

**VILLAGE OF SUSSEX  
SUSSEX, WISCONSIN**

Minutes of the Plan Commission meeting held on November 15, 2022

Members present: Trustee Greg Zoellick, Commissioners Jim Muckerheide, Mike Knapp, Roger Johnson  
Debbie Anderson, and Village President Anthony LeDonne

Members excused: Commissioner Mike Schulist

Others present: Community Development Director Gabe Gilbertson, Village Administrator Jeremy Smith,  
Village Attorney John Macy.

A quorum of the Village Board was not present at the meeting.

**Consideration and possible action on the minutes on the Plan Commission meeting of October 18, 2022.**

A motion by Johnson, seconded by Anderson to approve the minutes of the Plan Commission meeting of October 18, 2022 as presented. Motion carried 6-0

**Consideration and possible action on plan of operation for S&R Unlimited Construction LLC (N63W23583 Main Street, Sussex, WI 53089).**

A motion by Johnson, seconded by Muckerheide to approve the plan of operation for S&R Unlimited Construction, LLC (N63W23583 Main Street, Sussex, WI 53089) subject to the standard conditions of Exhibit A. Motion carried 6-0

**Public Hearing on a consideration of a Conditional Use Permit for a solar panel installation at W232N6274 Waukesha Avenue, Sussex, WI 53089**

Motion by LeDonne, seconded by Zoellick to table this public hearing to the December 20<sup>th</sup> Plan Commission meeting as the petitioner is not present. Motion carried 6-0

**Consideration and possible action for a Conditional Use Permit for a solar panel installation at W232N6274 Waukesha Avenue, Sussex, WI 53089**

Motion by LeDonne, seconded by Zoellick to reconsider the conditional use permit for a solar panel installation at W232N6274 Waukesha Avenue, Sussex, WI 53089 at the next plan commission meeting on December 20, 2022 at 6:30pm as the petitioner is not present. Motion carried 6-0

**Consideration and possible action on an Ordinance to repeal and recreate Section 17.0506(A)(2)(C) regarding Commercial Recreation Facilities in Section 17.0506 Conditional Use Permits**

A motion by Johnson, seconded by Anderson to recommend to the Village Board approval of an Ordinance to repeal and recreate Section 17.0506(A)(2)(C) regarding Commercial Recreation Facilities in Section 17.0506 Conditional Use Permits to allow for Commercial Recreation Facilities as a Conditional Use in the B-1 and B-2 Zoning Districts.

Motion carried 6-0

**Introduction of a Plan of Operation and Conditional Use application for a commercial recreation facility located at N66W25201 County Highway VV.**

Motion by LeDonne, seconded by Johnson to schedule a public hearing on the Conditional Use Order for the December Plan Commission meeting subject to the Applicant submitting the Impact Statement and a narrative describing the proposed use prior to the December public hearing.

Motion carried 6-0

**Consideration and possible action recommending a Rezoning Ordinance rezoning lands recently annexed into the Village of Sussex.**

Motion by LeDonne, seconded by Johnson to direct staff to schedule the public hearing for the proposed Ordinance for the January Village Board meeting and to recommend the Village Board adopt the proposed ordinance.

Motion carried 6-0

**Discussion on next steps for the Serv-Pro Plan of Operation.**

The Plan Commission directed staff to send another certified letter outlining the steps if a Plan of Operation is not received.

**Discussion on site/landscape plan for Tekila at Olde Brooke Square located at N63W23675 Main Street**

The Plan Commission directed the Community Development Authority to review the Downtown Plan for possible update.

**Adjournment**

A motion by Zoellick, seconded by Muckerheide to adjourn the meeting at 7:30 p.m.

Motion carried 6-0

Respectfully submitted,  
Jennifer Moore  
Village Clerk