution 22-14 implementing the various fee changes for 2023 included as part of the 2023 budget. This resolution implements those fee adjustments for various services provided by the Village in keeping with the just approved 2023 Village Board adopted budget and are related to the cost of providing service and are equal to or in most cases less than the actual cost of providing said service. Please see the resolution for more information.

8.C. Staff recommends approval of Resolution 22-15 approving the 2023 Municipal Court Budget. There is no tax levy issued for operations of the Court. Please see the budget for more information.

RESOLUTION #22-13

WHEREAS: The Village Administrator, as required by the Village Code, has prepared and submitted to the Village Board a proposed budget for all departments of the Village for fiscal year 2023 and

WHEREAS: The Village Board has, at budget work sessions, amended such budget and authorized a public hearing to be held on such budget, and

WHEREAS: A public hearing was held after proper notice on November 22, 2022 at 6:00 P.M., and

WHEREAS: Following the public hearing the Village Board wishes to adopt a budget for fiscal year 2023; and

WHEREAS: The Village of Sussex has the following General Obligation principal and interest payments due during fiscal year 2023:

1.	2013 General Obligation Community Development Bonds	\$ 142,888
2.	2015 General Obligation Promissory Notes - Series A	\$ 308,434
3.	2015 General Obligation Promissory Notes - Series C	\$ 205,353
4.	2015 General Obligation Refunding Bonds - Series F	\$ 291,888
5.	2016 General Obligation Promissory Notes - Series A	\$ 220,550
6.	2016 General Obligation Street Improvement Bonds - Series B	\$ 308,900
7.	2016 General Obligation Promissory Notes - Series D	\$ 208,763
8.	2017 General Obligation Bonds - Series A	\$ 231,500
9.	2017 General Obligation Corporate Purpose Bonds - Series D	\$ 164,863
10.	2018 General Obligation Refunding Bonds - Series B	\$ 211,969
11.	2018 General Obligation Street Improvement Bonds - Series C	\$ 251,769
12.	2019 General Obligation Corporate Purpose Bonds - Series A	\$ 160,275
13.	2019 General Obligation BAB Refunding Bonds - Series C	\$ 528,750
14.	2020 General Obligation Street Improvement Bonds - Series A	\$ 313,756
15.	2022 General Obligation Promissory Notes - Series B	\$ 84,563

WHEREAS: The Village has sufficient funds on hand or can reasonably anticipate the receipt of sufficient funds to make the principal and interest payments as required for portions of the above listed debt, and

WHEREAS: The Village Board wants to see its policies, directives, and programs carried out as efficiently as possible so directs the Village Administrator, and Village Clerk to implement the initiatives and services called for within the 2023 budget; and

WHEREAS: The Village is a member of Multi-jurisdictional Municipal Court through an intergovernmental agreement. Said Court currently operates within the court fees raised leading to no direct charge to the municipalities for its operations, but the Municipal Court budget must be annually adopted by each community that is a member of the Court.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

1. The proposed General Fund, Debt Service Fund, Tax Increment Financing District Fund, CDA, Cemetery, Water, Sewer, and Stormwater Fund budgets for Fiscal Year 2023 as amended at the various work sessions are hereby adopted.
2. The General Fund budget includes funds to be placed into the Cash Capital/Depreciation Fund for future equipment and facility replacement. This fund is part of the Village's strategic financial policy adopted with the intent to minimize borrowing and efficiently replace the Village's equipment and facilities and ensure payment over time by those who receive benefit from the equipment and facilities.
3. The Clerk-Treasurer is hereby authorized and directed to place upon the tax roll of the Village of Sussex a levy in the amount of \$8,959,733 in order to meet the cost of debt service and general operating expense, and the amount of \$1,315,443 for TIF expenses of the Village of Sussex for fiscal year 2023. The Village Clerk is further authorized and directed not to place on the 2022 tax roll a levy to meet the principal and interest payments for debt due in 2023 with other payment sources and the amount of levy necessary for debt without other payment sources is provided for in the general fund budget.
4. The Village Administrator is hereby authorized and directed to implement the personnel changes set forth in the budget including updating the Village of Sussex Personnel Handbook and its addendums and implementing salary and benefit adjustments for all employees for 2023, not to exceed total funds budgeted for salaries and wages among all budgets. The Village Administrator is further authorized and directed to implement the services, programs, and policies outlined in the budget and as set forth in Exhibit A and Exhibit B.

Adopted this 22nd day of November, 2022.

Anthony LeDonne, Village President

ATTEST: _____
Jennifer A. Moore, Clerk-Treasurer

VILLAGE OF SUSSEX
NOTICE OF PUBLIC HEARING REGARDING 2023 BUDGET

On November 22, 2022 at 6:00 P.M., the Village Board of the Village of Sussex will hold a public hearing for the purpose of hearing the comments of any citizens related to the proposed Village budget for 2023. A summary of the proposed budget is published herewith. The detailed proposed budget is available for inspection at the Civic Center, N64W23760 Main Street between 8:00 A.M. and 5:00 P.M., Monday through Friday and on the Village website (www.villagesussex.org). This public hearing will be held in the Village Board room on the second floor of the Civic Center.

GENERAL FUND BUDGET SUMMARY	BUDGET 2022	2023 PROPOSAL	PERCENTAGE CHANGE
REVENUES:			
Taxes - Property	8,374,379	8,959,733	6.99%
Taxes - Other	574,789	565,207	-1.67%
Intergovernmental Revenues	1,301,000	1,399,487	7.57%
Licenses & Permits	279,175	279,125	-0.02%
Fines, Forfeitures & Penalty	279,800	293,000	4.72%
Public Charges for Services	716,353	861,440	20.25%
Special Charges - Garbage	464,877	532,058	14.45%
Commercial Revenues	182,635	206,623	13.13%
Miscellaneous/Other Revenues	<u>65,375</u>	<u>67,375</u>	3.06%
Total Revenues:	12,238,383	13,164,048	7.56%
Transfers from Other Funds:	415,000	553,500	33.37%
Use of Surplus/Designated Funds	<u>479,883</u>	<u>367,658</u>	-23.39%
TOTAL REVENUES:	<u>13,133,266</u>	<u>14,085,206</u>	7.25%
EXPENDITURES:			
General Government	937,879	925,790	-1.29%
Public Safety	3,835,264	4,084,990	6.51%
Health & Sanitation	568,813	624,123	9.72%
Operations (streets and engineering)	872,926	909,189	4.15%
Library	776,395	786,460	1.30%
Parks, Recreation & Cultural Services	1,447,832	1,659,698	14.63%
Capital Outlay	<u>2,051,959</u>	<u>2,377,332</u>	15.86%
Total Expenditures:	10,491,068	11,367,582	8.35%
Transfers to Other Funds:	<u>2,642,198</u>	<u>2,717,624</u>	2.85%
TOTAL EXPENDITURES:	<u>13,133,266</u>	<u>14,085,206</u>	7.25%

Projected Fund Balances - Estimates for Informational Purposes Only

	Estimated Fund Balance 1/1/23	2023 Revenues	2023 Expenditures	Estimated Fund Balance 12/31/23	Property Taxes
General Fund	745,633	13,875,069	14,085,206	535,496	6,265,109
Library Impact Fees	535,914	27,375	50,000	513,289	-
Park Impact Fees Fund	849,790	74,392	-	924,182	-
Recreation Scholarship Fund	37,540	5,900	3,500	39,940	-
Cemetery Fund	8,187	17,750	17,596	8,341	-
Debt Service Funds	22,774	3,530,518	3,529,268	24,024	2,694,624
Capital Projects Fund	550,000	4,375,000	4,325,000	600,000	-
Tax Incremental Financing District	(2,655,401)	1,323,871	1,104,937	(2,436,467)	1,275,300 ^
Water Utility	24,119,080	3,412,031	3,314,298	24,216,813	-
Sewer Utility	36,097,071	3,246,151	3,195,481	36,147,741	-
Community Development Authority*	345,789	58,883	317,140	87,532	-
Stormwater Utility	<u>17,610,546</u>	<u>761,518</u>	<u>814,657</u>	<u>17,557,407</u>	-
Totals	<u>78,266,923</u>	<u>30,708,458</u>	<u>30,757,083</u>	<u>78,218,298</u>	<u>10,235,033</u>

*Net cash, not net assets (fund balance)

^Subject to final budgets by school districts & county

The Village's outstanding general obligation debt at December 31, 2022 is projected to be \$40,365,000.

The balance in the Village's Designated General Fund at December 31, 2022 is projected to be \$6,055,971.

The public is encouraged to provide written and/or oral comments and questions on the proposed budget.

Please take notice that the annual payment for Refuse and Recycling for 2023 is established at \$163.76 per single family unit. It is imposed on single family homes, duplexes and four family homes. The total charge is intended to defray the cost of providing garbage service to those Village residences for 2023. This charge will be automatically added as a line item on your 2022 property tax bill as a "special charge" for services unless paid prior to 11/15/2022.

Published by order of the Village Board of the Village of Sussex.

Jennifer A. Moore

Clerk-Treasurer

Post: Village of Sussex website and three public places

**Exhibit B- Resolution 22-13
Appendix A – Wage Scale**

Appendix A - Regular Revision Date 11/2022				
Title	Pay Grade	Min	Mid	Max
Administrator	12	\$108,800	\$128,000	\$147,200
Assistant Village Administrator	11	\$93,500	\$110,000	\$126,500
Finance Director	11			
Public Works Director/Engineer	11			
Fire Chief	11			
Parks and Recreation Director	10	\$80,750	\$95,000	\$109,250
Community Development Director	10			
Assistant Public Works Director	10			
Utility Foreman	9	\$72,250	\$85,000	\$97,750
Assistant Engineer	8	\$65,450	\$77,000	\$88,550
Streets Foreman	8			
Parks Foreman	8			
Clerk/Treasurer	8			
Wastewater Operator*	7	\$59,500	\$70,000	\$80,500
Water Operator**	6	\$55,250	\$65,000	\$74,750
Public Works Employee	6			
Recreation Coordinator	5	\$52,700	\$62,000	\$71,300
Assistant to the Finance Director	5			
Deputy Clerk	4	\$45,050	\$53,000	\$60,950
Communications Coordinator	4			
Information Technology Coordinator	4			
Park Maintenance Technician	4			
Building Maintenance Technician	4			
Special Events Coordinator	3	\$42,500	\$50,000	\$57,500
Program Coordinator-Adults Over 50	3			
Administrative Assistant II	3			
Administrative Assistant	2	\$38,250	\$45,000	\$51,750
Cleaner	1	\$32,300	\$38,000	\$43,700

**Appendix A - Regular
Notes**

*	Wastewater Operators are paid an additional \$1.00 per hour for completing the Wastewater Operator Certification - Basic. The hourly pay must remain within the authorized pay range even with this additional certification pay.
**	Water Operators are paid an additional \$0.50 per hour for completing the Water Operator Certification - Grade 1 (distribution and groundwater). The pay must remain within the authorized pay range even with this additional certification pay.

Appendix A - Limited Term and Seasonal

Revision Date 11/2022

Title	Min	Max
Recreation Instructor III	\$20.00	\$31.00
Seasonal II	\$17.00	\$28.00
Recreation Instructor II	\$14.00	\$25.00
Rental Attendant	\$15.00	\$20.00
Parks Seasonal	\$12.00	\$17.00
Recreation Instructor I	\$10.00	\$15.00
Intern	As appropriate per project and educational background	

Appendix A - Fire Department

Revision Date 11/2022

Title	Pay Rate
Deputy Chief (POC)^	\$25.35
Fire Lieutenant (fulltime)	Union Contract
Fire Lieutenant (POC)^	\$19.21
Firefighter/Paramedic (fulltime)	Union Contract
Firefighter/Paramedic*	\$17.00
Firefighter/EMT-A*	\$14.98
Firefighter/EMT-B*	\$14.29
Fire Recruit (POC)_	\$7.25

Appendix A - Fire Department Notes

_	Paid on call Fire positions are paid 70% of their hourly rate for duties aside from fire/rescue runs and paid-on-premise time.
*	These positions are paid an additional \$.25 per hour for each completed preferred certification, as outlined in the job description. This adjustment is applicable to the fire/rescue runs hourly wage.
^	The following bi-weekly stipends are paid to Paid on Call Fire Officers for those in these roles prior to January 1, 2020. Deputy Chief - \$232.93 Lieutenant - \$115.38

Appendix G – Employee Benefits

The Village of Sussex provides a health, dental, and vision insurance program for all full-time and certain part-time employees, as described in section 9.1 – Eligibility for Benefits of the employee handbook. For the 2023 plan year the Village offers a high deductible, HSA health insurance plan through UHC, a dental plan through Delta Dental of Wisconsin, and a vision plan also through Delta Dental of Wisconsin. This section may be changed at the sole discretion of the Village from time to time as different health care benefits are provided.

Health Insurance and Dental Premiums

A. From January 1, 2023 to December 31, 2023 all full-time employees shall pay 11% of their health and dental insurance premiums and the Village will pay 89%. All part-time employees who regularly work at least 30 hours per week shall pay 11% of their health and dental insurance premium plus the percentage difference between their hours and full-time hours. For example, an employee who works 75% of the hours of a full-time employee would pay 36% of health and dental insurance premiums.

B. Health Insurance Monthly Premiums

Plan	Employee (11%)	Village (89%)	Total Cost
Employee	82.30	665.86	748.16
Employee + Spouse	172.83	1,398.31	1,571.14
Employee + Child(ren)	164.60	1,331.72	1,496.32
Family	246.89	1,997.59	2,244.48

C. Dental Insurance Monthly Premiums

Plan	Employee (11%)	Village (89%)	Total Cost
Employee	3.81	30.82	34.63
Employee + Spouse	7.50	60.70	68.20
Employee + Child(ren)	8.04	65.01	73.05
Family	13.86	112.18	126.04

A. Vision Insurance Monthly Premiums

Plan	Employee (100%)
Employee	5.92
Employee + Spouse	11.84
Employee + Child(ren)	12.09
Family	18.01

Health Savings Account

The Village utilizes a Health Savings Account Health Care Plan. The Employee will establish a Health Savings Account (HSA) at the bank or credit union identified by the Village. The Village will provide each employee with \$1,100 for single coverage and \$2,100 for family coverage, toward the cost of the deductible. The employee shall be responsible to fund the remainder of the deductible. The Village does not reimburse employees for co-payments.

The Village will contribute the Village HSA contribution twice annually by check issued jointly to the employee and the designated bank or credit union. 50% of the contribution will be issued on July 1 and 50% on December 1, no early disbursements will be issued. For any employee entering the plan after January 1, the Village shall fund the deductible on a prorated manner for the remainder of the plan year.

RESOLUTION NO. 22-14

WHEREAS: The Village Board has adopted the 2023 budgets including the General, Cemetery and CDA Fund Budgets, Water, Sewer, and Stormwater Utility Budgets and

WHEREAS: As part of the 2023 adopted budget the Village Board recommended adjustment of certain fees to reflect the cost increases realized by the Village over the past number of years for providing said services, and

WHEREAS: This resolution implements those fee adjustments for various services provided by the Village in keeping with the Village Board's adopted budget, and

WHEREAS: These fee adjustments are related to the cost of providing service and are equal to or in most cases less than the actual cost of providing said service.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Sussex, Waukesha County, Wisconsin, that:

1. The following garbage charges were announced with the Official Notice of the Budget Public Hearing, and were made part of the 2023 adopted budget, and are established as follows:
 - A. Garbage costs shall be billed at \$163.76 per unit for 2023. Duplexes are considered two units; four family homes are considered four units. The Village does not collect garbage through its contract with the garbage and recycling vendor from residential units larger than four families nor from commercial, institutional, industrial, or other uses. Residences on private roads or in condo developments are also not part of the garbage/recycling contract.

The Village does provide other recycling/garbage services outside of the regular weekly garbage/recycling vendor provided services. Said services are paid for through general fund taxes and/or separate fees and each service has separate rules as it relates to who may participate or who is provided said service (resident, business, etc.) based upon the nature of the service and or service partners.
2. Baseball field preparation fees shall be increased to \$30 per practice and \$50 per game.
3. Cemetery grave opening fees shall be increased to \$900.
4. The above rates shall remain in effect until superceded by a new resolution and unless otherwise stated are effective January 1, 2023.
5. The Village Clerk is hereby authorized and directed to administratively implement these changes in all fee schedules, and for billing, collection, and financial record keeping purposes.

Adopted: November 22, 2022

Village President

ATTEST: _____
Clerk-Treasurer

RESOLUTION No. 22-15

RESOLUTION APPROVING MUNICIPAL COURT BUDGET

WHEREAS, the Intermunicipal Agreement for the operation of the Lake Country Municipal Court requires formation of an annual budget no later than the 15th day of November and approval of said budget by governing bodies of member municipalities; and

WHEREAS, the Court Administrative Committee, Court personnel and the Municipal Court Judge have formulated a budget for 2023 which has estimated revenues of \$395,523 and anticipated expenditures of \$395,523.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the attached Municipal Court budget for 2023 be approved.

Adopted this ____ day of _____, 2022.

Village Board of the Village of Sussex

By: _____

Anthony LeDonne, Sussex Village President

ATTEST:

Jennifer Moore, Sussex Village Clerk

ADOPTED: _____

POSTED: _____

PUBLISHED: _____



VILLAGE OF OCONOMOWOC LAKE
35328 W. Pabst Road, Oconomowoc, Wisconsin 53066

MEMO

To: Administrative Committee

From: Donald Wiemer, Chair, Administrative Committee

Date: November 16, 2022

Reference: 2023 Court Budget

2022 End of Year Estimates:

The following are 2022-year end estimates. We are estimating an end of year surplus of \$22,014 for 2022. The surplus is caused by additional court fees beyond our initial prediction. The collection efforts by our new company have helped in collecting delinquent money owed the court. At the end of October 2022, the court has received \$351,911 and with two months to go, we will exceed \$400,000. Expenditures for the year are very close to what we have budgeted.

2023 Budget Highlights – Revenues

1. The court is estimating \$392,123 in court fees for 2023. We expect the collections to taper off as we have collected \$159,585 of money owed from past years. Our projected revenues will cover our expenditures for 2023.

2023 Expenditures

1. Salaries and benefits reflect promoting a part-time position to a full-time position. This will allow the court to have two full time clerks again. With the increase in hours, the court will be providing health benefits to the new full-time position. The salary for the judge is planned to increase \$1,000.
2. Wisconsin retirement has increased to 6.8%.
3. Health insurance increased 2.6% for 2023.
4. No real changes in Purchased Services and Operating Supplies and Equipment
5. Fixed Charges, rent payable to the City of Oconomowoc will continue to be \$34,500 and an additional 7% increase for our share of the facility expense which includes utilities, plowings, cleaning, and supplies. The facility expense is planned at \$15,181.
6. There are two printers planned for in capital expenditures planned for \$1,200.

If you have any questions regarding the budget for 2023, please contact me at 414-881-9726.

2023 Lake Country Municipal Court Budget

8 Months = 66.63%

2023 Budget Final

4-Oct-22

Acct #: Account Description:	2021 Actual	2022 YTD Eight Months	2022 Budget	2022 Year End Estimate	2023 Budget	2023 Budget VS 2022 Budget
Revenues:						
1 4000 Court Fees	358,517	273,694	365,000	378,694	392,123	107.43%
2 4900 Interest Income	1,784	245	1,200	500	500	41.67%
3 4300 Court Assessment	366		600	0	600	100.00%
4 Transfer from Designated Fund	0		0		0	
5 4800 Miscellaneous	1,046	435	700	500	700	100.00%
6 Municipal Subsidies	1,600		1,600	1,600	1,600	100.00%
7 Total Revenues	363,313	274,374	369,100	381,294	395,523	107.16%
9 Total Assets	681,627	591,021	0	0	0	
11 Total Liabilities	182,613	196,919	0	0	0	
Deferred outflows of Resources	121,092	0				
13 Deferred Inflow of Resources (Stark)	145,761	0	0	0	0	
15 Total Fund Balance	474,345	394,103	0	0	0	
Expenditures:						
19 Wages & Benefits	238,140	146,586	231,398	231,098	278,436	120.33%
20 Purchased Services	53,340	37,608	47,700	46,762	47,406	99.38%
21 Operating Supplies & Expenses	11,409	11,291	14,000	14,292	13,300	95.00%
22 Fixed Charges	53,420	37,219	53,988	53,632	55,181	102.21%
23 Capital Outlay	3,959	0	0	0	1,200	
24 Restitution	0	0	0	0	0	
25 Bad Debt	8,267	0	0	0	0	
26 Total Expenditures:	368,535	232,704	347,086	345,784	395,523	113.96%
28 Total Surplus/Deficit	-5,222	41,671	22,014	35,510	0	

Acct #: Account Description:	2021 Actual	2022 YTD Eight Months	2022 Budget	2022 Year End Estimate	2023 Budget	2023 Budget VS 2022 Budget
35 5000 Full Time Salaries Clerk of Courts &	76,230	41,201	63,014	63,014	110,529	175.40%
37 Deputy Clerk of Courts						
38 5010 Assistant Clerks	56,121	37,725	67,829	67,829	41,637	61.39%
39 Clerk Salaries - Overtime						
40 5015 Part Time Judge	44,839	30,513	46,667	46,667	47,667	102.14%
41 Bailiff/Deputy Services	10,449	8,743	14,000	14,000	15,000	107.14%
42 5030 Employer FICA	12,443	7,709	8,759	8,759	15,287	174.53%
43 5040 Retirement EE-ER	9,583	5,590	8,817	8,817	10,283	116.63%
44 5050 Health	28,236	14,978	21,712	21,712	37,432	172.40%
45 5060 Long Term Disability Ins.	0		0	0	0	
46 5070 Life Insurance	239	128	600	300	600	100.00%
47 Unemployment Benefits			0		0	
48 Substitute Judge	0		0		0	
49 TOTAL:	238,140	146,586	231,398	231,098	278,436	120.33%

Acct #:	Account Description:	2021 Actual	2022 YTD Eight Months	2022 Budget	2022 Year End Estimate	2023 Budget	2023 Budget VS 2022 Budget
56	PURCHASED SERVICES:						
57	5400 Professional/Outside Services	712	325	1,500	1,500	1,500	100.00%
58	5405 Accounting	9,702	6,828	9,840	9,840	10,000	101.63%
59	5410 Auditor	9,000	9,900	9,500	9,900	10,300	108.42%
60	5415 Professional Services	0	0				
61	5415 Legal Services	137	0	2,500	0	1,000	40.00%
62	5420 Computer Consultant	27,348	1,792	3,000	3,000	3,000	100.00%
63	Advertising					0	
64	5425 Court Software Support		16,260	14,860	16,260	15,306	103.00%
65	5550 Telephone	3,774	1,455	4,000	4,000	4,000	100.00%
66	Internet/Web	701	985	300	762	800	266.67%
67	5500 Repair/Maint. Contracts Equip.	1,966	63	1,900	1,500	1,500	78.95%
68	5540 Substitute Judge	0	0	300	0	0	0.00%
69	Total:	53,340	37,608	47,700	46,762	47,406	99.38%
	OPERATING SUPPLIES & EQUIPMENT						
70	5250 Office Supplies/Printing	5,851	4,958	6,000	6,000	6,000	100.00%
71	5300 Postage	3,966	4,834	5,000	6,500	5,000	100.00%
72	5350 Newspaper Publishing	0	0	50	0	50	100.00%
73	5200 Memberships	820	850	900	900	900	100.00%
74	5160 Books & Publications	69	132	150	132	150	100.00%
75	Shredding		310	700	310	500	
76	Printing	0	0	0			
77	Non Capital Equipment Purchases	703					
78	Miscellaneous	0	0	200	0	200	100.00%
79	5600 Training & Travel		207	1,000	450	500	50.00%
80	Total:	11,409	11,291	14,000	14,292	13,300	95.00%
	FIXED CHARGES						
82	5100 Insurance and Bonds	0	0	0	0	0	0.00%
83	5105 Workman's Comp	-51	0	0	0	0	0.00%
84	5120 Public Officials Ins.	0	0	0	0	0	0.00%
85	Property Insurance Coverage	0	0	0	0	0	0.00%
86	5130 G Liability Ins./ Hired & non-owned MV	4,581	4,644	5,000	4,644	5,200	104.00%
87	5140 Bonds	0	0	0	0	0	0.00%
88	5150 Bank Charges	202	116	300	300	300	100.00%
89	5125 Facility Expenses (utilities, plowing)	14,188	9,459	14,188	14,188	15,181	107.00%
90	5475 Equipment Lease	0	0	0	0	0	0.00%
91	5450 Rent	34,500	23,000	34,500	34,500	34,500	100.00%
92	Total:	53,420	37,219	53,988	53,632	55,181	102.21%
	CAPITAL OUTLAY						
93	8000 Capital Equipment	3,959	0	0	0	1,200	0
94	Total:	3,959	0	0	0	1,200	0

2022	Rate per Hour	Hrs/Wk	2022 Salary	2022 FICA	Retirement Employee 6.5	Retirement Employer 6.5
Terri	30.30	Full Time	63,014	4,821	4,096	4,096
Tracy	20.80	24 Hrs/Wk	25,958	1,986	1,687	1,687
Kathy	17.64	24 Hrs/Wk	22,013	1,684	0	0
Elaine	15.91	24 Hrs/Wk	19,858	1,519	0	0
			130,843	10,009	5,783	5,783
Judge			46,667	3,570	3,033	3,033
			177,510	13,580	8,817	8,817

2022 Health Insurance:	Year	Employee Contribution	Employer Contribution
Terri Health	9,372	1,124.70	8,247.78
Terri Dental	431	51.74	379.42
Judge Health	23,007	11,503.68	11,503.7
Judge Dental	1,162	580.98	580.98
	33,973	13,261.10	20,711.86
Deductible Cost:	500, 500		1,000.00
			21,711.86

2023 Salary:	2022 Salary	2023 Salary	2023 Salary	2023 FICA	Retirement Employee 6.8	Retirement Employer 6.8
		-				
Terri	63,014.00	31.51 Full Time	65,535	5,013	4,260	4,260
Tracy	25,958.00	21.63 40 Hrs.WK	44,995	3,442	2,925	2,925
Kathy	22,013.00	18.35 22 Hrs/Wk	20,987	1,606	0	0
Elaine	19,858.00	16.55 24 Hrs/Wk	20,650	1,580	0	0
Judge	44,454	46,667	47,667	3,647	3,098	3,098
			199,833	15,287	10,283	10,283

2023 Health Insurance:		2023	Employee Contribution 12%	Employer Contribution
Terri Health	single	9,603.36	1,152.40 12%	8,450.96
Terri Dental	single	439.80	52.78 12%	387.02
Judge Health	single	9,603.36	4,801.68 50%	4,801.68
Judge Dental	single	439.80	219.90 50%	219.90
Tracy Health	family	23,613.12	2,833.57 12%	20,779.55
Tracy Dental	family	1,185.24	142.23 12%	1,043.01
Deductible Cost:		1000, 500, 250		1,750.00
Employer Total Cost:				37,432.12